

Staff Report to Council

Administrative Services

FILE: 0620-04/20

REPORT DATE: April 22, 2020 MEETING DATE: April 28, 2020
TO: Mayor and Council
FROM: Mark Roberts, Chief Administrative Officer
SUBJECT: Q2 2020 Strategic Priorities Quarterly Report

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S): THAT Council:

- A. Approve the operational strategies as presented in the Q2 2020 Strategic Priorities Quarterly Report; OR
- B. Other.

PURPOSE

To seek Council's input and approval of the operational strategies proposed for Q2 (April - June) 2020.

☐ Information Report ☒ **Decision Report** ☐ Direction Report

DISCUSSION

Background:

Each quarter, Staff present Council with a Strategic Priorities Quarterly Report to ensure that staff priorities are properly aligned with Council's vision and goals. The document also serves as a reporting tool to inform the community of key operational strategies.

Staff have drafted the Q2 2020 Quarterly Report (Attachment A) and are now seeking Council's feedback and approval.

Relevant Policy, Bylaw or Legislation:

2019-2022 Corporate Strategic Plan

Key Changes:

The following is a list of the key changes made to the operational strategies for Q2 (April - June) 2020:

1. COVID-19 Highlight

A summary was added to the top of the Report to acknowledge the significant time and resources that have been dedicated to ensure the safety and resiliency of our community during the COVID-19 pandemic.

2. Principled Governance

New:

- a) COVID-19 Response (*added to Council's advocacy role*)
- b) Ministerial Approval for Independent RCMP Detachment (*added to Council's advocacy role*)

Removed:

- a) Review of all Council Policies (*on hold during the COVID pandemic*)
- b) Airport Governance (*completed*)

3. Balanced Economic Prosperity

New:

- a) Metro Vancouver Affordable Housing Expression of Interest
- b) Economic Resiliency Task Force

Removed:

- a) Launch of Tourism Committee (*on hold during COVID pandemic*)
- b) Affordable Housing Options Review (*completed*)

4. Community Spirit And Wellbeing

New:

- a) Community Check In Task Force

Removed:

- a) Cannabis Regulations (*largely completed*)
- b) Police Services Review (*completed*)
- c) Launch of Pitt Meadows Day Advisory Committee (*completed, with modifications anticipated for 2020 due to COVID*)

5. Transportation & Infrastructure Initiatives

New:

- a) Independent RCMP Detachment Renovation vs New Build Business Case

COUNCIL STRATEGIC PLAN ALIGNMENT

- ☐ Principled Governance ☐ Balanced Economic Prosperity ☒ **Corporate Excellence**
☐ Community Spirit & Wellbeing ☐ Transportation & Infrastructure Initiatives

Demonstrate open and honest accountability in all activities.

FINANCIAL IMPLICATIONS

- ☐ None ☐ Budget Previously Approved ☐ Referral to Business Planning
☒ **Other**

All proposed operational strategies have been considered through the annual business and budget planning process. Any changes mid-year will be assessed for financial impact and funding requests brought to Council as required.

PUBLIC PARTICIPATION

- ☒ **Inform** ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower
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KATZIE FIRST NATION CONSIDERATIONS

Council has identified the enhancement of the City's relationship with Katzie First Nation (KFN) as a strategic priority. As such, KFN is a key partner in several of Council's priorities, including the following: Official Community Plan; Katzie First Nation Service Agreements and Park Signage; Detailed Flood Mitigation Plan; Parks, Recreation, Arts & Culture Master Plan; and Railway Overpass/Underpass.

SIGN-OFFS

Written by:

Kate Barchard, Corporate Officer

Reviewed by:

Corporate Leadership Team

ATTACHMENT(S):

- A. Q2 2020 Strategic Priorities Quarterly Report (NEW report)
- B. Q1 2020 Strategic Priorities Quarterly Report (OLD report)

Strategic Priorities Quarterly Report

April – June 2020

In light of the COVID-19 pandemic, the City's operational priorities have shifted significantly, with the safety and wellbeing of all community members, staff members, and Council members being the first priority. Significant time and resources have been dedicated to a variety of initiatives to ensure the safety and resiliency of our community. In addition to business and community continuity, the following operational strategies are also prioritized for Q2 2020.

PRIORITY	OPERATIONAL STRATEGIES
Principled Governance Community Voice • Katzie First Nation • Regional Relationships • Fiscal Stewardship & Accountability <i>Council Advocacy</i>	<ol style="list-style-type: none"> 1. Official Community Plan 2. City Committees - Training Implementation 3. Katzie First Nation Service Agreements and Park Signage • COVID-19 Response • North Lougheed Development • Lougheed Corridor Transportation Upgrades • Flood Management/Dike Infrastructure Funding • Ministerial Approval for Independent RCMP Detachment
Balanced Economic Prosperity Business Vitality • Agriculture • Affordability • Employment • Tourism • Airport	<ol style="list-style-type: none"> 1. Golden Ears Business Park 3 & 4 2. North Lougheed Study Area 3. Airport Zoning Alignment 4. Metro Vancouver Affordable Housing Expression of Interest 5. Economic Resiliency Task Force
Community Spirit and Wellbeing Pride & Spirit • Health & Safety • Wellness • Natural Environment • Housing Diversity	<ol style="list-style-type: none"> 1. Detailed Flood Mitigation Plan 2. Emergency Management – Business Continuity Planning 3. Environmental Inventory & Management Strategy (incl. invasive species mgmt.) 4. Parks, Recreation, Arts & Culture Master Plan 5. Park Signage 6. Childcare Needs Assessment and Grant Application Submission 7. Internal Fire Services Review 8. Community Check In Task Force
Transportation & Infrastructure Initiatives Infrastructure • Investments • Improved Transportation • Active Transportation • Preparedness	<ol style="list-style-type: none"> 1. Fire Hall Replacement Project 2. Independent RCMP Detachment Renovation vs New Build Business Case 3. Road & Rail Improvements – Underpass/Overpass 4. Pitt Polder Pump Station Replacement 5. Watermain Condition Assessments 6. Ladner Rd Bridge Replacement 7. City-Wide PC Replacement Program
Corporate Excellence Corporate Culture • Employee Excellence • Responsiveness • Accountability • Resources	<ol style="list-style-type: none"> 1. Customer Service Policy Development 2. Internal Illness & Injury Claims Management Strategy 3. Budget Software Implementation 4. Mobile Ticketing Implementation 5. Records Management Review & FOI Training

Strategic Priorities Quarterly Report

January – March 2020

PRIORITY	OPERATIONAL STRATEGIES
Principled Governance Community Voice • Katzie First Nation • Regional Relationships • Fiscal Stewardship & Accountability	<ol style="list-style-type: none"> 1. Official Community Plan 2. Review of all Council Policies 3. City Committees - Training Implementation 4. Katzie First Nation Service Agreements and Signage 5. Airport Governance
<i>Council Advocacy</i>	<ul style="list-style-type: none"> • <i>North Lougheed Development</i> • <i>Lougheed Corridor Transportation Upgrades</i> • <i>Flood Management/Dike Infrastructure Funding</i> • <i>Council to Council Meetings</i>
Balanced Economic Prosperity Business Vitality • Agriculture • Affordability • Employment • Tourism • Airport	<ol style="list-style-type: none"> 1. Golden Ears Business Park 3 & 4 2. North Lougheed Study Area 3. Airport Development 4. Launch of Tourism Committee 5. Affordable Housing Options Review
Community Spirit and Wellbeing Pride & Spirit • Health & Safety • Wellness • Natural Environment • Housing Diversity	<ol style="list-style-type: none"> 1. Detailed Flood Mitigation Plan 2. Emergency Management – Business Continuity Planning 3. Environmental Inventory & Management Strategy (incl. invasive species mgmt.) 4. Cannabis Regulations 5. Parks, Recreation, Arts & Culture Master Plan 6. Police Services Review 7. Park and City Signage 8. Launch of Pitt Meadows Day Advisory Committee 9. Childcare Needs Assessment 10. Internal Fire Services Review
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