



MINUTES of the Community Check-In Task Force Meeting held on Wednesday, June 17, 2020 at 11:00 a.m. via video conference.

**PRESENT:**

Voting Members: Councillor G. O'Connell (Chair)  
Councillor A. Simpson \*  
Councillor M. Hayes \*

Non-Voting Members: E. Hunn, Fraser Health \*  
V. Kipps, Community Services \*  
M. Robson, Friends in Need Food Bank \*  
H. Treleven, Seniors Network \*  
K. Sullivan, SD42 \*

Staff: J. Lemire, Marketing Coordinator  
J. Senchyna, Program Services Coordinator

Regrets: M. Perretta, RMSS  
B. Morgan, Emergency Management Coordinator

Secretary: Tatiana McCaw, Committee Clerk II

**1. CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

**2. LATE ITEMS**

None.

**3. APPROVAL OF AGENDA**

It was **MOVED** and **SECONDED** THAT the agenda for the June 17, 2020 Community Check-In Task Force Meeting be approved.

**CARRIED.**

**4. ADOPTION OF MINUTES**

It was **MOVED** and **SECONDED** THAT the Minutes of the Community Check-In Task Force Meeting held on June 2, 2020 be adopted.

CARRIED.

## 5. NEW BUSINESS

### (1) Screen Capture of CCI TF Meeting Participants

T. McCaw, Committee Clerk II, to request the Task Force participate in a screen capture for promotional use by the City.

- The Task Force was given the opportunity to turn their video off if they did not wish to participate and have their photo taken.

### (2) Introduction & update from newly appointed Task Force Community Liaisons

J. Senchyna, Program Services Coordinator, provided a brief introduction of the Community Check-In Task Force and its mandate. The Community Liaisons updated the Task Force with a brief verbal update of their efforts and experiences in response to COVID-19.

*\* Councillor Hayes joined the meeting at 11:09 a.m.*

*\* Councillor Simpson joined the meeting at 11:11 a.m.*

*\* E. Hunn, M. Robson, V. Kipps, K. Sullivan, H. Treleaven, left the meeting at 11:53 a.m.*

### (3) Update on Action Items

The Task Force participated in a verbal update on all Action Items. Highlights included:

- An update on Canada Day festivities in Pitt Meadows;
- The Friends in Need Foodbank is confirmed a presentation to Council on June 23, 2020;
- The Task Force has put forth the recommendation for a presentation to Council by The Foundry on July 7, 2020;
- The Task Force has put forth the recommendation for a presentation to Council by the Family Education Centre on July 21, 2020;
- There will be no delegations in August 2020; and
- Task Force to meet with Community Liaisons every two months and to provide a report back to Council.

## **6. ROUND TABLE**

The Task Force participated in a roundtable of discussions which included:

- Recommendation that a member from council could provide a greeting to the group; Bruce James Orchestra will be performing a live concert outside of Westbrook Seniors Centre to help celebrate Canada Day; and
- Great to see walking groups beginning again throughout the City.

## **7. SUMMARY OF TODAY'S ACTION ITEMS**

1. Social Media posts promoting upcoming Council delegations.
2. Social Media strategy for community engagement during the month of August.
3. E. Hunn to provide T. McCaw with a copy of the Pitt Meadows resource guide created for local nurses.

## **8. ADJOURNMENT**

The meeting was adjourned at 12:26 p.m.

<p><i>The next Community Check-In Task Force meeting is set for July 2, 2020 at 11:00 a.m.</i></p>
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