



MINUTES of the Community Check-In Task Force Meeting held on Wednesday, May 20, 2020 at 11:00 a.m. via video conferencing.

PRESENT:

Voting Members: Councillor O'Connell (Chair)
Councillor Simpson

Staff: A. Buckle, Program Services Coordinator
J. Lemire, Marketing Coordinator
J. Senchyna, Program Services Coordinator

Regrets: Councillor Hayes

Secretary: T. McCaw, Committee Clerk II

1. CALL TO ORDER

The meeting was called to order at 11:01 a.m.

2. LATE ITEMS

None.

3. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the May 20, 2020 Community Check-in Task Force Meeting be approved.

CARRIED.

4. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the Community Check-In Task Force Meeting held on May 14, 2020 be adopted.

CARRIED.

5. NEW BUSINESS

(1) Update on Action Items

Members of the Task Force provided updates on all Action Items. Highlights included:

- CCI TF webpage has been updated to reflect postcard information;
- Council presentations for community partners;
- New Social Media post noting the location of the Pitt Meadows Food bank in on behalf of the CCI TF; and
- IT has created a new CCITF email address.
ccitf@pittmeadows.ca

(2) Task Force Categories for Resource Guide

Task Force discussed suggestions of areas of focus for the Resource Guide which will lay out various categories. Highlights included:

- Formatting of Resource Guide to ensure it is user friendly; and
- Ensuring the Resource Guide is equipped with categories that will be useful for the user.

(3) Social Media Post

J. Lemire, Marketing Coordinator, provided a verbal update on the Social Media Post promoting the local Pitt Meadows Food Bank. Highlights included:

- This is still in progress and anticipated being posted this week; and
- Discussions around which food bank number to provide in social media posts.

(4) CCI Task Force Email Update

Councillor Simpson provided a brief update on the new CCI TF email address. Highlights included:

- Details surrounding the automatic response requirements; and
- CCI TF staff phone number to be added as an alternative phone number 604-786-6775 in email signature.

(5) **Council Presentation Requests – Foodbank & Others**

Councillor O’Connell, updated the Task Force presentations to Council By the CCI TF community partners. Highlights included:

- Reaching out to Friends in Need Food Bank
- Seniors Week is first week of June. J. Senchyna to extend an invitation to two community partners to come and speak to Council;
- Government has released a survey that is encouraging Engagement. The survey can be accessed by visiting: <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/covid-19-survey>

(6) **MACAI**

J. Senchyna, Program Services Coordinator, & Councillor O’Connell verbally presented on the viability of MACAI and potential to reshape the CCI TF Terms of Reference. Highlights included:

- Possible opportunity to invite MACAI to the CCI TF meetings in the future as a guest;
- CCI TF discussed options to present to Council the idea of joining other inclusive MACAI components in with CCI TF to create one Task Force that will service Pitt Meadows residents;
- Can the CCI TF include components of MACAI for Pitt Meadows rather than being a part of MACAI;
- CCI TF involvement with the OCP;
- Evolution of the CCI TF and how it can be continued after COVID-19;
- Accessibility is included within the Active Transportation Advisory Committee;
- Social planning is restructured and assessed within the City’s Planning and Development department;
- Discussion around future needs for staffing and social work expertise; and
- Community Service Awards Task Force perhaps includes accessibility. CCI TF may review MACAI category awards to see what aligns and if other categories could be added to the Community Service Awards.

(7) **CCI TF – Terms of Reference**

J. Senchyna, Program Services Coordinator, verbally presented on the updates that were made to the Terms of Reference and the revisions made at the last meeting. Highlights included:

- Staff to present another revision to M. Roberts, CAO, which would include additional revisions to include the evolution of the Task Force.

6. ROUND TABLE

The Task Force participated in a roundtable of discussions with the following point being raised:

- The article published in the Maple Ridge News from Community Services has been shared on the City's Social Media and is now ready for CCI TF members to share as they see fit.

7. SUMMARY OF TODAY'S ACTION ITEMS

- Food Bank to be invited to present at Council Meeting in June
- T. McCaw to request two presentations as delegations for the June 2nd 2020 Council Meeting to engage seniors groups during Seniors Week (1st week of June).
- J. Senchyna to reach out to two seniors groups who may be interested in presenting to Council.
- J. Lemire to post Seniors Week promotions on Social Media platforms.
- J. Senchyna to revise Terms of Reference to include MACAI & brought back to next CCI TF meeting.
- J. Senchyna to draft letter to be presented to M. Roberts & Council re: MACAI.
- J. Lemire to add new Task Force email address to webpage & Resource Guide once given the approval from IT.

8. ADJOURNMENT

It was **MOVED** and **SECONDED** THAT the meeting was adjourned at 11:59 a.m.

CARRIED.

The next meeting for the Community Check-In Task Force is set for **Tuesday, May 26th, 2020 at 11:00 a.m.** via video conferencing.