

Minutes of the **REGULAR MEETING** of Pitt Meadows City Council held on **Tuesday, July 21, 2020** at 7:00 p.m. by Video Conference.

PRESENT via Video Conference

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Guests: Jenny Earley, Family Education Centre

Staff: M. Roberts, Chief Administrative Officer
K. Barchard, Corporate Officer
T. Barr, Deputy Corporate Officer
A. Berry, Director of Planning & Development
D. Chamberlain, Director of Parks, Recreation & Culture
S. Maki, Director of Engineering & Operations
B. Morgan, Emergency Program Coordinator
D. Parr, Planner II
A. Wallace, Manager of Community Development

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

B. LATE ITEMS

It was **MOVED** and **SECONDED** THAT Council add the following item to the agenda:

- K.6 – UBCM Ministerial Meetings

CARRIED.

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the July 21, 2020 Regular Meeting of Council be approved as amended.

CARRIED.

D. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Joe Bachmann, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 1)

Jackie Campbell, Pitt Meadows – regarding letter from Metro Vancouver relating to low carbon initiatives. (Attachment 2)

Ben & Cassidy Jones, Pitt Meadows – regarding the draft Official Community Plan (OCP). (Attachment 3)

Colin Archibald, Pitt Meadows – regarding the draft Official Community Plan (OCP). (Attachment 4)

Terri Smith, Realtor - regarding the draft Official Community Plan (OCP). (Attachment 5)

Frank Vogel, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 6)

Mayor Dingwall requested Kate Barchard, Corporate Officer, read aloud a letter dated July 16, 2020 from Dan Otway, President of the Pitt Meadows Gun Club. (Attachment 7).

Dave Ehrhart, Pitt Meadows – regarding the draft Official Community Plan (OCP). (by telephone)

Chrystal MacKinnon, Pitt Meadows – regarding parking concerns associated with the construction of the new Fire Hall. (by telephone)

E. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- (1) July 14, 2020 Special (Pre-Closed) Meeting of Council.
- (2) July 14, 2020 Special (Public) Meeting of Council.

CARRIED.

F. ANNOUNCEMENTS

None.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS**1. The Family Education Centre**

Jenny Earley, Executive Director for the Family Education Centre, presented Council with an overview of services and programs including a PowerPoint presentation which is included as Attachment 8 and forms part of the original minutes.

Highlights of the presentation included:

- History of the Family Education & Support Centre;
- Overview of user groups;
- Programming & support services available in Pitt Meadows;
- Program development based on needs; and
- Response to COVID-19 pandemic.

For more information on the programs and services available through the Family Education & Support Centre please visit: www.familyed.bc.ca

I. PUBLIC HEARINGS

None.

J. CONSENT AGENDA

It was **MOVED** and **SECONDED** THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

(1) Closed Items Released to the Public

In an effort to support the goals of openness, transparency and accountability, Council released the attached items from closed Council meetings.

(2) Low Carbon Economic Stimulus Funding in Response to COVID-19

Letter from the Metro Vancouver Board of Directors, dated May 29, 2020, urging the Federal and Provincial governments to ensure economic stimulus funding is directed to low carbon initiatives.

CARRIED.

K. STAFF/OTHER REPORTS

1. COVID-19 Update

Diane Chamberlain, Director of Parks, Recreation & Culture, provided Council with a verbal overview of plans for re-opening the City's recreation facilities and services in a safe and responsible manner.

Highlights of the presentation included:

- Plans based on the guidelines provided by the Provincial Health Officer;
- Staggered opening dates to allow staff to closely monitor and make operational modifications as needed;

Opening August 24, 2020

- Customer Service at PMFRC

Opening September 14, 2020

- Fitness Centre and Afterschool Kids Gym program at PMFRC
- Facility Rentals at PMFRC, SBCC, and HH
- Open Art Studio at SBCC

Opening September 19, 2020

- Skating Lessons
- Art Gallery; Solo Exhibit by Trenton Pierre of Katzie First Nation

Opening September 28, 2020

- Registered Adult Fitness / Dance Programs at PMFRC & SBCC

Opening October 12, 2020

- Some registered Sport Programs

It was **MOVED** and **SECONDED** THAT Council receive for information the Recreation Services reopening plans as presented at the Regular Meeting of Council, held July 21, 2020.

CARRIED.

2. Engineering & Operations – Departmental Update

Samantha Maki, Director of Engineering and Operations, provided a departmental update to Council on operational priorities and challenges in light of the COVID-19 pandemic.

Highlights of the presentation included:

- Impact on Public Works Crew;
- Maintenance of critical infrastructure;
- Response to the spring freshet;
- Overview of Facilities staff roles & responsibilities;
- Annual shutdown adjustments;
- Increase in requests related to traffic calming & signage;
- Capital Works project delays;
- Delay of funding & grant applications;
- Harris Rd Underpass / Kennedy Rd Overpass, and Fire Hall Replacement projects moving forward; and
- Continued financial prudence.

It was **MOVED** and **SECONDED** THAT Council receive for information the Engineering & Operations departmental update as presented at the Regular Meeting of Council, held July 21, 2020.

CARRIED.

3. UBCM Community Excellence Awards Application (File 14-7130-01/20)

Barbara Morgan, Emergency Program Coordinator, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 9 and forms part of the original minutes.

Highlights of the presentation included:

- Overview of UBCM Community Excellence Awards;
- Partnership with Maple Ridge, Pitt Meadows, Katzie Senior Network;
- Process taken to create the video; and
- Hosting locations of the video.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve and support an application to the 'UBCM 2020 Community Excellence Awards' program for the development of an Emergency Preparedness Video that encompasses closed captioning, descriptive text and sign language.

CARRIED.

4. **Second Quarter Management Report (File 04-1470-01/20)**

Mark Roberts, CAO, provided a verbal overview of the Staff Report.

Highlights of the overview included:

- Development of two community task forces as a result of the COVID-19 pandemic;
- Virtual Pitt Meadows Day event success;
- Execution of the Property Tax Relief Grant program;
- Fire Hall Relocation; and
- Overview of Communication statistics.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Staff Report titled "2020 Second Quarter Management Report" highlighting Council & staff's work and accomplishments between April 1, 2020 and June 30, 2020.

CARRIED.

5. Memorandum of Understanding (MOU) between Onni Development and City of Pitt Meadows

Mark Roberts, CAO, presented an MOU established to guide the development of the Golden Ears Business Park Phase 3 & 4.

Mr. Roberts spoke to the considerations taken to ensure City Council, Staff, and Onni Development continue to work together to deliver a best in class business park for the City of Pitt Meadows.

Prior to Council's consideration of the Development Permit application for phases 3 and 4, Council will host an Engagement and Priorities Committee (EPC) meeting to proactively engage with the community on building design, construction impacts, neighbourhood livability, landscaping and berms.

It was **MOVED** and **SECONDED** THAT Council receive for information the GEBP Phase 3 & 4 Memorandum of Understanding as presented at the Regular Meeting of Council, held July 21, 2020.

CARRIED.

Councillor Simpson voted in the negative.

6. UBCM Minister Meetings

Mark Roberts, CAO, provided an overview of Ministerial Meetings recommended for Council's attendance at this year's UBCM virtual conference.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the coordination by staff of the following Minister meetings to take place during the 2020 UBCM Convention, prioritized by order:
 - A.1 Hon. Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, to advocate for grant funding for various initiatives such as an elevator at Heritage Hall and Heritage Village Improvements; AND
 - A.2 Hon. Mike Farnworth, Minister of Public Safety and Solicitor General, to advocate for an autonomous RCMP Detachment and outline the key components in our plans that will achieve enhanced policing in Pitt Meadows; AND

- A.3 Hon. George Heyman, Minister of Environment and Climate Change Strategy, to advocate for measures around odour control and air quality associated with the growing of cannabis; AND
- A.4 Hon. Lana Popham, Minister of Agriculture, to discuss farm practices related to cannabis production and to advocate for legislative changes to support the financial viability of farming; AND
- A.5 Hon. Katrina Chen, Minister of State for Childcare, to advocate for child care spaces in Pitt Meadows and acknowledge the City's child care application; AND
- A.6 Hon. Rob Fleming, Minister of Education, to discuss the status of Pitt Meadows Secondary School grounds and facilities; AND
- B. Direct Staff to connect with SD 42 prior to coordinating the meeting with Minister Fleming to avoid interference with any negotiations and/or discussions currently underway; AND
- C. Direct Staff to develop briefing notes for all secured ministerial meetings.

CARRIED.

L. BYLAWS & PERMITS

1. Tax Sale and Tax Sale Redemption Period Deferral Bylaw No. 2863, 2020 (File 05-1610-01/20)

Mark Roberts, CAO, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first, second and third readings to the Tax Sale and Tax Sale Redemption Period Deferral Bylaw No. 2863, 2020; AND
- B. As per the authority granted through Ministerial Order 192 [local government meetings and bylaw process (COVID-19) order], **ADOPT** the Tax Sale and Tax Sale Redemption Period Deferral Bylaw No. 2863, 2020.

CARRIED.

2. Development Variance Permit Application for the New Fire Hall (File 05-1610-01)

Alex Wallace, Manager of Community Development, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 10 and forms part of the original minutes.

Highlights of the presentation included:

- One submission received (Attachment 11)
- Overview of Fire Hall replacement project;
- Outline of variances requested;
- Sun study;
- Setbacks;
- Parking; and
- Public notification process.

It was **MOVED** and **SECONDED** THAT Council:

- A. Authorize issuance of Development Variance Permit No. 2020-004 for the City's new fire hall to vary height, setbacks and parking.

CARRIED.

3. Rezoning Application for 12469 191B St (File 3360-20-2018-01)

Anne Berry, Director of Planning & Development, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 12 and forms part of the original minutes.

Highlights of the presentation included:

- Outline of the project site;
- Overview of the proposed development;
- Density;
- Staff comments and concerns;
- Shading study;
- Developer requirements in order to proceed.

It was **MOVED** and **SECONDED** THAT Council:

- A. REFER back to Staff to work with the applicant to develop other options for the proposed development at 12469 191B St.

CARRIED.

4. **City of Pitt Meadows Official Community Plan Bylaw No. 2864, 2020 - First Reading Report (File 13-6480-20/20)**

Dana Parr, Planner II, provided an overview of the Staff Report including a PowerPoint presentation which is included as Attachment 13 and forms part of the original minutes.

Highlights of the presentation included:

- Background;
- Official Community Plan 101;
- Description of the draft OCP;
- Public consultation results; and
- Next steps.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first reading to the Official Community Plan Bylaw No. 2864, 2020 as presented at the July 21, 2020 Council Meeting.

Council participated in a round table discussion with the following points being raised:

- Importance of preservation of 'small town' character;
- Inclusion of significant historic events be included in the heritage section;
- Importance of accessibility of City buildings;
- Inclusion of a community shuttle to commute within the city;
- More supporting policies in tourism section;
- Suggestion to maintain 1 unit per hectare in rural area (eg: Sheridan Hill);

- Village mixed-use on Hammond/Blakely appears to be too extensive;
- Would appreciate a brief overview (one-pager) of the report;
- Importance to include Pitt Meadows Proud;
- Community considerations based on demographic;
- Would like recap of OCP in 5 years to see where we're at;
- Concerns on how we maintain the natural place;
- Extra column reflected in demographic chart (to include 40 yr old);
- Opportunity outside ALR for rural subdivision;
- Farms under 5 acres, would like to include in policy "consolidate farms where possible" and collect taxes appropriately;
- Tandem vs side-by-side parking;
- Laneway on Hammond Rd. is not preferred; and
- Regional Growth Strategy growth projections seem unrealistic.

The question was then called and it was:

CARRIED.

5. Noise Control Bylaw Amendment Bylaw No. 2858, 2020

It was **MOVED** and **SECONDED** THAT Council:

- A. Adopt Noise Control Bylaw Amendment Bylaw No. 2858, 2020.

CARRIED.

M. COUNCIL LIAISON REPORTS

Council provided updates on recent community involvement and events.

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Manfred Milewski, Pitt Meadows – regarding the noise control bylaw amendment and the Pitt Meadows Gun Club. (Attachment 14)

Carrell Trott, Pitt Meadows – regarding potential for implementation of sound barriers. (Attachment 15)

Chrystal MacKinnon, Pitt Meadows – regarding parking concerns associated with the construction of the new Fire Hall as well as setbacks outlined in the DVP. (Attachment 16)

P. ADJOURNMENT

The meeting adjourned at 9:57 p.m.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer