

Minutes of the **REGULAR MEETING** of Pitt Meadows City Council held on Tuesday, April 28, 2020 at 7:00 p.m. by Video Conference.

PRESENT

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Staff: M. Roberts, Chief Administrative Officer
K. Barchard, Corporate Officer
A. Berry, Director of Planning & Development
C. Harding, Director of Financial Services
T. Hupka, Clerk II
S. Maki, Director of Engineering & Operations
A. Wallace, Manager of Community Development

Guests: Dr. Cherie Enns, Cherie Enns Consulting
Ms. Theresa Alexander, Cherie Enns Consulting

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

B. LATE ITEMS

1. There was general consent amongst Council to add the following late item to the agenda:

- Item F.1 National Day of Mourning

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the April 28, 2020 Regular Meeting of Council be approved as amended.

CARRIED.

D. QUESTION AND COMMENT PERIOD

Kate Barchard, Corporate Officer, read aloud correspondence received from the following community members for Question and Comment Period:

Darryl Lucas, Pitt Meadows - Regarding item L.2 and concern with flooding and entry /exit location. (Attachment 1)

April Darsch, Pitt Meadows – Regarding item L.2 and concern with drainage issues. (Attachment 2)

E. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- (1) April 21, 2020 Special (Pre-Closed) Meeting of Council.
- (2) April 21, 2020 Special (Public) Meeting of Council

CARRIED.

F. ANNOUNCEMENTS

1. National Day of Mourning

Mayor Dingwall acknowledged the National Day of Mourning for Canada and its additional significance during the COVID-19 pandemic. Mayor Dingwall thanked all essential service workers, including staff, for their courage and commitment during this unprecedented time.

2. Covid19 – A Community Update

As a member of the Mayors' Council for TransLink, Mayor Dingwall provided an update on TransLink, including their loss of income due to the pandemic and steps taken to manage financial pressures during these challenging times. TransLink has been invited to speak at the May 5, 2020 Council meeting.

Councillor Meachen spoke regarding the Economic Resiliency Task Force which was established by the City to support the community and business recovery during the pandemic. Online resources can be found at <https://www.pittmeadows.ca/city-hall/committees/economic-resiliency-task-force>.

Councillor Simpson provided an update on the Community Check-In Task Force, which was established by the City to assist youth, seniors and vulnerable citizens during the COVID-19 pandemic. Further information can be found at <https://www.pittmeadows.ca/city-hall/committees/community-check-task-force>.

Mark Roberts, CAO, provided an update on EOC activities related to the pandemic, as well as financial prudence being exercised in response to pressures created by COVID-19. Mr. Roberts also provided an updated on the annual freshet, current snowpack levels, and proactive staff activities in response to incoming water level data, including regular dike and floodgate inspections, and review of supplies and essential policies.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS

None.

I. PUBLIC HEARINGS

None.

J. CONSENT AGENDA

It was MOVED and SECONDED THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

- (1) Closed Items Released To the Public
- (2) Minutes of the Economic Resiliency Task Force Meeting held on April 2, 2020
- (3) Minutes of the Economic Resiliency Task Force Meeting held on April 9, 2020
- (4) Minutes of the Economic Resiliency Task Force Meeting held on April 16, 2020

CARRIED.

K. STAFF/OTHER REPORTS

1. **Pitt Meadows Child Care Needs Assessment Final Report (File 05-1855-01/20)**

Dr. Cherie Enns and Theresa Alexander, from Cherie Enns Consulting, presented Council with a comprehensive overview of their Child Care Needs Assessment Report, including a PowerPoint presentation which is included as Attachment 3 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the consultant's report titled "Child Care Needs Assessment 2019-2029", submitted to staff on April 17 2020, by Cherie Enns Consulting.

CARRIED.

2. **Q2 2020 Strategic Priorities Quarterly Report (File 0620-04/20)**

Mark Roberts, CAO, gave a verbal overview of the Q2 2020 Strategic Priorities Quarterly Report, with a focus on new operational priorities and the overarching focus on the COVID-19 pandemic.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the operational strategies as presented in the Q2 2020 Strategic Priorities Quarterly Report, with the addition of 'Financial Prudence in Light of COVID-19' added to the appropriate section.

CARRIED.

3. **COVID-19 Financial Relief Grant Program and Policy (File 05-1610-01/20)**

Mark Roberts, CAO, introduced the Financial Relief Grant Program for Council's consideration. This program was recommended by staff to provide financial relief to the community while ensuring the City's long-term financial health. Council and Staff discussed ways to disseminate information regarding the Grant Program, including the ability of property owners to waive the grant if they so choose.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the COVID-19 Financial Relief Grant Program as presented at the April 28, 2020 regular meeting of Council;
AND

- B. Approve Council Policy C104 'COVID-19 Financial Relief Grant'; AND
- C. Direct staff to issue grants per the COVID-19 Financial Relief Grant Policy; AND
- D. Direct staff to review the 2020 capital projects to ascertain the appropriateness for capital project postponements and implement postponements at the discretion of the Chief Administrative Officer; AND
- E. Direct staff to postpone the rehabilitation of the South Bonson Roundabout and immediately implement minor safety improvements.

CARRIED.

4. 2020 Property Tax Penalty Postponement

Mark Roberts, CAO, provided Council with an update on a pending staff report that will recommend the property tax penalty date be postponed to October 1, 2020.

It was **MOVED** and **SECONDED** THAT Council receive for information Mr. Roberts' verbal report on the proposed postponement of the property tax penalty date, with a staff report to be presented to Council for deliberation at the May 5, 2020 Council meeting.

CARRIED.

L. BYLAWS & PERMITS

1. 2020 Financial Plan Bylaw and Utility Fee Bylaws (File 05-1700-01/20)

Cheryl Harding, Director of Financial Services, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant First, Second and Third Readings to the 2020 to 2024 Financial Plan Bylaw No. 2845, 2020, with funding for the proposed COVID-19 Grant; AND

- B. Approve updated Policy C049 'Revenue and Taxation' for inclusion as an attachment in Financial Plan Bylaw No. 2845, 2020 as required by the Community Charter; AND
- C. Grant First, Second and Third Readings to the Drainage System Protection Amendment Bylaw No. 2851, 2020; AND
- D. Grant First, Second and Third Readings to the Sanitary Sewer and Storm Drain Amendment Bylaw No. 2849, 2020; AND
- E. Grant First, Second and Third Readings to the Solid Waste Collection and Disposal Amendment Bylaw No. 2850, 2020; AND
- F. Grant First, Second and Third Readings to the Waterworks Amendment Bylaw No. 2848, 2020; AND
- G. As per the authority granted through Ministerial Order 083 [local government meetings and bylaw process (covid-19) order], ADOPT the
 - G.1 2020 to 2024 Financial Plan Bylaw No. 2845, 2020 with funding for the COVID-19 Relief Grant; AND
 - G.2 Drainage System Protection Amendment Bylaw No. 2851, 2020; AND
 - G.3 Sanitary Sewer and Storm Drain Amendment Bylaw No. 2849, 2020; AND
 - G.4 Solid Waste Collection and Disposal Amendment Bylaw No. 2850, 2020; AND
 - G.5 Waterworks Amendment Bylaw No. 2848, 2020.

CARRIED.

2. Official Community Plan Amendment and Rezoning Application for 19796, 19806, and 19818 Hammond Road (File 6480-20-2019-01)

Anne Berry, Director of Planning & Development, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 4 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Refer the file related to 19796, 19806, and 19818 Hammond Road back to staff to work with the applicant to complete the Lower Hammond Drainage Study.

CARRIED.

3. **Soil Removal and Fill Deposit Permit Application – 11751 Baynes Road (File 4320-20)**

Alex Wallace, Manager of Community Development, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 5 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve issuance of a Soil Removal and Fill Deposit Permit to Crossroads Venture Corp., for 11751 Baynes Road with the following conditions:
 - A.1 A Highway Use Permit & Traffic Management Plan to be approved by the Director of Engineering and Operations or their designate to prevent the obstruction of traffic or staging of trucks on any road; AND
 - A.2 No dirt, debris or mud shall be permitted on any road. Roads must be kept clean and swept daily as outlined in the Highway Use Permit, or more if required by the City. Baynes Road, Airport Way and access to site must be monitored at all times during fill activities, and any debris removed right away; AND
 - A.3 Filling activities are prohibited on Saturdays, Sundays and statutory holidays and restricted to the hours between 7:00 a.m. and 5:00 p.m. any other day of the week.

CARRIED.

M. COUNCIL LIAISON REPORTS

Council provided updates on recent community involvement and events.

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

Kate Barchard, Corporate Officer, confirmed that no correspondence had been received for Question and Comment Period.

P. ADJOURNMENT

It was **MOVED** and **SECONDED** THAT the meeting be adjourned at 9:27 p.m.

CARRIED.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer