

Staff Report to Council

Administrative Services

FILE: 0620-04/20

REPORT DATE: March 22, 2021 MEETING DATE: April 13, 2021
TO: Mayor and Council
FROM: Mark Roberts, Chief Administrative Officer
SUBJECT: Q2 2021 Strategic Priorities Quarterly Report

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S): THAT Council:

- A. Approve the operational strategies for Q2 2021 as presented to Council in the 'Q2 2021 Strategic Priorities Quarterly Report' dated March 22, 2021;
OR
- B. Other.

PURPOSE

To seek Council's input and approval of the operational strategies proposed for Q2 2021 (April - June).

☐ Information Report ☒ **Decision Report** ☐ Direction Report

DISCUSSION

Background:

Each quarter, Staff present Council with a Strategic Priorities Quarterly Report to ensure that staff priorities are properly aligned with Council's vision and goals. The document also serves as a reporting tool to inform the community of key operational strategies.

Staff have drafted the Q2 2021 Quarterly Report (Attachment A) and are now seeking Council's feedback and approval.

Relevant Policy, Bylaw or Legislation:

2019-2022 Corporate Strategic Plan

Key Changes:

The following is a list of the key changes made to the operational strategies for Q2 (April - June) 2021:

1. Principled Governance

Removed:

- a) Katzie First Nation Park Signage (*completed*)

2. Balanced Economic Prosperity

No changes.

3. Community Spirit And Wellbeing

Added:

- a) New Frontline Fire Engine Deployment
- b) BC Hydro Box Phase 2 – Katzie First Nation Artwork
- c) CP Environmental Study

Removed:

- a) Emergency Management – Business Continuity Planning (*The development of departmental business continuity plans have been deferred and replaced by specific business continuity plans pertaining to the COVID-19 pandemic, examples include: working remotely; essential service continuity; and personal protection safety plans. The development of continuity plans will be reconsidered during future Business Plans and prioritized in relation to other work priorities at the time.*)
- b) Community Support Select Committee Launch (*completed/ongoing*)

Modified:

- c) Parks, Recreation, Arts & Culture Master Plan ~~Engagement~~ (*the engagement process is now complete; the consultant is now summarizing the data and preparing a draft Plan for review by the end of June*)
- d) Vibrant Community ~~Partnership and Investment~~ Program Review (*name change only*)

4. Transportation & Infrastructure Initiatives

Added:

- a) Police Detachment Preferred Site – Next Steps
- b) Baynes & Fenton Pump Replacement
- c) Traffic Calming and Active Transportation Implementation
(Implementation of various traffic calming improvements at Harris Rd/124th Ave, 124th Ave/192A St and 192A St/Park Rd; and implementation of various active transportation initiatives, including cyclist pushbuttons and crossing audible, crossing improvements at Silver Bridge, South Alouette Bridge and Ford Rd/Baynes Rd, curb extensions and crosswalks on McMyn Rd and localized intersection improvements at Baynes Rd/Airport Way)

Removed:

- a) Independent RCMP Detachment Renovation vs New Build Business Case
(completed)
- b) Pitt Polder Pump Station Replacement *(completed)*
- c) Install Back up Pump Station Generators - Fenton, Kennedy & McKechnie
(completed)

5. Corporate Excellence

Added:

- a) City Committees Policy Update
- b) eSCRIBE Council Meeting Management Platform Implementation
- c) 2020 Year End and Financial Statements

Removed:

- a) Film Policy Review *(delayed until Q4)*
- b) Truth & Reconciliation Training *(completed)*

COUNCIL STRATEGIC PLAN ALIGNMENT

- ☐ Principled Governance ☐ Balanced Economic Prosperity ☒ **Corporate Excellence**
☐ Community Spirit & Wellbeing ☐ Transportation & Infrastructure Initiatives

Demonstrate open and honest accountability in all activities.

FINANCIAL IMPLICATIONS

☐ None ☐ Budget Previously Approved ☐ Referral to Business Planning
☒ Other

All proposed operational strategies have been considered through the annual business and budget planning process. Any changes mid-year will be assessed for financial impact and funding requests brought to Council as required.

PUBLIC PARTICIPATION

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

KATZIE FIRST NATION CONSIDERATIONS

Council believes the City's relationship with Katzie First Nation (KFN) is very important. KFN is a rights holder and their input and feedback will be considered for several Council priorities, including: Official Community Plan; KFN Service Agreements; North Lougheed Area Plan; Parks, Recreation, Arts & Culture Master Plan; BC Hydro Box Wraps Phase 2; KFN Secondary Access; Independent RCMP Detachment; CP Logistics Park/Environmental Study; and Road & Rail Improvements.

SIGN-OFFS

Written by:

Kate Barchard, Corporate Officer

Reviewed by:

Corporate Leadership Team

ATTACHMENT(S):

- A. Q2 2021 Strategic Priorities Quarterly Report (NEW report)
- B. Q1 2021 Strategic Priorities Quarterly Report (OLD report)

Strategic Priorities Quarterly Report

April - June (Q2) 2021

Attachment A

The COVID-19 pandemic will continue to create operational challenges in 2021. As the circumstances change, staff will amend their priorities and workplans accordingly.

PRIORITY	OPERATIONAL STRATEGIES
Principled Governance Community Voice • Regional Relationships • Katzie First Nation • Fiscal Stewardship & Accountability	<ol style="list-style-type: none"> 1. Official Community Plan 2. Katzie First Nation Relationship 3. Katzie First Nation Service Agreements
<i>Council Advocacy</i>	<ul style="list-style-type: none"> • COVID-19 Management • North Lougheed Area Plan • Lougheed Corridor Transportation Upgrades • Flood Management/Dike Infrastructure Funding • Ministerial Approval for Independent RCMP Detachment • CP Logistics Park • Golden Ears Roundabout Infrastructure Improvements (TransLink) • KFN Secondary Access (province)
Balanced Economic Prosperity Business Vitality • Agriculture • Affordability • Employment • Tourism • Airport	<ol style="list-style-type: none"> 1. Golden Ears Business Park 3 & 4 2. North Lougheed Area Plan 3. Airport Zoning Alignment 4. Metro Vancouver Affordable Housing Proposal 5. Economic Development Advisory Committee Development
Community Spirit and Wellbeing Pride & Spirit • Health & Safety • Wellness • Natural Environment • Housing Diversity	<ol style="list-style-type: none"> 1. Environmental Inventory & Management Strategy (incl. invasive species mgmt.) 2. Parks, Recreation, Arts & Culture Master Plan 3. Park Signage 4. Childcare Spaces Grant 5. Internal Fire Services Review Implementation 6. New Frontline Fire Engine Deployment 7. Transition to Independent RCMP Detachment 8. Pitt Meadows Proud™ Vision Campaign 9. Bylaw Enforcement Policy Review 10. Vibrant Community Program Review 11. Park Playgrounds Inventory and Prioritization 12. BC Hydro Box – Katzie First Nation Artwork 13. CP Environmental Study

Strategic Priorities Quarterly Report

April - June (Q2) 2021

Transportation & Infrastructure Initiatives

Infrastructure • Investments •
Improved Transportation •
Active Transportation •
Preparedness

1. Fire Hall Replacement Project
2. Police Detachment Preferred Site – Next Steps
3. Road & Rail Improvements – Underpass/Overpass
4. Hammond Drainage Study – Phase 2
5. Baynes & Fenton Pump Replacement
6. Airport Way Sound Attenuation Wall
7. Traffic Calming and Active Transportation Implementation

Corporate Excellence

Corporate Culture • Employee
Excellence • Responsiveness •
Accountability • Resources

1. Financial Prudence in Light of COVID-19 Pandemic
2. Records Management & Privacy Program Improvements
3. Dike Bench Policy Review
4. Server and Network Switch Replacements
5. Community Service and Recognition Policy
6. City Committees Policy Update
7. eSCRIBE Council Meeting Management Transition (Training)
8. 2021 Budget & Business Plan Publication
9. 2020 Year End and Financial Statements

Strategic Priorities Quarterly Report

January – March (Q1) 2021

Attachment B

The COVID-19 pandemic will continue to create operational challenges in 2021. As the circumstances change, staff will amend their priorities and workplans accordingly.

PRIORITY	OPERATIONAL STRATEGIES
Principled Governance Community Voice • Katzie First Nation • Regional Relationships • Fiscal Stewardship & Accountability	<ol style="list-style-type: none"> 1. Official Community Plan 2. Katzie First Nation Relationship 3. Katzie First Nation Service Agreements and Park Signage 4. 2021 Budget & Business Plan Publication
<i>Council Advocacy</i>	<ul style="list-style-type: none"> • COVID-19 Management • North Lougheed Area Plan • Lougheed Corridor Transportation Upgrades • Flood Management/Dike Infrastructure Funding • Ministerial Approval for Independent RCMP Detachment • CP Logistics Park • Golden Ears Roundabout Infrastructure Improvements (TransLink) • KFN Secondary Access (province)
Balanced Economic Prosperity Business Vitality • Agriculture • Affordability • Employment • Tourism • Airport	<ol style="list-style-type: none"> 1. Golden Ears Business Park 3 & 4 2. North Lougheed Area Plan 3. Airport Zoning Alignment 4. Metro Vancouver Affordable Housing Proposal 5. Economic Development Advisory Committee Development
Community Spirit and Wellbeing Pride & Spirit • Health & Safety • Wellness • Natural Environment • Housing Diversity	<ol style="list-style-type: none"> 1. Emergency Management – Business Continuity Planning 2. Environmental Inventory & Management Strategy (incl. invasive species mgmt.) 3. Parks, Recreation, Arts & Culture Master Plan (engagement) 4. Park Signage 5. Childcare Spaces Grant 6. Internal Fire Services Review (implementation of approved recommendations) 7. Community Support Select Committee Launch 8. Transition to Independent RCMP Detachment 9. Pitt Meadows Proud™ Vision Campaign 10. Bylaw Enforcement Policy Review 11. Community Partnership and Investment Program Review 12. Park Playgrounds Inventory and Prioritization

Strategic Priorities Quarterly Report

January – March (Q1) 2021

Transportation & Infrastructure Initiatives

Infrastructure • Investments •
Improved Transportation • Active
Transportation • Preparedness

1. Fire Hall Replacement Project
2. Independent RCMP Detachment Renovation vs New Build Business Case
3. Road & Rail Improvements – Underpass/Overpass
4. Pitt Polder Pump Station Replacement
5. Hammond Drainage Study – Phase 2
6. Install Back Up Pump Station Generators (Fenton, Kennedy and McKechnie)
7. Airport Way Sound Attenuation Wall

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