

Minutes of the **Special (Public) Meeting** of Pitt Meadows City Council held on **Tuesday, July 14, 2020** at 7:00 p.m. by Video Conference.

PRESENT via Video Conference

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Guests: Shawna Kristin, Fraser Valley Regional Library
Guy Miller, Pitt Meadows Airport (YPK)

Staff: M. Roberts, Chief Administrative Officer
K. Barchard, Corporate Officer
T. Barr, Deputy Corporate Officer
A. Berry, Director of Planning & Development
S. Maki, Director of Engineering & Operations
S. St. Jean, Director of Corporate Services
A. Wallace, Manager of Community Development

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

B. LATE ITEMS

None.

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the July 14, 2020 Special (Public) Meeting of Council be approved.

CARRIED.

D. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Bob Jackson, Pitt Meadows – regarding bicycle safety aspects of the road & rail project. (Attachment 1)

John Cobb, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 2)

Shannon Roberts, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 3)

Matteo Sekala, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 4)

Peter Whalen, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 5)

Bill Whalen, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 6)

Tony Killian, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 7)

Chris Bradford, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 8)

Mark Sekala, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 9)

Dan Otway, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 10)

Mark Sekala, Pitt Meadows – regarding the Pitt Meadows Gun Club. (by telephone)

Heather Emmett, Pitt Meadows – regarding her experience of question and comment period from past meetings and overall engagement with Council. (by telephone)

Mayor Dingwall offered condolences on behalf of Council and Staff to Doug Armour's family and friends. Doug was an Assistant Chief with the Maple Ridge Fire Department, and recently passed away.

E. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- (1) July 7, 2020 Special (Pre-Closed) Meeting of Council.
- (2) July 7, 2020 Regular Meeting of Council.

CARRIED.

F. ANNOUNCEMENTS

None.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS**1. Fraser Valley Regional Library (FVRL)**

Councillor Hayes introduced Shawna Kristin, Library Manager with the Fraser Valley Regional Library, and spoke to efforts made to reopen the Library. Ms. Kristin provided a verbal update to Council regarding the Library's response to COVID-19 including a PowerPoint presentation which is included as Attachment 11 and forms part of the original minutes.

Highlights of the presentation included:

- Anticipated reopening date, mid-August;
- Increase in eBook offerings;
- Read.Learn.Play at Home Services;
- Steps taken to increase readership and users;
- Virtual programming;
- FVRL Express;
- Safety precautions taken during COVID-19 pandemic;
- Summer Reading Club 2020; and
- Feedback based on amended services.

It was **MOVED** and **SECONDED** THAT Council receive for information the verbal update on programs and services delivered by the FVRL as presented at the July 14, 2020 Special (Public) Meeting of Council.

CARRIED.

2. Noise Mitigation Plan for YPK

Guy Miller, Airport Manager, provided an overview of the Pitt Meadows Airport noise mitigation plan including a PowerPoint presentation which is included as Attachment 12 and forms part of the original minutes.

Highlights of the presentation included:

- Airspace overview and traffic volume;
- Aircraft flight paths and approach;
- Aircraft types;
- Noise management input;

- Noise incident statistics and trends;
- Noise mitigation plan process;
- Night restrictions;
- Noise abatement; and
- Next steps.

It was **MOVED** and **SECONDED** THAT Council receive for information the Pitt Meadows Airport Noise Mitigation presentation as delivered by Mr. Miller at the July 14, 2020 Special (Public) Meeting of Council.

CARRIED.

I. PUBLIC HEARINGS

None.

J. CONSENT AGENDA

It was **MOVED** and **SECONDED** THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

(1) Restorative Justice Program- 2019 Annual Report

Annual Report received from Ranjit Kingra, Community Services, dated June 30, 2020, outlining the 2019 achievements and statistics for the Restorative Justice Program.

CARRIED.

K. STAFF/OTHER REPORTS

1. COVID-19 Update

There were no updates provided at this time.

2. Corporate Services - Departmental Update

Stephanie St. Jean, Director of Corporate Services, provided Council with a departmental overview of operational priorities and challenges in light of the COVID-19 pandemic.

Highlights of the presentation included:

- Policy implementations in response to COVID-19;

- Wellness checks with employees;
- IT resource assessment & enabling staff to work from home;
- Workforce adjustments (redeployment);
- Communication strategy and increased community outreach;
- Occupational Health & Safety protocols and procedures;
- IT delivery of PC replacement program; and
- Business continuity across HR, IT, and Communications during COVID-19 pandemic.

It was **MOVED** and **SECONDED** THAT Council receive for information the Corporate Services Departmental update as presented at the July 14, 2020 Special (Public) Meeting of Council.

CARRIED.

3. Amendments to Council Policy C041 – ‘Public Hearing Process and Statement’ (File 01-0340-50/20)

Kate Barchard, Corporate Officer, provided a verbal overview of the Staff Report.

Highlights of the overview included:

- Simplified language in the new policy;
- Public hearing statement changes; and
- Inclusion of overall best practices.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the amendments to Council Policy C041 ‘Public Hearing Process and Statement’ as presented at the July 14, 2020 meeting of Council.

CARRIED.

L. BYLAWS & PERMITS

1. Bylaw Updates Pertaining to the Pitt Meadows Gun Club (File 09-3900-02/17)

Alex Wallace, Manager of Community Development, provided an overview of the Staff Report including a PowerPoint presentation which is included as Attachment 13 and forms part of the original minutes.

Highlights of the presentation included:

- Background of the Pitt Meadows Gun Club;
- Jurisdiction of shooting ranges;
- Environmental & health concerns;
- Section 219 Covenant;
- Noise testing; and
- Special events & shooting hours.

It was **MOVED** and **SECONDED** THAT Council:

- A. Give first, second and third readings to Noise Control Bylaw Amendment Bylaw No. 2858, 2020 which:
 - A.1 confirms regular operating hours for outdoor shooting ranges to be limited to Wednesday evenings (6pm-9pm) and Sundays (10am-4pm);
 - A.2 permits outdoor shooting ranges to host up to eight (8) additional special events per year with no more than two (2) additional special events per month; AND
 - A.3 permits flexibility of operating hours during those additional special events, between 9am and 6pm, but not to exceed an eight (8) hour duration per special event; AND
- B. Direct staff to work with the Pitt Meadows Gun Club to develop a section 219 Covenant regarding environmental testing and monitoring; AND
- C. Adopt Discharge of Firearms Bylaw Amendment Bylaw No. 2802, 2018; AND
- D. Adopt Bylaw Notice Enforcement Amendment Bylaw No. 2804, 2018; AND
- E. Rescind direction to Staff to seek a 'Good Neighbour Agreement' related to the Pitt Meadows Gun Club; AND
- F. Direct Staff to advocate to the province on behalf of the City to implement impulsive sound guidelines for shooting ranges in the province of BC.

CARRIED.

M. COUNCIL LIAISON REPORTS

Council provided updates on recent community involvement and events.

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Manfred Milewski, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 14)

Frank Vogel, Pitt Meadows – regarding the Pitt Meadows Gun Club. (Attachment 15)

Mark Sekala, Pitt Meadows – regarding the Pitt Meadows Gun Club. (by telephone)

David Pitt, Pitt Meadows – regarding the Pitt Meadows Gun Club. (by telephone)

P. ADJOURNMENT

The meeting was adjourned at 9:22 p.m.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer