

Minutes of the **SPECIAL (Public) Meeting** of Pitt Meadows City Council held on **Monday, December 7, 2020** at 5:30 p.m. by Video Conference.

**PRESENT via Video Conference**

Elected Officials: Mayor B. Dingwall  
Councillor M. Hayes  
Councillor N. MacDonald  
Councillor B. Meachen  
Councillor T. Miyashita  
Councillor G. O'Connell  
Councillor A. Simpson

Staff: M. Roberts, Chief Administrative Officer  
K. Barchard, Corporate Officer  
T. Barr, Deputy Corporate Officer  
A. Berry, Director of Planning & Development  
D. Chamberlain, Director of Parks, Recreation & Culture  
C. Harding, Director of Financial Services  
M. Larsson, Fire Chief  
S. Maki, Director of Engineering & Operations  
S. St. Jean, Director of Corporate Services

**A. CALL TO ORDER**

The meeting was called to order at 5:31 p.m.

**B. LATE ITEMS**

None.

**C. APPROVAL OF AGENDA**

It was **MOVED** and **SECONDED** THAT the agenda for the December 7, 2020 Special (Public) Meeting of Council be approved.

**CARRIED.**

**D. QUESTION AND COMMENT PERIOD**

The following members of the community engaged in Question and Comment Period:

Sylvia Leduc, Pitt Meadows – Regarding Council's opposition to the CP Intermodal Park and correlation to the Gateway Project. (by email) (Attachment 1)

**E. STAFF / OTHER REPORTS****1. 2021 Budget Deliberations**

Cheryl Harding, Director of Financial Services, presented an overview of the 2021 Budget Deliberations including a PowerPoint presentation which is included as Attachment 2 and forms part of the original minutes.

**1.1 Recap of 2021 Budget**

Ms. Harding proceeded with a recap of the proposed 2021 Budget as presented at the November 23, 2020 and November 24, 2020 Business Planning Meetings.

**1.2 Review of Parking Lot Items**

Parking Lot Item 1 - Council continued their discussion from the Special (Public) Meeting of Council held November 24, 2020, regarding implementation, timing and tax implications associated with the hiring of Pitt Meadows Fire & Rescue Services ("PMFRS") Fire Safety Technician's ("FST's").

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the funding of two (2) additional FSTs for PMFRS to start October 1, 2022.

Before the question was called, it was **MOVED** and **SECONDED** THAT Council DEFER the motion until 2022 Business Planning.

**CARRIED.**

Councillor Miyashita, Councillor MacDonald, and Councillor O'Connell voted in the negative.

Parking Lot Items #2, 3, 8, 9 – Council participated in a roundtable discussion regarding the lifecycle of Pitt Meadows Fire & Rescue Services ("PMFRS") aging equipment, maintenance and expansion of the training grounds, and staffing concerns.

It was **MOVED** and **SECONDED** THAT Council:

- A. Refer to the CAO the following Parking Lot items to implement within the approved budget if time and resources allow:

- A.1 Retention of Engine 1-2 as a spare and training apparatus when the replacement apparatus arrives; AND
- A.2 Retention of the current Ford F-350 (Squad 1) when the replacement arrives; AND
- A.3 Maintenance and expansion of the fire training ground to meet current and future training needs; AND
- A.4 Staffing backfill for PMFRS Administrative Assistant as required; AND
- A.5 Purchase of a mobile filling station and rehab apparatus trailer; AND
- B. Bring back to Council if budget limitations delay fulfillment of these items.

Before the question was called, it was **MOVED** and **SECONDED** THAT Council AMEND the motion to approve additional funding if required for the purchase of a mobile filling station and rehab apparatus trailer.

**CARRIED.**

The question was then called on the main amended motion as follows:

It was **MOVED** and **SECONDED** THAT Council:

- A. Refer to the CAO the following Parking Lot items to implement within the approved budget if time and resources allow:
  - A.1 Retention of Engine 1-2 as a spare and training apparatus when the replacement apparatus arrives; AND
  - A.2 Retention of the current Ford F-350 (Squad 1) when the replacement arrives; AND
  - A.3 Maintenance and expansion of the fire training ground to meet current and future training needs; AND
  - A.4 Staffing backfill for PMFRS Administrative Assistant as required; AND

- B. Bring back to Council if budget limitations delay fulfillment of these items; AND
- C. Approve additional funding if required for the purchase of a mobile filling station and rehab apparatus trailer within 2021.

**CARRIED.**

Parking Lot Items #4, 5, 6, 7 - Council participated in a roundtable discussion regarding the consideration of adding eight (8) Paid on Call ("POC") Fire Fighters over the next four years.

It was **MOVED** and **SECONDED** THAT Council:

- A. DEFER consideration of adding eight (8) POC's until the 2022 Business Planning process.

**CARRIED.**

Parking Lot Items # 10, 11 – Council participated in a roundtable discussion regarding PMFRS communications and equipment needs.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve funding for PMFRS to join the E-COMM radio system as of July 1, 2021, to allow full communication interoperability with other emergency agencies in Pitt Meadows and neighbouring municipalities, with the following parameters:
  - A.1 2021 funding to come from reserves; AND
  - A.2 2022 funding to be funded through a tax increase.

**CARRIED.**

Parking Lot Item #12 – Council participated in a roundtable discussion regarding the upgrading of medical training for PMFRS first responders to Emergency Medical Responders (EMR) in 2021.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve funding to upgrade PMFRS medical training to the Emergency Medical Responder ("EMR") level.

**CARRIED.**

Parking Lot Item # 13 - There was general consent amongst Council to refer Parking Lot Item # 13 (Personal Protective Equipment) to the CAO for consideration and implementation.

Parking Lot Items #14, 15, 16 – Council participated in a roundtable discussion regarding the additional support staff requested by the RCMP during their November 23, 2020 budget presentation.

It was **MOVED** and **SECONDED** THAT Council DENY the request for all three support staff positions put forward by Ridge Meadows RCMP.

**CARRIED.**

Parking Lot Item #17– Staff advised Council that a Bylaw Services Review will be undertaken in 2021 to review bylaw enforcement service levels and to provide recommendations to Council.

Parking Lot Item #18 – Staff responded to the question presented at the November 24, 2020 related to the Film Revenue Values, confirming that actuals over a 3-year average are \$25,000 per year.

### 1.3 Updated dollar impact to residents

Ms. Harding outlined the average combined property tax and utilities dollar impact for single family and multi-family residences based on the decisions made during this year's budget deliberations (see slide 10 of Attachment 2).

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the operating and capital budgets as presented on November 23, 2020 and November 24, 2020; AND
- B. Direct staff to prepare the consolidated 2021 to 2025 Financial Plan Bylaw and Utility Fee Bylaws based on the budgets and decisions made on November 23, 2020, November 24, 2020 and December 7, 2020.

**CARRIED.**

Ms. Harding then provided an overview of next steps associated with the 2021 Budget.

**F. QUESTION AND COMMENT PERIOD**

The following members of the community engaged in Question and Comment Period:

Sylvia Leduc, Pitt Meadows – regarding Council's opposition and stance regarding the CP Logistics Park. (by telephone)

**G. ADJOURNMENT**

The meeting was adjourned at 7:35 p.m.

Signed:

Certified Correct:

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Bill Dingwall, Mayor

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Kate Barchard, Corporate Officer