



CITY OF
Pitt Meadows
The Natural Place

Staff Report to Council

Chief Administrative Office

FILE: 01-0550-05/18

DATE: November 08, 2018

Date of Meeting – November 13, 2018

TO: Mayor and Council

FROM: Mark Roberts, Chief Administrative Officer

SUBJECT: Council Priorities

RECOMMENDATION(S): THAT Council:

- A. Receive the report entitled “Council Priorities” dated November 8, 2018 for information; AND
- B. Discovery Playhouse Children’s Society:
 - B.1 Direct staff to prepare a comprehensive report that details the current service level, requests for expanded services, space allocation, childcare assessment and funding opportunities, and the parks and recreation master planning process; and defer the decision until further information is received with respect to the availability of Provincial funding for the creation of a childcare spaces and completion of the childcare space assessment; or
 - B.2 Direct staff to amend the Discovery Playhouse Children’s Society contract to include a renewal clause; and review lease rates as part of the contract re-negotiation with Discovery Playhouse Children’s Society; or
 - B.3 Continue with the Discovery Playhouse Children’s Society contract as signed and executed; AND
- C. Golden Ears Business Park Phase 3 and 4:
 - C.1 Direct the Mayor and Chief Administrative Officer schedule a meeting with the property owner of Golden Ears Business Park Phase 3 and 4 to discuss the use of lands for light industrial and alternative uses; or

- C.2 Take no additional action on land use at this time for Golden Ears Business Park Phase 3 and 4; AND
- D. North Loughheed Special Study Area:
 - D.1 Rescind the following motion of Council from the April 28, 2015 Special Council Meeting that postponed the North Loughheed Special Study Area indefinitely and refer to the Official Community Plan Update Process for renewed consideration; or
 - D.2 Take no action, which effectively continues to postpone the North Loughheed Special Study Area indefinitely; AND
- E. Pitt Meadows Day Fundraising for Community Fireworks:
 - E.1 Council recognizes and supports past and present efforts and contributions of volunteers in our City and also endorses this initiative as one way they want to give back to the community. While they hope to raise most or all of the monies required for the fireworks for 2019, by this motion, Council agrees to fund any shortfall to ensure the fireworks event continues as an integral part of the Pitt Meadows Day event; and
 - E.2 Address Pitt Meadows Day funding as part of Business Planning and through the development of a new partnership agreement; or
 - E.3 Take no action concerning Pitt Meadows Day Community Fireworks; AND
- F. Council Code of Conduct/Respectful Workplace Policy
 - F.1 Direct Staff to further investigate and update policy options for considering Council Code of Conduct and Respectful Workplace Policies and report back with recommendation in due course; OR
- G. Other.

CHIEF ADMINISTRATIVE OFFICER COMMENT/RECOMMENDATION:



PURPOSE

To provide staff with direction on their immediate priorities for 2019 and subsequent years of the new Council term.

☐ Information Report

☒ Direction Report

☐ Decision Report

DISCUSSION

Background:

At the beginning of a new term of Council, often priorities are reviewed and a new direction may emerge. To assist with the facilitation of new Council priorities, staff was requested to bring the five initial items forward for Council's direction. While these five initial items may shift some of the direction of Council or continue certain policy directions, it is expected over the coming Q1 and Q2 of 2019 new strategic direction and Council priorities will continue to emerge.

Relevant Policy, Bylaw or Legislation:

N/A

Analysis:

Discovery Playhouse

The introduction of the independent recreation model in Pitt Meadows has resulted in the review of recreation service levels and location for new staff from Parks and facilities. Parks and facilities staff are located at the operations yard and do not need this space. However, demands for recreation programming space continue to be a challenge. As part of the review, and to offer greater programming, staff evaluated space in the recreation centre to determine where additional programming could take place. Staff has sought feedback on recreation programming since the independent model was launched with a feedback form concerning the transition, a general on-going feedback survey/form to ensure needs, customer service etc. are monitored and appropriate adjustments can be made as feasible.

Feedback from residents and users has included requests for children and youth programs including cooking classes, birthday party space, resume and interview skills classes, family drop in programs, childminding for parents during fitness classes, and community meeting space. At this time the multi-purpose room is used to capacity with adult fitness classes and programming.

In 2017 the City and Discovery Playhouse Children's Society began discussions concerning the lease of space in the recreation centre. The lease was set to expire in 2018. Staff was ultimately directed to renew the contract until September 30, 2020 and to include a sunset clause that would end the lease of use of their current space. Modest rate increases were included in the new contract, however, these were kept lower to offset the sunset clause in the new contract.

Since this discussion began with Discovery a number of opportunities have emerged, namely the Province's funding availability for the creation of new childcare spaces and the funding to undertake a childcare assessment. The City will be submitting an application for funding to complete a childcare assessment in January 2019. This is the first step in accessing additional funds for the construction of childcare spaces through a provincial grant that will fund up to \$1 million for local governments initiatives. A similar process was undertaken for the seniors' centre that was originally located in the recreation centre but moved to their current location through the development process.

Additionally, the City will be undertaking a Parks and Recreation Master planning process in the coming year. This will include a service level review that will expand on the current feedback the City has received to date on recreation servicing levels. There are many components to consider when evaluating recreation programming and allocation of space at City facilities. In light of this, staff recommends that a

comprehensive report be prepared for Council's consideration of programming for the recreation centre, allocation and use of space in city buildings is provided in addition to funding opportunities. There are many opportunities available to the City as it relates to childcare space development and programming of space at the recreation centre. A detailed report will provide more detailed information for council's consideration.

Options moving forward:

1. Direct staff to prepare a comprehensive report that details current service level, requests for expanded services, space allocation, childcare assessment and funding opportunities, and parks and recreation master plan process; and defer the decision until further information is received with respect to the availability of Provincial funding for the creation of childcare spaces and completion of the childcare space assessment; or
2. Amend the Discovery Playhouse Children's Society contract to permit a renewal clause; and review lease rates as part of the contract re-negotiation with Discovery Playhouse Children's Society or
3. Continue with the Discovery Playhouse Children's Society contract as signed and executed.

Golden Ears Business Park Phase 3 and 4

On May 22, 2018 fourth reading was granted to Bylaws 2761, 2017 (map amendment) and 2762, 2017 (text amendment) that rezoned lands located in Golden Ears Business Park Phase 3 and 4 for light industrial use. This was a lengthy rezoning process that involved significant public input. The rezoning brought the lands into alignment with Metro Vancouver's Regional Growth and the City's Official Community Plan. An interest has been expressed by Council to revisit the light industrial land use for Golden Ears Business Park Phase 3 and 4. To begin the process, a Council representative and City Hall staff representative is proposing to meet the property owner to discuss development of the subject lands.

Options moving forward:

1. The Mayor and Chief Administrative Officer schedule a meeting with the property owner of Golden Ears Business Park Phase 3 and 4 to discuss the use of the lands for light industrial and alternative uses; or
2. Take no action on land use at this time for Golden Ears Business Park Phase 3 and 4.

North Lougheed Special Study Area

On April 28, 2015 council passed the following motions:

"Receive the report from the Director of Operations and Development Services dated April 22, 2015; and Postpone indefinitely consideration of the North Lougheed Special Study Area."

At the time this motion was passed an amended application to Metro Vancouver was required that would amend the Regional Growth Strategy by way of an amendment to the Regional Context Statement in the Official Community Plan. Previously the application had been considered by the ALC which gave approval and a land use study was completed. Since 2015, the market conditions have changed and the previous proposed commercial uses may no longer meet market demands. As part of the current Official Community Plan update, a commercial lands study was completed. The North Lougheed Special Study Area was identified as a priority area to be addressed during the Official Community Plan update.

Options moving forward:

1. Rescind the following motion of Council from the April 28, 2015 that postponed the North Loughheed Special Study Area indefinitely; or
2. Take no action at this time.

Pitt Meadows Day Fundraising for Community Fireworks

In past years, volunteers and corporate donations provided through the Pitt Meadows Day Society have raised monies to pay for the fireworks. Pitt Meadows Day is the city's largest signature event, and in 2018 Council agreed to pay \$15,000 for the fireworks (with this cost added to the 2019 tax increases). A well-known volunteer sports community group, the "Free Agents" (FA), has stepped forward willing to put on a "community dance fundraiser" to raise monies for the fireworks for this historically important event. The dance will occur on May 4th, 2019 with ticket sales now open to the first 300. At the writing of this report, all 300 tickets have been sold. Further information can be obtained online at "Eventbrite.ca" and typing Pitt Meadows fireworks.

Options moving forward:

1. Council supports fundraising efforts for the firework display at the Pitt Meadows Day celebration and further the City will fund any shortfall; and
2. Address Pitt Meadows Day funding as part of Business Planning and through the development of a new partnership agreement; or
3. Take no action at this time.

Council Policy for Respectful Work Place Policy

In February 2015 during a review of Council's Governance Policies staff were directed to investigate policy options related to Council Code of Conduct and respectful workplace. On June 15, 2015 Council considered such staff report together with draft policies at which time no decision was made. As a part of the new Council's Priorities, staff was asked to review this past investigated information and recommendations, update it and bring it back to Council with recommendation at a future meeting. Accordingly the recommendation to do so.

COUNCIL STRATEGIC PLAN ALIGNMENT

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Corporate Excellence | <input checked="" type="checkbox"/> Economic Prosperity | <input checked="" type="checkbox"/> Community Livability |
| <input type="checkbox"/> Transportation & Infrastructure | <input type="checkbox"/> Not Applicable | |

FINANCIAL IMPLICATIONS

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> Budget Previously Approved |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> Referral to Business Planning |
-

PUBLIC PARTICIPATION

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

Comment(s):

KATZIE FIRST NATION CONSIDERATIONS

Referral ☐ Yes ☒ No

SIGN-OFFS

Written by:

Reviewed by:

Lisa Grant, Director of Community Services

ATTACHMENT(S):