



MINUTES of the Community Check-In Task Force Meeting held on Wednesday, June 3, 2020 at 11:00 a.m. via video conference.

PRESENT:

Voting Members: Councillor O'Connell (Chair)
Councillor Simpson
Councillor Hayes

Staff: J. Lemire, Marketing Coordinator
J. Senchyna, Program Services Coordinator

Secretary: T. McCaw, Committee Clerk II

1. CALL TO ORDER

The meeting was called to order at 11:01 a.m.

2. LATE ITEMS

None.

3. APPROVAL OF AGENDA

It was **MOVED** and **SECONED** THAT the agenda for the June 3, 2020 Community Check-In Task Force Meeting be approved.

CARRIED.

4. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the Community Check-In Task Force Meeting held on May 26, 2020 be adopted.

CARRIED.

5. NEW BUSINESS

(1) Update on Action Items

J. Senchyna, Program Services Coordinator, provided a verbal update on all Action Items. Highlights included:

- Reaching out to Community Partners to schedule next Council delegations;

It was **MOVED** and **SECONDED** that the Task Force request, through the Chief Administrative Officer, that the City consider the initiation of a 'Youth Check-In' process, whereby one or two City employees visit the City parks once per week to engage with the youth in the community, in a supervised setting, to continue to build relationships..

CARRIED.

(2) **Review Stakeholder Invitations & Status for Appointed Community Liaisons**

The Task Force participated in a discussion about stakeholder invitations and Community Liaison appointments. Highlights included:

- Recommendation letters have been sent out to all community partners; and
- Agenda topics for the June 17, 2020 CCI TF meeting.

6. ROUND TABLE

The Task Force participated in a roundtable of discussions. Highlights included:

- Councillor Hayes gave thanks & appreciation to the members and participants of the CCI TF;
- Councillor Simpson gave praise to the leadership of the Task Force Chair; and
- Councillor O'Connell spoke to being proud of the CCI TF and its accomplishments.

7. SUMMARY OF TODAY'S ACTION ITEMS

- Council delegations to from June 2, 2020 to be added to CCI TF meeting webpage.
- Schedule Family Ed to complete a presentation to Council in the first or second week of July.
- T. McCaw to send motion from today's meeting to D. Chamberlain, M. Roberts & J. Senchyna.

- Upload the Resource Guide in the current format to the CCI TF webpage.

8. ADJOURNMENT

The meeting was adjourned at 11:55 a.m.

The next meeting for the Community Check-In Task Force is set for Wednesday, June 17, 2020 at 11:00 a.m. via video conferencing.