



CITY OF PITT MEADOWS

Regular Meeting of Pitt Meadows City Council to be held on Tuesday, November 24, 2020 at 5:30 p.m. in the Council Chamber of the Pitt Meadows City Hall, 12007 Harris Road, Pitt Meadows, British Columbia.

*Council acknowledges that we meet on the traditional territory of
Katzie First Nation*

Due to COVID-19, members of the public must pre-register for onsite attendance at Council meetings by calling 604.465.2472 or emailing tbarr@pittmeadows.ca no later than Monday at 4:00 p.m. Walk-ins are not permitted at this time. To learn how you can remotely participate via Zoom, email, or phone call, please visit pittmeadows.ca/council-meetings.

A G E N D A

A. CALL TO ORDER

B. LATE ITEMS

C. APPROVAL OF AGENDA

THAT the agenda for the November 24, 2020 Regular Meeting of Council be approved.

D. QUESTION AND COMMENT PERIOD

Visit pittmeadows.ca/submitquestionsandcomments to submit your questions or comments for Council.

Maximum fifteen minutes at the beginning of the meeting and maximum fifteen minutes at the end of the meeting. Please refer to speaking guidelines in Section J as they pertain to the Question and Comment period.

E. ANNOUNCEMENTS

None.

F. STAFF / OTHER REPORTS

Business Plan Presentations to Council Schedule

Time	Allotted	Dept/Division
5:30 – 6:00 pm	30 minutes	Development Services
6:00 – 6:15 pm	15 minutes	Parks
6:15 – 6:30 pm	15 minutes	Recreation
6:30 – 6:45 pm	15 minutes	Arts & Culture
6:45 – 7:15 pm	30 minutes	BREAK
7:15 – 7:30 pm	15 minutes	Human Resources
7:30 – 7:45 pm	15 minutes	Information Technology
7:45 – 8:00 pm	15 minutes	Communications & Engagement
8:00 – 8:15 pm	15 minutes	Engineering
8:15 – 8:30 pm	15 minutes	Facilities
8:30 – 9:00 pm	30 minutes	Operations

1. 2021 Business Plan – Planning & Development (File 01-0645-20/20)(Page 1)

Anne Berry, Director of Planning & Development, to present the Planning & Development 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Planning and Development 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

2. **2021 Business Plan – PRC - Parks Division (File 01-0620-03/20)(Page 8)**

Diane Chamberlain, Director of Parks, Recreation & Culture to present the Parks Division 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Parks Division 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

3. **2021 Business Plan – PRC - Recreation Division (File 01-0620-0320)(Page 19)**

Diane Chamberlain, Director of Parks, Recreation & Culture to present the Recreation Division 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Recreation Division 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other

4. **2021 Business Plan – PRC - Culture Division (File 01-0620-0320)(Page 25)**

Diane Chamberlain, Director of Parks, Recreation & Culture to present the Culture Division 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Culture Division 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

Following this presentation, there will be a 30 minute recess.

5. **2021 Business Plan - Corporate Services - Human Resources (File 07-2510-01/20)(Page 31)**

Stephanie St. Jean, Director of Corporate Services, to present the Human Resources 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Human Resources 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

6. **2021 Business Plan - Corporate Services, Information Technology (File 01-0530-01/20)(Page 37)**

Stephanie St. Jean, Director of Corporate Services, to present the Information Technology 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Information Technology 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

7. **2021 Business Plan - Corporate Services – Communications (File 01-0620-03/20)(Page 44)**

Stephanie St. Jean, Director of Corporate Services, to present the Communications 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Communications and Community Engagement 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

8. **2021 Business Plan – Engineering (File 01-0620-03/20)(Page 50)**

Samantha Maki, Director of Engineering & Operations to present the Engineering 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Engineering 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

9. 2021 Business Plan – Facilities (File 01-0620-03/20)(Page 60)

Samantha Maki, Director of Engineering & Operations to present the Facilities 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Facilities 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

10. 2021 Business Plan – Operations (File 01-0620-03/20)(Page 66) Samantha

Maki, Director of Engineering & Operations to present the Operations 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Operations 2021 Draft Business Plan and Staff Report as presented at the November 24, 2020 meeting of Council; OR
- B. Other.

G. BYLAWS AND PERMITS

None.

H. COUNCIL LIAISON REPORTS

None.

I. NOTICE OF CLOSED MEETING

None.

J. QUESTION AND COMMENT PERIOD

This meeting's proceedings will be broadcast live via the city's website and available as a recorded archive from the city's website over the internet, worldwide. The name and address of speakers and any comments made during the question period will form part of the public record.

As per the **Community Charter (ss. 132-133)**, the Chair at a council meeting must preserve order. If the Chair considers that another person at the meeting is acting improperly or disrupting the council meeting, that person's behavior will be addressed. The Chair may order the person expelled from the meeting should the person choose to not adhere to the decisions of the Chair.

The following guidelines apply to the Question and Comment Period for all Council Meetings:

- **Maximum** time of Question & Comment Period is fifteen minutes at the beginning of the meeting and fifteen minutes at the end of the meeting;
- Each person appearing before Council is limited to one question or comment per person until all persons have had an opportunity, then to a maximum of three questions or comments;
- Persons present at the meeting are welcome to ask questions or comments on city-related topics;
- Questions or comments should stay within a time frame of 3 minutes, which includes time for a response from the Council;
- Questions or comments will not be permitted on items on the agenda referred from a concluded Public Hearing;
- Those appearing before Council must state their full name and city of residence, with the option to include other details such as address or neighbourhood, if it is helpful to the conversation.
- Those appearing before Council should address their questions or comments to the Chair;
- The Mayor is to be addressed as Mayor Dingwall and Councillors by that Councillor's surname preceded by Councillor. If Council wishes to pass a motion as a result of input received during the Question Period

relative to an issue that is not on the agenda, a motion to temporarily suspend the rules is required.

K. ADJOURNMENT

***COUNCIL PRIORITIES**

Council's Strategic Priorities are included in each Council Meeting Agenda for reference. (Page 81)