

Minutes of the **REGULAR MEETING** of Pitt Meadows City Council held on **Tuesday, July 7, 2020** at 7:00 p.m. by Video Conference.

PRESENT via Video Conference

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Guests: Alicia Erenli, Ridge Meadows Foundry
Dr. Smita Naidoo, Ridge Meadows Foundry
Peter Cohen, Vancouver Fraser Port Authority
Amanda McCuaig, Vancouver Fraser Port Authority

Staff: M. Roberts, Chief Administrative Officer
C. Baldrige, Manager of Communications and Community Engagement
K. Barchard, Corporate Officer
T. Barr, Deputy Corporate Officer
A. Berry, Director of Planning & Development
C. Harding, Director of Financial Services
M. Larsson, Fire Chief
S. Maki, Director of Engineering & Operations
C. O'Byrne, Project Manager, Community Development
A. Torres, Project Manager, Major Projects
A. Wallace, Manager of Community Development

A. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

B. LATE ITEMS

It was **MOVED** and **SECONDED** THAT Council add the following item to the agenda:

K.1 COVID-19 Staff Update

CARRIED.

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the July 7, 2020 Regular Meeting of Council be approved as amended.

CARRIED.

D. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Daryl Manion, Pitt Meadows – regarding preservation of the Hoffmann Park and environmental impacts as a result of the Harris Rd Underpass. (Attachment 1)

E. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- (1) June 23, 2020 Special (Pre-Closed) Meeting of Council.
- (2) June 23, 2020 Regular Meeting of Council.

CARRIED.

F. ANNOUNCEMENTS

None.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS**1. Foundry Ridge Meadows**

Alicia Erenli, Program Supervisor, and Dr. Smita Naidoo, Child Psychiatrist, presented an overview of services provided by Foundry Ridge Meadows, including a PowerPoint presentation which is included as Attachment 2 and forms part of the original minutes.

Highlights of the presentation included:

- Overview of services;

- Collaboration and partnerships within community;
- Program and procedure changes amid COVID-19; and
- Types of mental health concerns.

For more information on Foundry Ridge Meadows visit
foundrybc.ca/ridgemeadows

2. **Vancouver Fraser Port Authority (VFPA) Update on Pitt Meadows Road and Rail Improvements Project**

Peter Cohen, Manager of Infrastructure Delivery and Amanda McCuaig, Program Delivery Manager from VFPA, provided Council with an update on the Road and Rail projects and the next engagement session including a PowerPoint presentation which is included as Attachment 3 and forms part of the original minutes.

Highlights of the presentation included:

- Impacts of COVID-19;
- Recap of Phase 1 Engagement;
- Overview of Phase 2 Engagement (summer/fall 2020);
- Update of guiding principles;
- Proposed design for Kennedy Road overpass;
- Considerations with integration of current infrastructure;
- Pedestrian & cyclist connections;
- Sustainability & environment considerations;
- Anticipated timelines;
- Harris Road underpass project update; and
- Opportunity to provide feedback.

Following the presentation, Mayor Dingwall opened the floor to the public to engage in questions and comments:

Heather Emmett, Pitt Meadows – regarding questionnaire and limited feedback, request to include information on rail yard expansion, and request to have questionnaire mailed out to impacted residents.

Brian Anderson, Pitt Meadows – regarding interpretive drawing of the Kennedy Road overpass and concern of accommodating double container height clearance.

It was **MOVED** and **SECONDED** THAT Council receive for information the Vancouver Fraser Port Authority's update on the road and rail project as presented at the July 7, 2020 Regular Meeting of Council.

CARRIED.

3. 2019 Annual Report and Financial Statements

Mark Roberts, CAO, announced the completion of the 2019 Annual Report and spoke to Council & Staff accomplishments of 2019 and goals for 2020.

Cheryl Harding, Director of Financial Services, presented an overview of Financial Statements as outlined in the 2019 Annual Report including a PowerPoint presentation which is included as Attachment 4 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council receive for information the verbal overview of the 2019 Annual Report as presented at the July 7, 2020 Regular Meeting of Council.

CARRIED.

For more information or to download the 2019 Annual Report, please visit pittmeadows.ca/annualreports

I. PUBLIC HEARINGS

None.

J. CONSENT AGENDA

It was **MOVED** and **SECONDED** THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

(1) Emergency Operating Funding for Municipalities & Transit

Email request from Janet Andrews, Secretary-Treasurer from the New Westminster & District Labour Council, dated June 25, 2020 requesting Council consider a proposed motion in support of emergency funding for municipalities and transit in conjunction with the Canadian Labour Congress.

(2) Launch of Canadian Federation of Independent Business #SmallBusinessEveryDay Campaign

Letter addressed to Laura Jones and Samantha Howard, Canadian Federation of Independent Business, dated June 30, 2020, regarding partnership and support of CFIB's launch of the #SmallBusinessEveryDay campaign.

Item J (2) was pulled for discussion. The question was then called on the balance of the Consent Agenda and it was:

CARRIED.

After discussion, it was **MOVED** and **SECONDED** THAT item J (2) be received into the record, and it was:

CARRIED.

K. STAFF/OTHER REPORTS

1. COVID-19 Staff Update

Mark Roberts provided a verbal update regarding the Pitt Meadows Arena reopening plan and the safety measures implemented for the opening scheduled for August 3, 2020:

- Reduced capacity to permit social distancing;
- No games, as per provincial guidelines;
- No rentals, food & beverage concession;
- Greeters on site to direct occupants;
- 30 min cleaning opportunity in between ice rentals;
- 1 parent/player only; and
- Financial impacts as a result of the closure and 2020 revenue forecast.

Mr. Roberts then spoke to the reopening plans relating to sports fields including the BMX Track, and the safety measures implemented for the opening scheduled for July 13, 2020:

- Organized sport groups must adhere to policy;
- Organized sport groups must have their own safety plans as outlined by individual organization and provincial guidelines;
- Water fountains will remain shut down;
- Signage to be posted to educate public;
- Increased sanitation; and
- Field use will be monitored and adjusted as we move forward.

It was **MOVED** and **SECONDED** THAT Council receive for information the COVID-19 Update as it relates to reopening plans for the Pitt Meadows Arena and sport fields, including the BMX Track, as presented at the July 7, 2020 Regular Meeting of Council.

CARRIED.

2. Fire & Rescue Services - Departmental Update

Fire Chief, Mike Larsson provided a verbal overview of the Fire & Rescue Services department response to COVID-19.

Highlights of the overview included:

- Focus on member safety & business continuity;
- Participation in Emergency Operations Centre (EOC);
- Restricted access to the Fire Hall;
- Fire inspections suspended;
- External janitorial services cancelled;
- Cancellation of training (recruitment, driving, etc.);
- Sourcing personal protective equipment (PPE) due to shortage;
- Change in response protocols;
- Creation of operational guidelines;
- Call reductions;
- Reopening phase allowing for small group training opportunities;
- Risk assessments as per WorkSafe BC guidelines;
- Ongoing recruitment; and
- Relocation of new Fire Hall located at the Pitt Meadows Airport.

It was **MOVED** and **SECONDED** THAT Council receive for information the Fire & Rescue Services Departmental Update as presented at the July 7, 2020 Regular Meeting of Council.

CARRIED.

3. Revised North Lougheed Study Area Land Use Plan and Development Policies (File 13-6520-20/19 NLSA)

Colin O'Byrne, Project Manager of Community Development, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 5 and forms part of the original minutes.

Highlights of the presentation included:

- Background of the project;

- Changes to land use concepts;
- NLSA development policies and revisions; and
- Next steps relating to the application application to Metro Vancouver to amend the Regional Growth Strategy.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the report titled “Revised North Lougheed Study Area Land Use Plan and Development Policies” dated June 24, 2020; AND
- B. Direct staff to prepare an amendment to the City of Pitt Meadows Official Community Plan Bylaw 2352, 2007 to incorporate the North Lougheed Study Area Land Use Plan and Development Policies document, dated June 24, 2020; AND
- C. Direct staff to prepare an application to Metro Vancouver to amend the Regional Growth Strategy, Metro 2040, to accommodate the North Lougheed Study Area Land Use Plan.

Council participated in a round table discussion with the following points being raised:

- Section 2, regarding sustainability – include reference to electric car stations;
- Section 3, regarding title change of the section to reflect support of sustainable transportation choices;
- Last bullet on page 67, regarding Multi-Use Path (MUP) on Lougheed Hwy, it was recommended to include a green space or MUP on the North Lougheed connector.

The questions was then called on the main motion and it was:

CARRIED.

4. UBCM Community Excellence Awards Application (File 05-1610-01/20)

Cheryl Harding, Director of Financial Services, provided a verbal overview of the Staff Report.

Highlights of the presentation included:

- Background of the awards program; and
- Overview of the City’s COVID-19 Financial Relief Grant Policy.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve and support an application to the 'UBCM 2020 Community Excellence Awards' program for the creation of the COVID-19 Financial Relief Grant Program.

CARRIED.

5. **Ministerial Order M192: Use of Live Streaming During COVID-19 Pandemic (File 01-0550-01/20)**

Kate Barchard, Corporate Officer, provided a verbal overview of the Staff Report.

Highlights of the presentation included:

- An overview of Ministerial Order 192;
- Continuation of electronic participation at Council meetings;
- Live stream of City Committee meetings; and
- Historical public participation at Council's pre-closed meetings.

It was **MOVED** and **SECONDED** THAT Council:

- A. Regarding Regular Council Meetings:
 - A.1 Continue to hold regular Council meetings via electronic means until September 2020, when in-person council meetings will be resumed, assuming renovations to the Council Chamber are completed to allow for physical distancing, and a second wave of COVID-19 infection rates has not been announced; AND
 - A.2 Affirm that all regular Council meetings will be live streamed to ensure openness and transparency; AND
 - A.3 Affirm the continued use of alternate means for Question & Comment period until Council resumes in-person meetings, including email submissions and live phone call-in, to provide for continued public engagement; AND
- B. Regarding City Committee Meetings:
 - B.1 Direct Staff to live stream City committee meetings that are held electronically, until such time as in-person committee meetings are resumed; AND
- C. Regarding Pre-Closed Council Meetings:

- C.1 WHEREAS pre-closed meetings are currently held via electronic means as a result of the COVID-19 pandemic; AND
- C.2 WHEREAS pre-closed meetings are held for the sole purpose of passing a resolution to close a Council meeting; AND
- C.3 WHEREAS pre-closed meetings last for 45-60 seconds; AND
- C.4 WHEREAS there is no Question & Comment period included on the pre-closed agenda and thus the exclusion of the public does not reduce public engagement; AND
- C.5 WHEREAS no members of the public have chosen to attend a pre-closed meeting in more than three years; AND
- C.6 WHEREAS pre-closed agendas are posted on the City website for easy public access and to ensure openness and accountability;
- C.7 THEREFORE Council affirms that pre-closed Council meetings will not be live streamed.

CARRIED.

6. Q3 2020 Strategic Priorities Quarterly Report (File 0620-04/20)

Mark Roberts, CAO, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the operational strategies for Q3 2020 as presented to Council on July 7, 2020 in the 'Q3 2020 Strategic Priorities Quarterly Report'.

CARRIED.

L. BYLAWS & PERMITS

1. Rezoning Application for 18385 Old Dewdney Trunk Road (File 3360-20-2020-02)

Anne Berry, Director of Planning & Development, provided an overview of the application including a PowerPoint presentation which is included as Attachment 6 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first and second readings to Zoning Amendment Bylaw No. 2860, 2020; AND
- B. Schedule a public hearing for Zoning Amendment Bylaw No. 2860, 2020 during an upcoming Regular Meeting of Council; AND
- C. Should Zoning Amendment Bylaw No. 2860, 2020 be adopted, register a covenant on title for 18385 Old Dewdney Trunk Road that limits the non-farm uses to the existing owners.

CARRIED.

2. Building Bylaw Amendment Bylaw No. 2859, 2020

It was **MOVED** and **SECONDED** THAT Council:

- A. Adopt Building Bylaw Amendment Bylaw No. 2859, 2020.

CARRIED.

3. Development Variance Permit Application for the New Fire Hall (File 3090-20-2020-04)

Alex Wallace, Manager of Community Development, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 7 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Direct staff to notify surrounding residents that Development Variance Permit No. 2020-004 for the City's new fire hall to vary height, setbacks and parking at 19240 122A Avenue will be considered at an upcoming Regular Meeting of Council.

CARRIED.

M. COUNCIL LIAISON REPORTS

Council provided updates on recent community involvement and events.

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Sandie Banni, Pitt Meadows – regarding the BC Hydro beautification project. (Attachment 8)

P. ADJOURNMENT

The meeting adjourned at 9:45 p.m.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer