



CITY OF PITT MEADOWS

Special (Public) Meeting of Pitt Meadows City Council to be held on Monday, November 23, 2020 at 5:30 p.m. in the Council Chamber of the Pitt Meadows City Hall, 12007 Harris Road, Pitt Meadows, British Columbia.

*Council acknowledges that we meet on the traditional territory of
Katzie First Nation*

Due to COVID-19, members of the public must pre-register for onsite attendance at Council meetings by calling 604.465.2472 or emailing tbarr@pittmeadows.ca no later than Monday at 4:00 p.m. Walk-ins are not permitted at this time. To learn how you can remotely participate via Zoom, email, or phone call, please visit pittmeadows.ca/council-meetings.

A G E N D A

A. CALL TO ORDER

B. LATE ITEMS

C. APPROVAL OF AGENDA

THAT the agenda for the November 23, 2020 Special (Public) Meeting of Council be approved.

D. QUESTION AND COMMENT PERIOD

Visit pittmeadows.ca/submitquestionsandcomments to submit your questions or comments for Council.

Maximum fifteen minutes at the beginning of the meeting and maximum fifteen minutes at the end of the meeting. Please refer to speaking guidelines in Section J as they pertain to the Question and Comment period.

E. ANNOUNCEMENTS

None.

F. STAFF / OTHER REPORTS

Business Plan Presentations to Council Schedule

Time	Allotted	Dept/Division
5:30 – 6:30 pm	60 minutes	2021 Financial Overview
6:30 – 6:45 pm	15 minutes	Office of the CAO/Council
6:45 – 7:00 pm	15 minutes	Administrative Services
7:00 – 7:30 pm	30 minutes	BREAK
7:30 – 7:45 pm	15 minutes	Financial Services
7:45 – 8:15 pm	30 minutes	RCMP Police Services
8:15 – 8:30 pm	15 minutes	Fire & Rescue Services
8:30 – 8:45 pm	15 minutes	Emergency Management
8:45 – 9:00 pm	15 minutes	Library Services

1. 2021 Financial Overview (File 05-1700-01/20)(Page 1)

Mark Roberts, Chief Administrative Officer, to provide introductory comments and an overview of the 2021 Business Planning process.

Cheryl Harding, Director of Financial Services, to present the 2021 Budget Overview to Council.

THAT Council:

- A. Receive for information the 2021 Financial Overview and Staff Report as presented at the November 23, 2020 meeting of Council; OR
- B. Other.

2. **2021 Business Plan – Office of the City Council and Office of the Chief Administrative Officer (File 01-0620-03/20)(Page 40)**

Mark Roberts, Chief Administrative Officer, to present the Office of the CAO 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Council and CAO 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council; OR
- B. Other.

3. **2021 Business Plan - Administrative Services (File 01-0620-03/20)(Page 48)**

Kate Barchard, Corporate Officer, to present the Administrative Services 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Administrative Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council; OR
- B. Other.

Following this presentation, there will be a 30 minute recess.

4. **2021 Business Plan - Financial Services (File 01-0620-03/20)(Page 55)**

Cheryl Harding, Director of Financial Services, to present the Financial Services 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Financial Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council; OR
- B. Other

5. **2021 Business Plan - RCMP / Police Services (File 05-1700-02/20)(Page 61)**

Superintendent, Jennifer Hyland, to present the RCMP / Police Services 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the RCMP 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council; OR
- B. Other.

6. **2021 Business Plan - Fire & Rescue Services (File 05-1700-02/20)(Page 76)**

Fire Chief, Mike Larsson, to present the Fire & Rescue Services 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Fire & Rescue Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council; OR
- B. Other.

7. **2021 Business Plan - Emergency Program (File 14-7130-01/20)(Page 83)**

Barbara Morgan, Manager, to present the Emergency Management Program 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Emergency Program's 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020, meeting of Council; OR
- B. Other.

8. **2021 Business Plan - Library Services (05-1700-02/20)(Page 90)**

Shawna Kristin, Library Manager, to present the Library 2021 Business Plan to Council.

THAT Council:

- A. Receive for information the Library Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council; OR
- B. Other.

G. BYLAWS AND PERMITS

None.

H. COUNCIL LIAISON REPORTS

None.

I. NOTICE OF CLOSED MEETING

None.

J. QUESTION AND COMMENT PERIOD

This meeting's proceedings will be broadcast live via the city's website and available as a recorded archive from the city's website over the internet, worldwide. The name and address of speakers and any comments made during the question period will form part of the public record.

As per the **Community Charter (ss. 132-133)**, the Chair at a council meeting must preserve order. If the Chair considers that another person at the meeting is acting improperly or disrupting the council meeting, that person's behavior will be addressed. The Chair may order the person expelled from the meeting should the person choose to not adhere to the decisions of the Chair.

The following guidelines apply to the Question and Comment Period for all Council Meetings:

- **Maximum** time of Question & Comment Period is fifteen minutes at the beginning of the meeting and fifteen minutes at the end of the meeting;
- Each person appearing before Council is limited to one question or comment per person until all persons have had an opportunity, then to a maximum of three questions or comments;

- Persons present at the meeting are welcome to ask questions or comments on city-related topics;
- Questions or comments should stay within a time frame of 3 minutes, which includes time for a response from the Council;
- Questions or comments will not be permitted on items on the agenda referred from a concluded Public Hearing;
- Those appearing before Council must state their full name and city of residence, with the option to include other details such as address or neighbourhood, if it is helpful to the conversation.
- Those appearing before Council should address their questions or comments to the Chair;
- The Mayor is to be addressed as Mayor Dingwall and Councillors by that Councillor's surname preceded by Councillor. If Council wishes to pass a motion as a result of input received during the Question Period relative to an issue that is not on the agenda, a motion to temporarily suspend the rules is required.

K. ADJOURNMENT

***COUNCIL PRIORITIES**

Council's Strategic Priorities are included in each Council Meeting Agenda for reference. (Page 95)