

Minutes of the **REGULAR MEETING** of Pitt Meadows City Council held on **Tuesday, December 1, 2020** at 7:00 p.m. by Video Conference.

PRESENT via Video Conference

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Guests: Guy Miller, Airport Manager, YPK

Staff: M. Roberts, Chief Administrative Officer
K. Barchard, Corporate Officer
T. Barr, Deputy Corporate Officer
A. Berry, Director of Planning & Development
C. Harding, Director of Financial Services
S. Maki, Director of Engineering & Operations

A. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

B. LATE ITEMS

None.

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the December 1, 2020 Regular Meeting of Council be approved.

CARRIED.

D. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Misty Wishart, Pitt Meadows – regarding the contract for Pitt Meadows Fire Hall construction. (by email – Attachment 1)

Heather Emmett, Pitt Meadows – regarding the potential health impacts associated with the CP Rail expansion. (by telephone)

Melissa Baxandall, Applicant - regarding the application for a new daycare located at 12149 Harris Road. (by telephone)

E. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- (1) November 17, 2020 Special (Pre-Closed) Meeting of Council
- (2) November 17, 2020 Special (Public) Meeting of Council
- (3) November 23, 2020 Special (Public) Meeting of Council
- (4) November 24, 2020 Regular Meeting of Council

CARRIED.

F. ANNOUNCEMENTS

None.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS

1. Airport Two-Year Review

Guy Miller, Pitt Meadows Airport Manager, provided Council with a two year review on airport development and activities, including a PowerPoint presentation which is included as Attachment 2 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council receive for information the verbal overview of the Airport's Two Year Review as presented at the December 1, 2020 Regular Meeting of Council.

CARRIED.

I. PUBLIC HEARINGS**1. Land Use Contract No. 15 Bylaw Amendment Application for 12149 Harris Road (FILE: 3360-20-2020-03)**

Anne Berry, Director of Planning & Development, presented an overview of the application including a PowerPoint presentation which is included as Attachment 3 and forms part of the original minutes.

Mayor Dingwall called the public hearing to order at 7:53 p.m. and read the public hearing process statement. The Corporate Officer confirmed that a total of one (1) written submission had been received as part of the public hearing process, which is included as Attachment 4 and forms part of the original minutes.

There was general consent amongst Council to include comments from the Applicant as conveyed during Question and Comment period as part of the public hearing presentation and feedback.

Melissa Baxandall, Bright Butterfly Childcare Centre, provided a verbal overview of their application. Highlights of the overview included:

- Creation of 32 childcare spaces in alignment with the City's Childcare Needs Assessment;
- Alleviates concern of parents with having children in larger daycare settings by utilizing 4 classrooms with a capacity of 8 children;
- Challenge to find daycare for children under 36 months of age;
- Outdoor play space proposed is anticipated to be a shared play space for infant/toddler program and is requesting to use small section of City property; Initially the proposed play space is 560 square feet with 288 square feet being City property;
- Revised proposal of outdoor play space would ensure the water access grate would be outside of play space, resulting in only 248 square feet of City property being used.

Mayor Dingwall invited speakers for the first time.

Seeing no speakers, Mayor Dingwall declared the public hearing closed at 7:58 p.m.

J. CONSENT AGENDA

It was **MOVED** and **SECONDED** THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

(1) 2020 CP Holiday Train Update

Email correspondence from Mike LoVecchio, Director Indigenous Relations and Government Affairs with CP Rail, advising that CP will be hosting a virtual concert in lieu of the typical CP Holiday Train this year. The event will continue to raise money and awareness in support of local food banks.

Item J (1) was pulled for discussion.

After discussion, it was **MOVED** and **SECONDED** THAT item J(1) be received into the record, and it was:

CARRIED.

For more information, please visit
<https://www.cpr.ca/en/community/holiday-train>

K. STAFF/OTHER REPORTS

1. Pitt Meadows City Council – Second Year in Review

Mark Roberts, Chief Administrative Officer, provided a verbal overview of Council's and Staff's successes and accomplishments during Council's second year in office.

It was **MOVED** and **SECONDED** THAT Council receive for information the verbal overview of the Second Year in Review report as presented at the December 1, 2020, Regular Meeting of Council.

CARRIED.

2. Amend Council Policy C068 Council Expenses (File 05-1610-01/20)

Cheryl Harding, Director of Financial Services, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the amendments to Council Policy C068 Council Expenses as presented at the December 1, 2020 meeting of Council.

CARRIED.

3. **2021 Council Meeting Schedule (File 01-0550-01-20)**

Kate Barchard, Manager of Administrative Services, provided a verbal overview of the Staff Report.

There was general consent to amend the calendar to reflect June 22, 2021 as a potential Council to Council meeting as opposed to June 29, 2021.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the 2021 Council Meeting Schedule as amended at the December 1, 2020 Regular Meeting of Council.

CARRIED.

4. **Summary of the Flood Mitigation Plan (File 11-5225-01/20)**

Samantha Maki, Director of Engineering & Operations, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 5 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Staff Report titled "Summary of the Flood Mitigation Plan" as presented at the December 1, 2020 Council Meeting.

CARRIED.

5. **Fire Hall Replacement Project - Recommendation to Award Construction Contract (File 02-0890-03/20)**

Justin Hart, Project Manager – Major Projects, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 6 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Staff Report titled "Fire Hall Replacement Project – Recommendation to Award Construction Contract" as presented at the December 1, 2020 Council Meeting; AND
- B. Direct staff to award the construction of the new Fire Hall to Jacob Bros. Construction Inc. and coordinate execution of the contract for a total of \$12,792,100.00 (excluding GST).

CARRIED.

L. BYLAWS & PERMITS**1. Smoking Regulation Bylaw No. 2844, 2020 and Bylaw Notice Enforcement Amendment Bylaw No. 2871, 2020**

It was **MOVED** and **SECONDED** THAT Council:

- A. Adopt Smoking Regulation Bylaw No. 2844, 2020; AND
- B. Adopt Bylaw Notice Enforcement Amendment Bylaw No. 2871, 2020.

CARRIED.

2. Highway and Traffic Bylaw Repeal & Replacement and Associated Bylaw Notice Enforcement Amendment Bylaw No. 2840, 2020 (FILE: 11-5240-01/19)

Samantha Maki, Director of Engineering & Operations, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 7 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first, second and third readings to the new Highway and Traffic Bylaw No. 2836, 2020 which eliminates redundancies, updates terminology, clarifies parking restrictions and better aligns with provincial regulations; AND
- B. Grant first, second and third readings to the Bylaw Notice Enforcement Amendment Bylaw No. 2840, 2020, to align with the re-numbering in the new Highway and Traffic Bylaw.

CARRIED.

M. COUNCIL LIAISON REPORTS

Council provided updates on recent community involvement and events.

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Heather Emmett, Pitt Meadows – regarding contact information for health and safety advocacy groups associated with the road and rail projects as well as an inquiry to Council’s commitment to an environmental study. (by telephone)

P. ADJOURNMENT

The meeting was adjourned at 9:11 p.m.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer