

Staff Report to Council

Community Development

FILE: 4320-20

REPORT DATE: November 21, 2019 MEETING DATE: December 10, 2019

TO: Mayor and Council

FROM: Alex Wallace, Manager of Community Development

SUBJECT: Amendment to the Intermunicipal Business Licence Bylaw No. 2583,
2012

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S): THAT Council:

- A. Grant first and second reading to Intermunicipal Business Licence Bylaw Amendment Bylaw No. 2838, 2019, to expand the participating municipalities to include the Village of Harrison Hot Springs and the City of Merritt; OR
- B. Other.

PURPOSE

To inform Council that the Village of Harrison Hot Springs and the City of Merritt have requested to join the Fraser Valley Inter-Municipal Business Licence (IMBL) partnership.

☐ Information Report

☒ Decision Report

☐ Direction Report

DISCUSSION

Background:

Currently the City of Pitt Meadows participates with eleven other Fraser Valley Municipalities in an Inter-Municipal Business License Bylaw (IMBL) arrangement. The IMBL Bylaw allows trade contractors and professionals related to the construction industry to operate across eleven Fraser Valley jurisdictions without requiring separate Municipal Business Licenses.

At this time the communities participating in the Fraser Valley IMBL partnership are the City of Langley, Township of Langley, City of Abbotsford, City of Chilliwack, City of Delta, District of Hope, District of Kent, City of Maple Ridge, District of Mission, City of Pitt Meadows and City of Surrey.

Analysis:

The Village of Harrison and the City of Merritt are seeking to join the Fraser Valley IMBL program due to the large percentage of their trade contractors working outside of their communities within the Fraser Valley region. At a meeting earlier this year it was agreed by staff of the participating communities that by allowing The Village of Harrison Hot Springs and City of Merritt to join the Fraser Valley IMBL partnership would create a positive impact on the program. This will require all participating municipalities to amend their bylaws to add Harrison Hot Springs and Merritt.

A contractor is required to obtain a Municipal Business License and IMBL from the municipality in which they reside. The cost of an IMBL is \$250. The IMBL allows the contractor to carry on business in any of the participating municipalities without obtaining a municipal business license therefore lessening the financial burden. The IMBL streamlines and simplifies the licensing process making it easier for contractors to do business in the participating municipalities.

In 2015, the participating Fraser Valley Municipalities added the District of Kent to the IMBL and this did not have an impact on partners' revenue but rather furthered the positive effect of the program. The revenue generated from IMBLs is shared on the basis that the principal municipality retains 90% of the fee collected and the remaining 10% is evenly distributed to the remainder of the participating municipalities.

Conclusion:

Staff recommends that Council approves the amendment to Intermunicipal Business Licence Bylaw No. 2583, 2012 to include The Village of Harrison Hot Springs and the City of Merritt to the partnership.

COUNCIL STRATEGIC PLAN ALIGNMENT

- ☐ Principled Governance ☐ Balanced Economic Prosperity ☐ Corporate Excellence
☐ Community Spirit & Wellbeing ☐ Transportation & Infrastructure Initiatives
☒ Not Applicable

FINANCIAL IMPLICATIONS

- ☒ None ☐ Budget Previously Approved ☐ Referral to Business Planning
☐ Other
-

There are no anticipated budget implications, i.e.: no associated expenditures by allowing two more municipalities to join the Fraser Valley IMBL program.

PUBLIC PARTICIPATION

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

Comment(s):

KATZIE FIRST NATION CONSIDERATIONS

Referral ☐ Yes ☒ No

SIGN-OFFS

Written by:

Chantal Gemperle, Supervisor of Building
& Bylaws/Licensing Inspector

Reviewed by:

Alex Wallace, Manager of Community
Development

ATTACHMENT(S):

A. Intermunicipal Business Licence Amendment Bylaw No. 2838, 2019

CITY OF PITT MEADOWS
INTERMUNICIPAL BUSINESS LICENCE BYLAW AMENDMENT BYLAW
Bylaw No. 2838, 2019

A bylaw to amend a section of Intermunicipal Business Licence
Bylaw No. 2583, 2012

WHEREAS it is deemed expedient to amend City of Pitt Meadows' INTERMUNICIPAL BUSINESS LICENCE Bylaw No. 2583, 2012;

NOW THEREFORE the Council of the City of Pitt Meadows enacts as follows:

1. This Bylaw may be cited as the Intermunicipal Business Licence Bylaw Amendment Bylaw No. 2838, 2019.
2. *Section 3 "Participating Municipality" is hereby amended by adding the following municipalities to the definition:*

The Village of Harrison Hot Springs and the City of Merritt.

READ a FIRST and SECOND time on

PUBLIC HEARING held on

READ a THIRD time on

ADOPTED on

Bill Dingwall
Mayor

Kate Barchard
Corporate Officer