

FILE: 09-4200-22/21

REPORT DATE: May 03, 2021 MEETING DATE: May 11, 2021

TO: Mayor and Council

FROM: Anne Berry, Director, Planning & Development
Kate Barchard, Corporate Officer

SUBJECT: Park Designation Amendment Bylaw 2892, 2021 and Required
Approval of the Electors

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S): THAT Council:

- A. Grant first, second and third readings to Park Designation Amendment Bylaw No. 2892, 2021; AND
- B. Approve an alternative approval process ("AAP"), in accordance with section 86 of the *Community Charter*, be used for the purpose of seeking approval of the electors in relation to Park Designation Amendment Bylaw No. 2892, 2021; AND
- C. Approve the timeline and Elector Response Form for the AAP as presented to Council on May 11, 2021; AND
- D. Establish the deadline of 4:30 p.m. on Monday June 28, 2021 for receiving Elector Response Forms for the AAP; AND
- E. Determine the total number of eligible electors for the AAP to be 14,311, on the basis of the information provided in the 'Park Designation Amendment Bylaw 2892, 2021 and Required Approval of the Electors' staff report dated May 3, 2021; AND
- F. Direct the Corporate Officer to report the results of the AAP to Council at the July 6, 2021 Council meeting and, if approval of the electors is obtained, to return Bylaw No. 2892 for Council's final reading and adoption; OR
- G. Other.

PURPOSE

To present to Council a park designation amendment bylaw that is required to remove park designation from a small portion of land beside the Heritage Hall to allow for the building of the new Pitt Meadows RCMP Detachment.

Information Report

Decision Report

Direction Report

DISCUSSION

Background:

On March 2, 2021, Staff presented to Council the 'Pitt Meadows RCMP Feasibility Study' which analyzed various sites within the community for a new Pitt Meadows RCMP Detachment building. Council approved site E.2 - Art Gallery/Athletic Building (see Figure 1) as the preferred site for the new build and directed staff to advance conversations and processes to bring this new build to fruition.



Figure 1 – E.2 site, Art Gallery/Athletic Building (12492 and 12484 Harris Road)

As discussed at the March 2nd meeting, one of the components required for use of this site is the removal of a park designation that is attached to a portion of the parcels. Staff are now returning to Council with the required bylaw amendment (**Attachment A**) to remove the park designation and to seek Council's direction to administer an Alternative Approval Process (AAP) in order to obtain approval of the electors.

Park Designation:

Approximately 75% of the land (1,453m²) associated with the E.2 site (12492 and 12484 Harris Road) was designated as park in 1984 under the Parks Designation Bylaw No. 1012 (**Attachment B**). The portion of the land on which the Pitt Meadows Art Gallery sits was used as a tourism office at the time, which is most likely why that section was not included in the original park designation.

Land that has been designated as park through Bylaw No. 1012 can only be used for "...pleasure, recreation or community uses of the public" as per section 2 of the bylaw. The construction of a new RCMP detachment, while certainly of benefit to the community, would not be consistent with the park dedication bylaw, and/or an ancillary use to a park. Therefore the designation must be removed in order to proceed with the building of the Detachment.

Additionally, a small area (867 m²) within Harris Road Park (12474 Harris Rd) is also proposed to be incorporated into the RCMP site and therefore the park designation for this portion must be removed as well. This additional 10 metre eastward expansion provides buffer space for any adjustments to the building design that might be needed as the project progresses.



Figure 3 – land to be removed from park designation bylaw

Combined, this equates to a total of 2,320 m² of land that requires the removal of park designation for the development of the RCMP detachment on this site. If the additional 10 m of land to the east is fully utilized for the RCMP site, the adjacent ball diamond located at Harris Rd Park could be moved eastward by 10 m as well to ensure its continued use.

Amending Bylaw:

Here is a legend to explain how Park Designation Amendment Bylaw No. 2892, 2021 (**Attachment A**) removes the park designation from the three legal parcels of land impacted:



| Parcel | Address | Size | Section of Bylaw |
|----------------|------------------------------|--------------------|------------------|
| Green L-Shape | portion of 12474 Harris Rd | 867 m ² | s. 2(a) and (b) |
| Blue Rectangle | 12484 Harris Rd | 942 m ² | s. 2(c) |
| Red Rectangle | portion of 12492 Harris Road | 511 m ² | s. 2(d) |

Process:

In order to remove a park designation from a parcel of land, Council must seek the approval of the electors as per section 30 of the *Community Charter*, which reads as follows:

Reservation and dedication of municipal property

- 30 (1) A council may, by bylaw, reserve or dedicate for a particular municipal or other public purpose real property owned by the municipality.
- (2) As a restriction, a bylaw under subsection (1) that reserves or dedicates property
- (a) as a park or public square, or
 - (b) for purposes related to heritage or heritage conservation may only be adopted by an affirmative vote of at least 2/3 of all the members of council.
- (3) A bylaw that removes a reservation or dedication referred to in subsection (2) may only be adopted with the approval of the electors.

Approval of the Electors:

Approval of the electors is required by law when a decision of the local government may have a significant impact on the community over the longer term. Examples of decisions that require the approval of the electors include: long-term borrowing (loan authorization); changes to municipal boundaries; municipal classification changes (e.g.

change from township to city); and removing the reservation or dedication from a piece of property (e.g. park, public square, heritage site).

In this particular case, Council is seeking elector approval for the removal of the park designation from the land needed for the new RCMP detachment.

There are two ways under the *Community Charter* to obtain the approval of the electors:

1. Assent Voting

Historically referred to as a referendum, assent of the electors is obtained through a process very similar to a general local election, adhering to the rules and regulations set out in the *Local Government Act [Part 4 – Assent Voting]* and Council's General Election and Other Voting Bylaw No. 2386.

Council must appoint a Chief Election Officer and Deputy Chief Election Officer who are responsible for the administration and conduct of the Vote. The Chief Election Officer then sets the general voting day for the Vote, which must be a Saturday within 80 days of the park designation amendment bylaw receiving third reading. In addition, at least two advance voting opportunities must be held – one on the 10th day before general voting day, and one on the 4th day before general voting day. Special voting opportunities (e.g. at long-term care facilities) and mail ballot voting processes would also be organized by the Chief Election Officer.

The ballot for an assent vote must be in the form of a question put to the electors that is phrased in a manner such that it may be answered by marking either "yes" or "no". Council must approve the wording of the question to be printed on the ballot. Wording would typically begin with "Do you approve Pitt Meadows City Council adopting Bylaw No. 2892, which will authorize Council to ..."

A bylaw is deemed to have received the assent of the electors if a majority of the votes counted are in favour of the question (i.e. if a majority of voters answer "yes"). If a majority of the votes counted are opposed to the question (i.e. if a majority of voters answer "no"), then a bylaw for the same purpose may not be submitted to the electors for approval within a period of 6 months, except with the Province's approval.

In order to estimate the cost of conducting an assent vote, Staff reviewed the costs associated with the 2018 election, as the processes and resource requirements are very similar. The 2018 election cost \$51,000. As the Assent Vote ballot would involve only one yes/no question pertaining to the parkland exclusion, electronic vote tabulators would not be mandatory for the tabulation of results, and costs could be reduced to approximately \$30,000 for the Assent Vote.

Since City staff would be responsible for conducting the Assent Vote, it would mean those resources would be diverted during the administration of the Vote process, and existing projects would need to be re-prioritized. Staff would need to begin planning and organizing an assent vote promptly after Council's decision to proceed, given the legislative time frame to hold the vote once the bylaw receives third reading. If Council directs that assent of the electors be obtained through an assent vote, then Staff will return a report to Council in the following weeks setting out the next steps and further resolutions required from Council in order to undertake that process.

2. Alternative Approval Process (*Staff Recommendation)

Governed through section 86 of the *Community Charter*, the Alternative Approval Process (AAP) is a less costly and less time-consuming way of seeking the electorate's permission to proceed with an action.

Instead of asking the entire electorate to vote on a matter, the City seeks opposition votes only through a petition process managed by the Corporate Officer. If less than 10% of the electors fill out the response form in opposition to the action, then Council is deemed to have obtained the approval of the electors and may proceed with their initiative. If the petition process shows that 10% or more of the electors are opposed to the action, then approval of the electors is not obtained, at which point Council would have the option to move to an assent vote within 80 days of the close of the AAP, if they still wished to proceed with the parkland exclusion.

The AAP involves publication of a notice in a local newspaper once each week for two consecutive weeks. The notice is also posted on the notice board in City Hall and on the City website.

Electors would then be given the opportunity to indicate if they are opposed to Council proceeding with adoption of the park designation amendment bylaw by signing and submitting an Elector Response Form, the wording of which must be approved by Council. ***It is important to note that the electorate is not voting on whether they agree with a new RCMP Detachment; the vote is specific to the removal of a park designation from a specific portion of land. Should electorate approval not be obtained, then Council can otherwise move to a full assent vote on the park designation removal, or they may choose a different location for the RCMP building.***

Council must set a deadline for Elector Response Forms to be submitted. The deadline must be at least 30 days after the second publication of the notice in a newspaper. If an elector is in favour of Council adopting the park designation amendment bylaw, then they would not have to do anything. If an elector is opposed

to the bylaw or they do not want Council to proceed to adopt the bylaw without a full assent vote being held, then they must express that opinion to the City by signing and submitting an Elector Response Form by the deadline.

The alternative approval process allows a longer period of time for the opinion of the electors to be expressed (at least 30 days). In the case of an assent vote, the electors generally have 12 hours on each of the two advance voting days, and 12 hours on general voting day to cast their vote.

The Corporate Officer is responsible for determining and certifying the results of the alternative approval process. If 10% or more of the total number of electors within the City submit valid Elector Response Forms by the deadline, then Council may not proceed with adoption of the bylaw unless approval of the electors is obtained through an assent vote as described above.

The cost of holding an alternative approval process consists primarily of two notices being published in a local newspaper, and the printing of elector response forms. The newspaper advertising cost is estimated at \$1,800. The cost of printing Elector Response Forms would depend on the number of forms requested by electors. The staff resources needed to administer the alternative approval processes are usually minimal in comparison to the considerable staff resources required to conduct an assent vote.

The time period to hold an alternative approval process is approximately 8 weeks from the date that the first notice is published in a newspaper up to the date that the results of the process are certified by the Corporate Officer and reported to Council.

Staff Recommendation:

Staff are recommending an AAP instead of a full assent vote for both the cost and time savings, but also for the following COVID related reasons:

- An AAP can be administered through mostly electronic means and would not require the gathering of electors at voting locations; and
- An AAP occurs over a 30-day (minimum) period, providing electors with a larger time frame in which to respond, compared to an assent vote that has one general voting day plus one or two advanced voting days.

To proceed with an AAP, Council is statutorily required to determine the following:

1. Total Number of Eligible Electors

Section 86(3)(c) of the *Community Charter* requires that Council make a fair determination of the total number of electors within the City, including both resident

electors and non-resident property electors. This number is used to calculate the 10% threshold for determining whether approval of the electors has been obtained. In addition, Council must make available to the public, on request, a report respecting the basis on which the determination of the number of eligible electors was made. This section of the staff report is provided for this purpose.

Staff obtained an updated Voters List from Elections BC and determined that there are 14,308 resident electors in Pitt Meadows as of Feb 22, 2021. Elections BC is a non-partisan, independent public agency that maintains an up-to-date list of registered resident electors and commonly provides this list to municipalities for the purposes of determining elector numbers for AAPs. The provincial voters list does not include non-resident property electors, however, so staff reviewed data from the 2018 election and identified 3 non-resident property electors who registered to vote during the election. Therefore, based on the above, Staff recommend that Council determine the total number of eligible electors for the AAP to be 14,311.

The 10% threshold for the AAP would then be 1,431. Based on this data, approval of the electors for Bylaw No. 2892 would be obtained if less than 1,431 Elector Response Forms are received by the deadline.

| | |
|--------------------------------|---------------|
| Resident electors | 14,308 |
| Non-resident property electors | 3 |
| Total Eligible Electors | 14,311 |

2. Deadline for Elector Responses

Section 86(3)(a) of the *Community Charter* requires that Council establish the deadline for receiving elector responses. This deadline must be at least 30 days after statutory notification is given. Public notice of the AAP must be placed in two consecutive issues of the local newspaper and must include the deadline for responses as well as other specific details pertaining to the AAP. Using the following timeline, Staff are recommending that Council establish June 28, 2021 (4:30 p.m.) as the deadline for receiving elector responses:

| Date | Action |
|-----------------|---|
| May 11 | Council approves statutory requirements for the AAP |
| May 21 | First statutory notice printed in MR News |
| May 28 | Second statutory notice printed in MR News |
| June 28, 4:30pm | Deadline for submission of Elector Response Forms (31 days) |
| July 6 | Results of AAP announced at Regular Council meeting If elector approval is obtained, Council may then adopt Park Designation Amendment Bylaw No. 2892. |

3. Elector Response Form

Section 86(3)(b) of the *Community Charter* requires that Council approve the elector response form that eligible electors may use to voice their opposition to the proposed bylaw. Staff have drafted a response form for Council’s approval, including all prescribed information; **please see Attachment C**. The response forms will be made available at City Hall and on the City’s website during the AAP period, May 21 – June 28. Forms will also be emailed to any elector requesting a copy. Response forms must be delivered to the Corporate Officer by the deadline in order to be counted.

Additional information can be found at www.pittmeadows.ca/approval-electors.

Relevant Legislation:

- *Local Government Act, Part 4 [Assent Voting]* - outlines the legislated proceedings for assent voting
- *Community Charter, section 30 [Reservation and dedication of municipal property]* – mandates approval of the electors for the removal of a park designation from public lands
- *Community Charter, section 86 [alternative approval process]* – outlines the legislated proceedings for an alternative approval process

COUNCIL STRATEGIC PLAN ALIGNMENT

- Principled Governance Balanced Economic Prosperity Corporate Excellence
 Community Spirit & Wellbeing Transportation & Infrastructure Initiatives

FINANCIAL IMPLICATIONS

- None Budget Previously Approved Referral to Business Planning
 Other

Costs associated with an AAP will be approximately \$2,000 for advertising and the printing of response forms. This cost can be covered within the currently approved budget.

PUBLIC PARTICIPATION

- Inform Consult Involve Collaborate Empower

Council requires approval of the electors to remove park designation from public land.

KATZIE FIRST NATION CONSIDERATIONS

Referral Yes No

SIGN-OFFS

Written by:

Kate Barchard, Corporate Officer

Reviewed by:

Anne Berry,
Director of Planning & Development

Samantha Maki,
Director of Engineering & Operations

ATTACHMENT(S):

- A. Park Designation Amendment Bylaw No. 2892, 2021
- B. Park Designation Bylaw No. 1012, 1984 – Consolidated version
- C. Draft Elector Response Form

CITY OF PITT MEADOWS
PARK DESIGNATION AMENDMENT
BYLAW No. 2892, 2021

A bylaw to amend a portion of Pitt Meadows Parks Designation Bylaw No. 1012, 1984 to allow for the construction of a new RCMP Detachment on the lands directly north of the Heritage Hall

WHEREAS Pitt Meadows City Council supports the creation of an autonomous RCMP Detachment for Pitt Meadows to enhance services and responsiveness to its citizens;

AND WHEREAS the preferred location for the new RCMP Detachment building is on land a portion of which holds a park designation;

AND WHEREAS lands designated as park through the Parks Designation Bylaw are held for pleasure, recreation or community uses of the public only;

NOW THEREFORE the Council of the City of Pitt Meadows enacts as follows:

TITLE

1. This Bylaw may be cited as the "Park Designation Amendment Bylaw No. 2892, 2021".

PROVISIONS

2. Schedule A of the Pitt Meadows Parks Designation Bylaw No. 1012, 1984 is amended as follows:
 - a) The row pertaining to Roll Number 22 is amended by deleting the content of the row and replacing it with the following content:

| | | | | |
|----|---|----------------------------------|-------------|------------------|
| 22 | Lot 59, D.L. 261, Group 1, Plan 56385, N.W.D Except that 867 m ² portion shown outlined in Figure 1 below this table | Lougheed Highway, Harris Road | 10.07 acres | Harris Road Park |
|----|---|----------------------------------|-------------|------------------|

- b) The map in Appendix A, attached to and forming part of this bylaw, is added to Schedule A following the table;
- c) The row pertaining to Roll Number 26-1 is deleted; and
- d) The row pertaining to Roll Number 27-2 is deleted.

READ a FIRST, SECOND and THIRD time on [DATE].

RECEIVED APPROVAL OF THE ELECTORS on [DATE]

ADOPTED on [DATE].

Bill Dingwall
Mayor

Kate Barchard
Corporate Officer

Appendix A

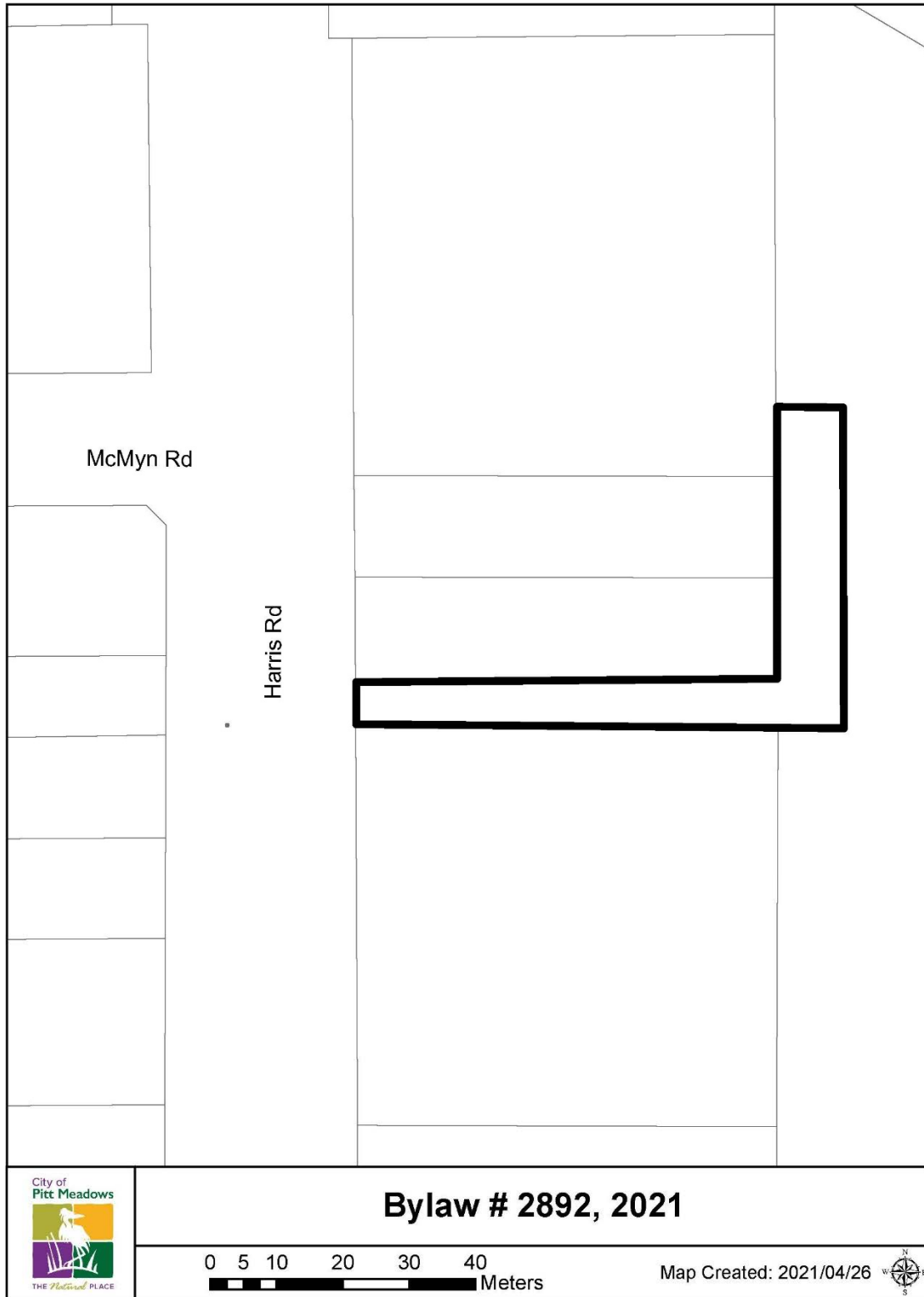


Figure 1 – related to Roll Number 22

PARKS DESIGNATION BYLAW

Bylaw No. 1012 and amendments thereto

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of the bylaws listed below. The amending bylaws have been consolidated with the original bylaws for convenience only.

Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

| <u>BYLAW NO.</u> | <u>ADOPTED</u> |
|-------------------------|-----------------------|
| 1012 | October 16, 1984 |
| 1189 | May 3, 1988 |
| 1242 | December 20, 1988 |
| 1263 | April 18, 1989 |
| 1826 | May 20, 1997 |

The bylaw numbers in **bold** at the end of the clause refer to the bylaws that amended the principal bylaw.

PARKS DESIGNATION BYLAW

Consolidated Copy - Bylaw No. 1012, and amendments

A Bylaw to Designate and Name Property Held for Pleasure, Recreation or Community Uses of the Public.

The Council of The Corporation of the District of Pitt Meadows, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "**Pitt Meadows Parks Designation Bylaw No. 1012, 1984**".
2. Those properties, held in the name of the Municipality, listed in the Schedule attached hereto and made a part of this bylaw, are hereby held for pleasure, recreation or community uses of the public.
3. Each park property or facility listed in the said Schedule shall be known by the name shown beside it on the Schedule.

PARKS DESIGNATION BYLAW

Consolidated Copy - Bylaw No. 1012 and amendments

Page 2

SCHEDULE

| ROLL NO. | LEGAL DESCRIPTION | LOCATION | SIZE | NAME OF PARK OR FACILITY |
|---|--|-------------------------------|--|---------------------------------|
| 1 | Lot E, D.L. 261, Group 1, Sketch 3922, N.W.D. | 12460 Harris Road | 1 acre | Pitt Meadows Recreation Hall |
| 22 | Lot 59, D.L. 261, Group 1, Plan 56385, N.W.D | Lougheed Highway, Harris Road | 10.17 acres | Harris Park |
| 26-1 | Lot 4, D.L. 261, Group 1, Plan 8642, N.W.D. | 12484 Harris Road | 50 x 220 | Harris Park |
| 27-2 | Easterly 110' of Lot A (S.&E. Plan 12630 & leased Portion of Roll No. 27-1), N.W.D | Behind 12492 Harris Road | 50 x 110 (.126acre) | Harris Park |
| 63-400 (Bylaw No. 1242) | Lot A, D.L. 223 & 224, Plan 77667 | Bonson Road | 3.287 acres | Somerset Park |
| 94.001 (Bylaw No. 1826) | Lot 258, Plan 48668, District Lots 254 & 282, N.W.D., Except Plans 61486 & 63891 | Bonson Road | 47.69 acres | Pitt Meadows Athletic Park |
| 130 | Portion SW 1/4, D.L. 280, Group 1, Plan 8479, N.W.D. | Bonson Road | 2 acres | Bonson Park |
| 131 | Lot 1, D.L. 280, Group 1, Plan 11870, N.W.D. | Bonson Road | 3 acres | Bonson Park |
| 170 (Bylaw No. 1263) | Lot 20, D.L.. 283, Group 1, Plan 29574 | Harris & Hammond Roads | .89 acres | Lions Fun Park |
| 195-100 | Lot 189, D.L. 283, Group 1, Plan 57989 N.W.D. | Blakely Road | 3.1 acres | Davie Jones Park |
| 197-L00 | Lot 28, D.L.283, Group 1, Plan 33569, N.W.D. | Bonson Road North | 1.42 acres | Davie Jones Park |
| 220-004 | Portion of 225, Block 5 North, Range 1 East, Section 1, Plan 55939, N.W.D. | 19039 Mitchell Road | 0.2525 acres | Mitchell Park |
| 233-009 | 1.67 acre Portion of Lot 347, Section 1, Block 5 North, Range 1 East, Plan 60940, N.W.D. | Baynes Road | 1.67 acres (502.76' east from Baynes Road) | Eagle Park |
| 885-001 | Lot 1, Section 29, Block 6 North, Range 1 East, Plan 1933, N.W.D. | 12486 Kennedy Road | 5.00 acres | Cottonwood Park |
| 989, 990, 991 Bylaw No. 1189) | Lots 3, 4, & 5, Section 36, Block 6 North, Range 1 East, Plan 2946 | Advent Road | 5.682 acres | Hoffmann Natural Park |
| 1080-054 | Lot 1185, D.L. 280, Group 1, Plan 56638, N.W.D. | Wildcrest Avenue | .70 | Linden Grove Park |

ELECTOR RESPONSE FORM Parks Designation Amendment Bylaw No. 2892, 2021

I am **OPPOSED** to the adoption of the Park Designation Amendment Bylaw No. 2892, 2021 which, if adopted, would remove the park dedication from 2,320 m² of land to the north of the Pitt Meadows Heritage Hall, at 12474/12484/12494 Harris Road, in order to permit the construction of a new RCMP detachment.

I, the undersigned, hereby certify that:

- I am eighteen years of age or older;
- I am a Canadian Citizen;
- I have resided in British Columbia for at least the past six months;
- I have resided in, OR have been a registered owner of real property in, the City of Pitt Meadows for at least the past 30 days;
- I am not disqualified by law from voting in local elections; and
- I am entitled to sign this elector response form and have not previously signed an Elector Response Form related to this Bylaw.

FULL NAME OF ELECTOR:

(Please Print)

ELECTOR'S RESIDENTIAL ADDRESS:

(Full residential (Street) Address including Town/City)

SIGNATURE OF ELECTOR:

(Signature)

DATE:

To be completed (in addition to the above) if you are a Non-Resident Property Elector:

I am a **non-resident property elector** who lives in another community and owns property in Pitt Meadows located at:

(insert full residential (Street) address of property)

The deadline for submitting this Elector Response Form is 4:30 p.m. on Monday, June 28, 2021.

Completed forms can be emailed to clerks@pittmeadows.ca or submitted in person or by mail to:
City of Pitt Meadows, 12007 Harris Road, Pitt Meadows, BC, V3Y 2B5.

Additional information regarding elector qualifications and instructions can be found on the reverse side of this form.

ALTERNATIVE APPROVAL PROCESS

The City of Pitt Meadows is seeking approval of the electors by alternative approval process in accordance with Section 86 of the Community Charter. The question before the electors is whether they are opposed to the adoption of the Park Designation Amendment Bylaw No. 2892, 2021 which, if adopted, would remove the park dedication from 2,320 m² of land to the north of the Pitt Meadows Heritage Hall, at 12474/12484/12494 Harris Road, in order to permit the construction of a new RCMP detachment.

INSTRUCTIONS

1. If you are **OPPOSED** to the adoption of the Parks Designation Amendment Bylaw No. 2892, 2021, AND you are an eligible elector of Pitt Meadows (see below), you may sign and submit an Elector Response Form to oppose the bylaw.
2. If you are **NOT opposed** to the adoption of the bylaw, no action is required.
3. To sign an elector response form, you **MUST** meet the qualifications as either a Resident Elector or a Non-Resident (Property) Elector of the City of Pitt Meadows.
4. Each Elector Response form may be signed by one elector of the City of Pitt Meadows.
5. Elector Response Forms must be submitted no later than 4:30 p.m. on Monday, June 28, 2021.
6. Completed forms can be emailed to clerks@pittmeadows.ca or submitted in person or by mail to: City of Pitt Meadows, 12007 Harris Road, Pitt Meadows, BC, V3Y 2B5. Office hours are Monday – Friday, 8:30am – 4:30pm.

A Resident Elector:

- Is eighteen years of age or older;
- Is a Canadian Citizen;
- Has resided in British Columbia for at least the past six months;
- Has resided in Pitt Meadows for at least the past 30 days; and
- Is not disqualified by law from voting in local elections.

A Non-Resident Elector:

- Is eighteen years of age or older;
- Is a Canadian Citizen;
- Has resided in British Columbia for at least the past six months;
- Does not reside in Pitt Meadows, but is a registered owner of real property in Pitt Meadows for at least the past 30 days¹;
- Is not disqualified by law from voting in local elections; and
- May only sign ONE Elector Response Form regardless of the number of parcels of real property owned in Pitt Meadows.

Additional Information:

A copy of the Bylaw, Staff Reports summarizing this project, and other relevant information can be found on our website at www.pittmeadows.ca/voting-opportunities and at City Hall, 12007 Harris Road, Pitt Meadows, Monday to Friday from 8:30 a.m. – 4:30 p.m., excluding weekends and statutory holidays.

For further information regarding the Alternative Approval Process, contact: Kate Barchard, Corporate Officer, 604.465.2462 kbarchard@pittmeadows.ca.

¹ **Note:** Only one non-resident property elector may sign and submit an Elector Response Form per property, regardless of how many people own the property; AND that owner must have the written consent of the majority of the other property owner(s) to sign the Elector Response Form on their behalf. Corporations are not entitled to vote.