

Minutes of the **SPECIAL (Public) Meeting** of Pitt Meadows City Council held on **Tuesday, May 11, 2021** at 7:00 p.m. by Video Conference.

PRESENT via Video Conference

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Guests: Sean Reid, KPMG Enterprise
Arianna Castonguay, KPMG Enterprise
Sophie Sparrow, ARMS
Greta Borick-Cunningham, ARMS

Staff: M. Roberts, Chief Administrative Officer
C. Baldrige, Manager of Communications & Community
Engagement
K. Barchard, Corporate Officer
T. Barr, Deputy Corporate Officer
A. Berry, Director of Planning & Development
D. Chamberlain, Director of Parks, Recreation & Culture
C. Harding, Director of Financial Services
S. Maki, Director of Engineering & Operations

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

Mayor Dingwall acknowledged that the meeting was held on the traditional territory of the Katzie First Nation.

B. LATE ITEMS

It was **MOVED** and **SECONDED** THAT Council add item F.1 to the agenda:

- F.1 Amazon Coming to Golden Ears Business Park

CARRIED.

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the May 11, 2021 Special (Public) Meeting of Council be approved as amended.

CARRIED.

D. QUESTION AND COMMENT PERIOD

No members of the community engaged in Question and Comment Period.

E. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- (1) April 27, 2021 Special (Pre-Closed) Meeting of Council.
- (2) April 27, 2021 Regular Meeting of Council.
- (3) May 4, 2021 Special (Pre-Closed) Meeting of Council.

CARRIED.

F. ANNOUNCEMENTS**1. Amazon Coming to Golden Ears Business Park ["GEBP"]**

Mayor Dingwall spoke to Amazon's recent announcement, as reported in the Maple Ridge-Pitt Meadows News on May 7, 2021, and their intention to occupy a portion of GEBP for use as a delivery station.

It was **MOVED** and **SECONDED** THAT Council receive for information Mayor Dingwall's update regarding the announcement of Amazon's occupancy at the Golden Ears Business Park as presented at the May 11, 2021 Special (Public) Council meeting.

CARRIED.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS**1. Alouette River Management Society – Adopt-A-Program**

Sophie Sparrow, Environmental Projects & Communication, from Alouette River Management Society [“ARMS”], provided Council with an overview of the Adopt-A-Program including a PowerPoint presentation which is included as Attachment 1 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council receive for information the overview of the Adopt-a-Program presentation as delivered at the May 11, 2021 Special (Public) Meeting of Council.

CARRIED.

2. 2021 Approved Financial Plan Document

Carolyn Baldrige, Manager of Communications and Community Engagement, and Cheryl Harding, Director of Financial Services, introduced and presented the new design of the approved 2021-2025 Financial Plan as a result of a refreshed business planning process.

The 2021-2025 Financial Plan is available online at www.pittmeadows.ca/budget

It was **MOVED** and **SECONDED** THAT Council receive for information the approved Financial Plan as presented at the May 11, 2021, Special (Public) Meeting of Council.

CARRIED.

I. PUBLIC HEARINGS

None.

J. CONSENT AGENDA

None.

K. STAFF/OTHER REPORTS**1. 2020 Financial Statements & Audit Results (File 05-1680-01/20)**

Sean Reid, Partner, and Arianna Castonguay, Manager, from KPMG Enterprise presented their audit findings as outlined in the Staff Report.

Mr. Reid provided an overview of the process, new auditing practices as a result of COVID-19 and new auditing standards.

Ms. Castonguay continued the presentation and spoke to the areas of focus for the audit including impacts of COVID-19 on financial statements, payroll, and fraud risk.

It was **MOVED** and **SECONDED** THAT Council:

- A. Accept the City's 2020 financial statements and direct the Mayor and Director of Financial Services to sign the Consolidated Statement of Financial Position and forward the completed financial statements to the province as required by May 15, 2021; AND
- B. Direct staff to do a presentation of the City's 2020 financial statements along with the 2020 annual report at the June 15, 2021 Council meeting.

CARRIED.

2. Traffic Data Collection Summary and Update (File 11-5460-07/21)

Samantha Maki, Director of Engineering and Operations, provided an overview of the Staff Report including a PowerPoint presentation which is included as Attachment 2 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information a summary on the City Traffic Data Collection program, associated traffic calming initiatives and actions planned for each collection area.

CARRIED.

3. Official Community Plan and Zoning Amendment Application for 19072 Advent Road (File 6480-20-2021-01)

Anne Berry, Director of Planning and Development, provided an overview of the Staff Report, including a PowerPoint presentation which is included as Attachment 3 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Direct Staff to prepare the necessary documents to consider approval of the Official Community Plan and Zoning

Amendment Application for 19072 Advent Road to permit a bare land strata development with six single-family dwellings.

CARRIED.

At 8:26 p.m., Mayor Dingwall and Councillor MacDonald experienced internet connection difficulties that resulted in intermittent attendance for the duration of the meeting. Acting Mayor Miyashita assumed the role of Chair during the Mayor's absences.

4. **Agricultural Land Commission Subdivision Application for 14351 and 14221 McKechnie Road (File 6635-20-2021-01)**

It was **MOVED** and **SECONDED** THAT Council:

- A. DEFER this item to the Regular Meeting of Council scheduled for May 18, 2021 due to internet connection difficulties.

CARRIED.

Mayor Dingwall was absent for the vote.

5. **2021 First Quarter Report to the Community (File 04-1470-01/21)**

Mark Roberts, CAO, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the 2021 First Quarter Report highlighting the work and accomplishments of the City between January 1 and March 31, 2021.

CARRIED.

Mayor Dingwall and Councillor MacDonald were absent for the vote.

L. BYLAWS & PERMITS

1. **Park Designation Amendment Bylaw 2892, 2021 and Required Approval of the Electors (File 09-4200-22/21)**

Kate Barchard, Corporate Officer, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first, second and third readings to Park Designation Amendment Bylaw No. 2892, 2021; AND
- B. Approve an alternative approval process ("AAP"), in accordance with section 86 of the Community Charter, be used for the purpose of seeking approval of the electors in relation to Park Designation Amendment Bylaw No. 2892, 2021; AND
- C. Approve the timeline and Elector Response Form for the AAP as presented to Council on May 11, 2021; AND
- D. Establish the deadline of 4:30 p.m. on Monday June 28, 2021 for receiving Elector Response Forms for the AAP; AND
- E. Determine the total number of eligible electors for the AAP to be 14,311, on the basis of the information provided in the 'Park Designation Amendment Bylaw 2892, 2021 and Required Approval of the Electors' staff report dated May 3, 2021; AND
- F. Direct the Corporate Officer to report the results of the AAP to Council at the July 6, 2021 Council meeting and, if approval of the electors is obtained, to return Bylaw No. 2892 for Council's final reading and adoption.

CARRIED.

M. COUNCIL LIAISON REPORTS

Council provided updates on recent community involvement and events.

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Merle Ransom, Pitt Meadows – regarding support for the development at 19072 Advent Road.

P. ADJOURNMENT

The meeting was adjourned at 8:56 p.m.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer