



## CITY OF PITT MEADOWS

Regular Meeting of Pitt Meadows City Council to be held on  
Tuesday, April 28, 2020 at 7:00 p.m. by Video Conference.

*Council acknowledges that we meet on the traditional territory of  
Katzie First Nation*

The livestream of this meeting's proceedings will be available at  
<https://www.pittmeadows.ca/city-hall/council/council-meetings> shortly before  
the meeting begins. The recording will then be uploaded to the City's website  
the following day and available as a recorded archive.

### A G E N D A

#### A. CALL TO ORDER

#### B. LATE ITEMS

#### C. APPROVAL OF AGENDA

THAT the agenda for the April 28, 2020 Regular Meeting of Council be approved.

#### D. QUESTION AND COMMENT PERIOD

While City Hall is closed to the public in response to the COVID-19 pandemic, community members can participate in Question & Comment Period by sending an email to [questionsandcomments@pittmeadows.ca](mailto:questionsandcomments@pittmeadows.ca)

Emails received prior to the meeting will be read out during the first Question & Comment period, in the order that they are received. Emails received during the Council meeting, pertaining to decisions made by Council that evening, will be prioritized and read during the second Question & Comment Period. A maximum of 15 minutes will be spent on

each Question & Comment Period. Any questions received that are not addressed during the Council meeting will be responded to via email after the meeting.

Please see Section O for correspondence guidelines and protocol for Question & Comment Period during this time.

#### E. ADOPTION OF MINUTES

THAT the Minutes of the following Council meetings be approved as circulated:

- (1) April 21, 2020 Special (Pre-Closed) Meeting of Council (Page 1).
- (2) April 21, 2020 Special (Public) Meeting of Council (Page 3)

#### F. ANNOUNCEMENTS

##### 1. Covid19 – A Community Update

Mayor Dingwall and CAO, Mark Roberts, to provide a verbal overview and updates regarding latest findings, facts and community impact as a result of the COVID-19 pandemic.

#### G. CELEBRATE PITT MEADOWS

None.

#### H. DELEGATIONS AND PRESENTATIONS

None.

#### I. PUBLIC HEARINGS

None.

#### J. CONSENT AGENDA

THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

##### (1) CLOSED ITEMS RELEASED TO THE PUBLIC (Page 9)

In an effort to support the goals of openness, transparency and accountability, Council released the attached items from closed Council meetings.

- (2) Minutes of the Economic Resiliency Task Force Meeting held on April 2, 2020 (Page 10)
- (3) Minutes of the Economic Resiliency Task Force Meeting held on April 9, 2020 (Page 13)
- (4) Minutes of the Economic Resiliency Task Force Meeting held on April 16, 2020 (Page 16)

#### K. STAFF/OTHER REPORTS

- 1. Pitt Meadows Child Care Needs Assessment Final Report (File 05-1855-01/20)(Page 20)

Cherie Enns and Theresa Alexander from Cherie Enns Consulting, to present Council with a comprehensive overview and recommendations following their recent Child Care Needs Assessment exercise.

THAT Council:

- A. Receive for information the consultant report titled "Child Care Needs Assessment 2019-2029", submitted to staff on April 17 2020, by Cherie Enns Consulting; OR
- B. Other.

- 2. Q2 2020 Strategic Priorities Quarterly Report (File 0620-04/20)(Page 134)

THAT Council:

- A. Approve the operational strategies as presented in the Q2 2020 Strategic Priorities Quarterly Report; OR
- B. Other.

- 3. COVID-19 Financial Relief Grant Program and Policy (File 05-1610-01/20) (Page 139)

THAT Council:

- A. Approve the COVID-19 Financial Relief Grant Program as presented at the April 28, 2020 regular meeting of Council; AND
- B. Approve Council Policy C104 'COVID-19 Financial Relief Grant'; AND

- C. Direct staff to issue grants per the COVID-19 Financial Relief Grant Policy; AND
- D. Direct staff to review the 2020 capital projects to ascertain the appropriateness for capital project postponements and implement postponements at the discretion of the Chief Administrative Officer; AND
- E. Direct staff to postpone the rehabilitation of the South Bonson Roundabout and immediately implement minor safety improvements; OR
- F. Other.

4. 2020 Property Tax Penalty Postponement

Mark Roberts, CAO, to provide a verbal update regarding plans for Property Tax Penalty Postponement to be presented to Council at the May 5, 2020 Regular Meeting of Council.

L. BYLAWS & PERMITS

1. 2020 Financial Plan Bylaw and Utility Fee Bylaws (File 05-1700-01/20)(Page 153)

THAT Council:

- A. Grant First, Second and Third Readings to the 2020 to 2024 Financial Plan Bylaw No. 2845, 2020
  - A.1 Version 1 – Without funding for the proposed COVID-19 Grant; OR
  - A.2 Version 2 – With funding for the proposed COVID-19 Grant; AND
- B. Approve updated Policy C049 'Revenue and Taxation' for inclusion as an attachment in Financial Plan Bylaw No. 2845, 2020 as required by the Community Charter; AND
- C. Grant First, Second and Third Readings to the Drainage System Protection Amendment Bylaw No. 2851, 2020; AND

- D. Grant First, Second and Third Readings to the Sanitary Sewer and Storm Drain Amendment Bylaw No. 2849, 2020; AND
- E. Grant First, Second and Third Readings to the Solid Waste Collection and Disposal Amendment Bylaw No. 2850, 2020; AND
- F. Grant First, Second and Third Readings to the Waterworks Amendment Bylaw No. 2848, 2020; AND
- G. As per the authority granted through Ministerial Order 083 [local government meetings and bylaw process (covid-19) order], ADOPT the
  - G.1 2020 to 2024 Financial Plan Bylaw No. 2845, 2020 Version 1 without funding for the COVID-19 Relief Grant; OR
  - G.2 2020 to 2024 Financial Plan Bylaw No. 2845, 2020 Version 2 with funding for the COVID-19 Relief Grant; AND
  - G.3 Drainage System Protection Amendment Bylaw No. 2851, 2020; AND
  - G.4 Sanitary Sewer and Storm Drain Amendment Bylaw No. 2849, 2020; AND
  - G.5 Solid Waste Collection and Disposal Amendment Bylaw No. 2850, 2020; AND
  - G.6 Waterworks Amendment Bylaw No. 2848, 2020; OR
- H. Other.

2. Official Community Plan Amendment and Rezoning Application for 19796, 19806, and 19818 Hammond Road (File 6480-20-2019-01)(Page 179)

THAT Council:

- A. Direct Staff to prepare an Official Community Plan Amendment Bylaw for Council consideration, pertaining to

the properties located at 19796, 19806, and 19818 Hammond Road, that would:

- A.1 change the land use designation from Residential–Low Density to Residential–Medium Density; AND
  - A.2 change the Development Permit Area from DPA No. 11 - Residential Infill to DPA No. 8 - Multi-Family Residential; AND
  - B. Direct Staff to prepare a Zoning Bylaw Amendment to rezone the properties at 19796, 19806, and 19818 Hammond Road from A-1 (General Agriculture) to CD-N (Comprehensive Development N) and RRTZ (Residential Rental Tenure Zoning) as presented at the April 28, 2020 regular meeting of Council; AND
  - C. Direct Staff to work with the applicant on the Lower Hammond Drainage Study; OR
  - D. Other.
3. Soil Removal and Fill Deposit Permit Application – 11751 Baynes Road (File 4320-20)(Page 201)

THAT Council:

- A. Approve issuance of a Soil Removal and Fill Deposit Permit to Crossroads Venture Corp., for 11751 Baynes Road with the following conditions:
  - A.1 A Highway Use Permit & Traffic Management Plan to be approved by the Director of Engineering and Operations or their designate to prevent the obstruction of traffic or staging of trucks on any road; AND
  - A.2 No dirt, debris or mud shall be permitted on any road. Roads must be kept clean and swept daily as outlined in the Highway Use Permit, or more if required by the City. Baynes Road, Airport Way and access to site must be monitored at all times during fill activities, and any debris removed right away; AND

A.3 Filling activities are prohibited on Saturdays, Sundays and statutory holidays and restricted to the hours between 7:00 a.m. and 5:00 p.m. any other day of the week; OR

B. Other.

#### M. COUNCIL LIAISON REPORTS

#### N. NOTICE OF CLOSED MEETING

None.

#### O. QUESTION AND COMMENT PERIOD

The following guidelines apply to correspondence submitted for Question and Comment Period:

- All questions and comments must be submitted via email to [questionsandcomments@pittmeadows.ca](mailto:questionsandcomments@pittmeadows.ca).
- Only one (1) email per community member will be considered per Question and Comment period;
- Each email submission must include a subject line identifying the topic of the email, as well as the community member's full name and city of residence.
- Presentation materials, including PowerPoints, videos and handouts, will not be accepted or presented to Council.
- Communications will NOT be announced or heard by Council during Question and Comment Period if the communication pertains to any of the following:
  - Any matter pertaining to a bylaw or zoning application that is the subject of a public hearing and has not yet been adopted;
  - Any matter that is before the courts, has been the subject of a claim for damages, or pertains to active requests for proposals;
  - Requests for financial or in-kind support;

- The promotion of commercial goods or services;
- Other topics deemed inappropriate, vexatious, frivolous, defamatory in nature, or contain abusive language.
- The Corporate Officer reserves the right to limit or defer questions and comments from the public due to time constraints or inappropriate content.

P. ADJOURNMENT

*\*COUNCIL PRIORITIES*

*Council's Strategic Priorities are included in each Council Meeting Agenda for reference. (Page 215)*