

Staff Report to Council

Administrative Services

FILE: 0620-04/20

REPORT DATE: June 29, 2020

MEETING DATE:

July 07, 2020

TO: Mayor and Council

FROM: Mark Roberts, Chief Administrative Officer

SUBJECT: Q3 2020 Strategic Priorities Quarterly Report

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S): THAT Council:

- A. Approve the operational strategies for Q3 2020 as presented to Council on July 7, 2020 in the 'Q3 2020 Strategic Priorities Quarterly Report'; OR
- B. Other.

PURPOSE

To seek Council's input and approval of the operational strategies proposed for Q3 2020 (July - September).

☐ Information Report

☒ **Decision Report**

☐ Direction Report

DISCUSSION

Background:

Each quarter, Staff present Council with a Strategic Priorities Quarterly Report to ensure that staff priorities are properly aligned with Council's vision and goals. The document also serves as a reporting tool to inform the community of key operational strategies.

Staff have drafted the Q3 2020 Quarterly Report (Attachment A) and are now seeking Council's feedback and approval.

Relevant Policy, Bylaw or Legislation:

2019-2022 Corporate Strategic Plan

Key Changes:

The following is a list of the key changes made to the operational strategies for Q3 (July – September) 2020:

1. Principled Governance

New:

- a) 2021 Budget & Business Planning
- b) COVID-19 Response *UPDATED* to 'COVID-19 Recovery & Re-Opening Plans'

2. Balanced Economic Prosperity

New:

- a) Expanded Retail & Patio Spaces Program Implementation

3. Community Spirit And Wellbeing

New:

- a) BC Energy Step Code Implementation
- b) Childcare Needs Assessment and Grant Application Submission
UPDATED to 'Childcare Spaces Grant Application'

4. Transportation & Infrastructure Initiatives

New:

- a) Hammond Drainage Study

Removed:

- a) City-Wide PC Replacement Program (COMPLETED)

COUNCIL STRATEGIC PLAN ALIGNMENT

- ☐ Principled Governance ☐ Balanced Economic Prosperity ☒ **Corporate Excellence**
☐ Community Spirit & Wellbeing ☐ Transportation & Infrastructure Initiatives

Demonstrate open and honest accountability in all activities.

FINANCIAL IMPLICATIONS

- ☐ None ☐ Budget Previously Approved ☐ Referral to Business Planning
☒ **Other**
-

All proposed operational strategies have been considered through the annual business and budget planning process. Any changes mid-year will be assessed for financial impact and funding requests brought to Council as required.

PUBLIC PARTICIPATION

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

KATZIE FIRST NATION CONSIDERATIONS

Council has identified the enhancement of the City's relationship with Katzie First Nation (KFN) as a strategic priority. As such, KFN is a key partner in several of Council's priorities, including the following: Official Community Plan; North Lougheed Study Area; Katzie First Nation Service Agreements and Park Signage; Detailed Flood Mitigation Plan; Parks, Recreation, Arts & Culture Master Plan; and Railway Overpass/Underpass.

SIGN-OFFS

Written by:

Kate Barchard, Corporate Officer

Reviewed by:

Corporate Leadership Team

ATTACHMENT(S):

- A. Q3 2020 Strategic Priorities Quarterly Report (NEW report)
- B. Q2 2020 Strategic Priorities Quarterly Report (OLD report)

Strategic Priorities Quarterly Report

July – September (Q3) 2020

Attachment A

In light of the COVID-19 pandemic, the City's operational priorities have shifted significantly, with the safety and wellbeing of all community members, staff members, and Council members being the first priority. Significant time and resources have been dedicated to a variety of initiatives to ensure the safety and resiliency of our community. In addition to business and community continuity, the following operational strategies are also prioritized for Q2 2020.

PRIORITY	OPERATIONAL STRATEGIES
Principled Governance Community Voice • Katzie First Nation • Regional Relationships • Fiscal Stewardship & Accountability	<ol style="list-style-type: none"> 1. Official Community Plan 2. City Committees - Training Implementation 3. Katzie First Nation Service Agreements and Park Signage 4. 2021 Budget & Business Planning
<i>Council Advocacy</i>	<ul style="list-style-type: none"> • COVID-19 Recovery and Re-Opening Plans • North Lougheed Study Area • Lougheed Corridor Transportation Upgrades • Flood Management/Dike Infrastructure Funding • Ministerial Approval for Independent RCMP Detachment
Balanced Economic Prosperity Business Vitality • Agriculture • Affordability • Employment • Tourism • Airport	<ol style="list-style-type: none"> 1. Golden Ears Business Park 3 & 4 2. North Lougheed Study Area 3. Airport Zoning Alignment 4. Metro Vancouver Affordable Housing Expression of Interest 5. Economic Resiliency Task Force 6. Expanded Retail and Patio Spaces Program Implementation
Community Spirit and Wellbeing Pride & Spirit • Health & Safety • Wellness • Natural Environment • Housing Diversity	<ol style="list-style-type: none"> 1. Detailed Flood Mitigation Plan 2. Emergency Management – Business Continuity Planning 3. Environmental Inventory & Management Strategy (incl. invasive species mgmt.) 4. Parks, Recreation, Arts & Culture Master Plan 5. Park Signage 6. Childcare Spaces Grant Application 7. Internal Fire Services Review 8. Community Check In Task Force 9. BC Energy Step Code Implementation
Transportation & Infrastructure Initiatives Infrastructure • Investments • Improved Transportation • Active Transportation • Preparedness	<ol style="list-style-type: none"> 1. Fire Hall Replacement Project 2. Independent RCMP Detachment Renovation vs New Build Business Case 3. Road & Rail Improvements – Underpass/Overpass 4. Pitt Polder Pump Station Replacement 5. Watermain Condition Assessments 6. Ladner Rd Bridge Replacement 7. Hammond Drainage Study
Corporate Excellence Corporate Culture • Employee Excellence • Responsiveness • Accountability • Resources	<ol style="list-style-type: none"> 1. Financial Prudence in Light of COVID-19 Pandemic 2. Customer Service Policy Development 3. Internal Illness & Injury Claims Management Strategy 4. Budget Software Implementation 5. Mobile Ticketing Implementation 6. Records Management Review & FOI Training

Strategic Priorities Quarterly Report

April – June 2020

Attachment B

In light of the COVID-19 pandemic, the City's operational priorities have shifted significantly, with the safety and wellbeing of all community members, staff members, and Council members being the first priority. Significant time and resources have been dedicated to a variety of initiatives to ensure the safety and resiliency of our community. In addition to business and community continuity, the following operational strategies are also prioritized for Q2 2020.

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