

THE CITY OF PITT MEADOWS  
**M E M O R A N D U M**

TO: Mayor and Council  
FROM: Barbara Morgan  
DATE: March 24, 2021 FILE: 14-7130-01/21  
SUBJECT: UBCM Emergency Preparedness Fund – Grant Application Approval  
Revised Council Resolution

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On February 23, 2021, staff presented to Mayor and Council a UBCM regional grant application to purchase an Emergency Support Services (ESS) trailer and mass care supplies in the amount of \$50,000 for Pitt Meadows and Katzie First Nation. Please refer to the historical staff report for information included with this memo as Attachment A.

Currently these grant funding streams are being over subscribed so the committee is having to make some hard decisions on who receives these funds. Once staff submitted the application, the initial review noted that Pitt Meadows has been previously the recipient of two grants in this funding stream.

It did not go unnoticed that this application was partnered with Katzie First Nation who have not been a recipient in this funding stream. It was therefore recommended that, if possible, the amount of the request be lowered and application resubmitted, this would then be presented to the selection committee favourably.

Staff reduced the amount requested by removing items such as cots, pillows, blankets, group lodging supplies and electronics. Although the ESS team can always use more of the aforementioned, there is minimal supplies available currently to get us through the pinch. Subsequently, this revised grant application will need a new council resolution to support that lower request.

**RECOMMENDATION(S):** THAT Council:

- A. Direct staff to amend the City's regional application to the UBCM Community Emergency Preparedness Fund - ESS Supplies, to request \$36,000, on behalf of Katzie First Nation and the City of Pitt Meadows, to purchase a trailer and additional mass care supplies, with Pitt Meadows being the primary applicant and lead on the project; OR
- B. Other.



# Staff Report to Council

## Emergency Program

FILE: 14-7130-01/21

REPORT DATE: February 01, 2021      MEETING DATE: February 23, 2021

TO: Mayor and Council

FROM: Barbara Morgan, Manager of Emergency Program

SUBJECT: UBCM Emergency Preparedness Fund – Grant Application Approval

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:

RECOMMENDATION(S): THAT Council:

- A. Direct staff to make an application to the UBCM Community Emergency Preparedness Fund, in the amount of \$25,000, to purchase workstations for the EOC in the new Fire Hall; AND
- B. Direct staff to make a regional application to the UBCM Community Emergency Preparedness Fund - ESS Supplies, in the amount of \$50,000, on behalf of Katzie First Nation and the City of Pitt Meadows, to purchase a trailer and additional mass care supplies, with Pitt Meadows being the primary applicant; AND
- C. Direct staff to make a regional application to the UBCM Community Emergency Preparedness Fund – Evacuation Route Planning, in the amount of \$75,000, on behalf of the City of Maple Ridge, the District of Mission, and the City of Pitt Meadows, to devise a regional evacuation route plan, with Pitt Meadows being the primary applicant; OR
- D. Other.

### PURPOSE

To secure a Council resolution of support for three new grant opportunities to fund components of the City's Emergency Program.

## **BACKGROUND**

### **A. EMERGENCY OPERATIONS CENTRE GRANT OPPORTUNITY**

The new fire hall building will include a new primary City Emergency Operations Centre (EOC). Although it's primary function will be to serve as the EOC, this new, large room will also provide the City with additional meeting space.

In a previous grant we were able to outfit with TV, computers, projectors, screens and cupboards. This year we will be applying for works stations complete with motorized computer monitor ability. This \$25,000 grant would help the City with these purchases.

### **B. EMERGENCY SUPPORT SERVICES GRANT OPPORTUNITY**

The communities of KFN and CPM are small in nature with only one hotel at its disposal. In a catastrophic event, the communities would be isolated from outside resources as it is surrounded by the Pitt, Stave and Fraser Rivers. Therefore it is a distinct possibility that group lodging/mass care will be required.

While Pitt Meadows and Katzie First Nation must prepare to function independently, the communities' emergency plans include ongoing collaboration with the City of Maple Ridge, City and Township of Langley and City of Port Coquitlam. It is likely that in a major earthquake and/or flooding disaster, many people residing in the western portions of Maple Ridge would need access to emergency support services from Pitt Meadows.

This proposed project will increase capacity to serve both City and Nation's residents and portions of neighbouring communities which may, depending on the impact to transportation networks, need to rely on assistance in Pitt Meadows should either our community or the nation not require the resource. In this sense, while the resources and supplies may not be transferred out of Pitt Meadows area during a major disaster, they are likely to be used to support neighbouring populations. As well, if a localized emergency were to arise in a neighbouring jurisdiction, Pitt Meadows would make its ESS and other emergency resources available.

The Pitt Meadows ESS team has assembled minimal inventory of Group Lodging (GL) supplies, including cots, pillows, bedding and comfort kits but there is more needed to make it a viable resource for both communities. In addition, a trailer is needed to store all of the GL supplies which would allow immediate access to transport supplies to a GL site no matter where or what community.

This funding of \$50,000 will be used to purchase a trailer, some more cots, pillows and blankets in addition to some other supplies needed to set up a Group Lodging/Mass Care facility.

## C. REGIONAL EVACUATION ROUTE PLANNING

In a catastrophic event, the communities of Pitt Meadows, Maple Ridge and Mission will be linked together by shared highway systems. The Cities would be remised in thinking that should any of them have to evacuate a large portion of their population it will not affect the thoroughfares of other jurisdictions.

Therefore it is in each of our best interests to devise a regional evacuation route plan ahead of any emergency. The project funding of \$75,000 includes: reviewing each communities plans and developing a strategic plan using available roads, timing, stop signs and signals that will translate into timings of each of the different routes.

### COUNCIL STRATEGIC PLAN ALIGNMENT

- ☐ Principled Governance   ☐ Balanced Economic Prosperity   ☐ Corporate Excellence  
☒ Community Spirit & Wellbeing   ☐ Transportation & Infrastructure Initiatives
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### FINANCIAL IMPLICATIONS

- ☒ None
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### PUBLIC PARTICIPATION

- ☒ Inform   ☐ Consult   ☐ Involve   ☐ Collaborate   ☐ Empower
- 

### KATZIE FIRST NATION CONSIDERATIONS

Referral   ☐ Yes   ☒ No

As an important part of the community, Katzie First Nation is considered in all aspects of emergency planning in Pitt Meadows. The Emergency Program Coordinator for KFN and the City's Emergency Program Manager work closely together on emergency response, planning, training, and grant opportunities.

### SIGN-OFFS

Written by:

Barbara Morgan, Emergency Program Coordinator

Reviewed by:

Mark Roberts, CAO

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### ATTACHMENT(S):

None.