

Minutes of the **REGULAR MEETING** of Pitt Meadows City Council held on **Tuesday, June 23, 2020** at 7:00 p.m. by Video Conference.

PRESENT via Video Conference

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Guests: Mary Robson, Friends in Need Food Bank

Staff: M. Roberts, Chief Administrative Officer
K. Barchard, Corporate Officer
T. Barr, Deputy Corporate Officer
A. Berry, Director of Planning & Development
C. Harding, Director of Financial Services
T. Hupka, Clerk II
A. Wallace, Manager of Community Development

A. CALL TO ORDER

The meeting was called to order at 7:02 p.m.

B. LATE ITEMS

None.

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the amended agenda for the June 23, 2020 Regular Meeting of Council be approved.

CARRIED.

D. QUESTION AND COMMENT PERIOD

The following members of the community engaged in Question and Comment Period:

Wardeh Hodaly, Pitt Meadows – regarding the Road & Rail project and impacts on pedestrians. (Attachment 1)

E. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- (1) June 16, 2020 Special (Pre-Closed) Meeting of Council.
- (2) June 16, 2020 Special (Public) Meeting of Council.

CARRIED.

F. ANNOUNCEMENTS

None.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS**1. Friends In Need Foodbank**

Councillor O'Connell introduced Mary Robson, Director from Friends in Need Food Bank, who provided Council with a verbal overview of the food bank's operational response to COVID-19.

Highlights of the presentation included:

- Pitt Meadows and Katzie First Nation's food banks, and delivery of food to those in need;
- Partnership with local grocery chains;
- Challenges with inventory and food supply;
- Return of staff; and
- School meal snack program.

It was **MOVED** and **SECONDED** THAT Council receive for information the verbal overview of Friends in Need Food Bank program as presented at the June 23, 2020 Regular Meeting of Council.

CARRIED.

For more information on the program and services provided by Friends in Need Food Bank, please visit www.friendsneedfood.com/

I. PUBLIC HEARINGS**1. Public Hearing for Zoning Amendment Bylaw No. 2843, 2020****Call to Order**

The Public Hearing was called to order at 7:17 p.m., to consider a zoning bylaw amendment to rezone property at 19010 119 Avenue from R-1 to R-2 to permit construction of two single family dwellings.

Staff Presentation

Anne Berry, Director of Planning & Development, provided an overview of the application and the zoning amendment, including a PowerPoint presentation which is included as Attachment 2 and forms part of the original minutes.

Highlights of the presentation included:

- Overview of lot;
- Proposed subdivision layout;
- Elevation;
- Parking; and
- Notification process.

Public Input

Mayor Dingwall read the meeting procedures.

The Corporate Officer confirmed the receipt of the following written submissions:

Name	Date Received	Attachment #
Ray Stec	June 17, 2020	3
Anne Lapins	June 23, 2020	4

Mayor Dingwall opened the floor for public comment. There were no speakers.

Adjournment

Mayor Dingwall declared the public hearing closed at 7:29 p.m.

J. CONSENT AGENDA

It was **MOVED** and **SECONDED** THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

(1) World Elder Abuse Awareness Day

Correspondence received from Isobel Mackenzie, Office of the Senior's Advocate, dated June 15, 2020 regarding the available resources to educate and identify elder abuse.

(2) Petition Against Development at 12469 191B St.

Letter and petition coordinated by Barbara Harrison dated June 15, 2020, regarding the potential development of a six storey condominium building located at 12469 191B St.

Item J (2) was pulled for discussion. The question was then called on the balance of the Consent Agenda and it was:

CARRIED.

After discussion, it was **MOVED** and **SECONDED** THAT item J (2) be received into the record, and it was:

CARRIED.

K. STAFF/OTHER REPORTS

1. COVID Departmental Update

There were no updates at this time.

2. Agricultural Land Commission Non-Adhering Residential Use Application for 14406 Rippington Road (File 6635-20-2020-03)

Anne Berry, Director of Planning & Development, provided an overview of the Staff Report including a PowerPoint presentation which is included as Attachment 5 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Staff Report titled "Agricultural Land Commission Non-Adhering Residential Use Application for 14406 Rippington Road" dated June 12, 2020; AND

- B. Direct Staff to forward to the ALC, with a recommendation of support, the application for a non-adhering residential use at 14406 Rippington Road to retain the existing dwelling while a new dwelling is being constructed, subject to:
- B.1 The existing dwelling being demolished upon completion of the new dwelling; AND
- B.2 Receipt of a \$50,000 bond and second dwelling agreement; AND
- B.3 The application include language that requires the initial dwelling be demolished within 30 days, with discretion given to staff to extend up to an additional 30 days, upon issuance of the building occupancy permit; AND
- C. Refer Council Policy C026 Temporary Accessory Dwellings in the ALR to business planning for review and update.

CARRIED.

3. Financial Services - Departmental Update

Cheryl Harding, Director of Financial Services, provided a verbal overview of the Financial Services department response to COVID-19.

Highlights of the overview included:

- Payment process adaptations;
- Audits conducted virtually vs in person;
- Adjusted reporting measures;
- Procurement of supplies;
- COVID19 Financial Relief program; and
- Budgeting and forecasting.

It was **MOVED** and **SECONDED** THAT Council receive for information the Financial Services Departmental update as presented at the June 23, 2020 Regular Meeting of Council.

CARRIED.

4. 2021 Business Plan Guidelines and Timeline (File 05-1700-01/20)

Cheryl Harding, Director of Financial Services, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the 2021 Business Plan Guidelines and Timeline as presented at the June 23, 2020 Regular Meeting of Council.

CARRIED.

5. **2019 Statement of Financial Information (File 05-1910-20/19)**

Cheryl Harding, Director of Financial Services, provided a verbal overview of the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the City's 2019 Statement of Financial Information for submission to the Ministry of Municipal Affairs and Housing by June 30, 2020 and for availability to the public.

CARRIED.

6. **Temporary Expedited Expanded Service Area Authorization (File 09-4320-20/20)**

Alex Wallace, Manager of Community Development, provided an overview of the Staff Report including a PowerPoint presentation which is included as Attachment 6 and forms part of the original minutes.

Highlights of the presentation included:

- Overview & requirements of the program;
- Fees; and
- Parking.

It was **MOVED** and **SECONDED** THAT Council:

- A. Waive the requirements of Council Policy C023 Liquor License Application for liquor license amendment applications submitted in accordance with the Liquor and Cannabis Regulation Branch Policy Directive No. 20-13 (expanded service areas) from June 22 to October 31, 2020 or to align with Provincial Health Orders or Liquor Cannabis Regulation Branch changes; AND
- B. Direct staff to not strictly enforce parking requirements for businesses that have an approved Temporary Expedited

Expanded Service Area Authorization from June 22 to October 31, 2020 or to align with Provincial Health Orders or Liquor Cannabis Regulation Branch changes ; AND

- C. Delegate to staff the authority to:
 - C.1 Waive the requirements identified in Council Policy C040 Leases and Licenses to Occupy Municipally Owned Property from June 22 to October 31, 2020 or to align with Provincial Health Orders or Liquor Cannabis Regulation Branch changes; AND
 - C.2 Approve temporary licenses to occupy for businesses wanting to use City property as expanded retail space from June 22 to October 31, 2020 or to align with Provincial Health Orders or Liquor Cannabis Regulation Branch changes; AND
 - C.3 Charge a fee of \$1.00 per square metre of license area for each temporary license to occupy for businesses wanting to use City property as expanded retail space from June 22 to October 31, 2020, or to align with Provincial Health Orders or Liquor Cannabis Regulation Branch changes; AND
- D. Direct Staff to develop and execute a communication strategy to promote the opportunity to business owners and encourage active transportation in the community.

CARRIED.

L. Other.BYLAWS & PERMITS

1. 2019-2023 Financial Plan Bylaw Amendment (File 05-1700-01/20)

Cheryl Harding, Director of Financial Services, provided a verbal overview of the housekeeping amendments as outlined in the Staff Report.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first, second and third readings to the 2019 – 2023 Financial Plan Bylaw Amendment No. 2862, 2020; AND
- B. As per the authority granted through Ministerial Order 192 [local government meetings and bylaw process (COVID-19)]

order], ADOPT the 2019 – 2023 Financial Plan Bylaw Amendment No. 2862, 2020.

CARRIED.

2. Building Bylaw Amendment Bylaw No. 2859, 2020 (File 3800-20)

Alex Wallace, Manager of Community Development, provided a verbal overview of the Staff Report including a PowerPoint presentation which is included as Attachment 7 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first, second and third readings to Building Bylaw Amendment Bylaw No. 2859, 2020.

CARRIED.

3. Zoning Amendment Bylaw No. 2843, 2020

Following the Public Hearing, it was **MOVED** and **SECONDED** THAT Council:

- A. Grant third reading to Zoning Amendment Bylaw No. 2843, 2020 as presented at the June 23, 2020 Regular Council Meeting; AND
- B. Require the following conditions be fulfilled prior to adoption of Zoning Bylaw No. 2843, 2020:
 - B.1 Payment of \$4,500 as Residential Community Amenity Contribution in accordance with Council Policy C091 and as offered by the developer; AND
 - B.2 Discharge of Covenant BF202397.

CARRIED.

Councillor Hayes voted in the negative.

M. COUNCIL LIAISON REPORTS

Council provided updates on recent community involvement and events.

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

There were no members of the community who engaged in Question and Comment Period.

P. ADJOURNMENT

The meeting adjourned at 8:47 p.m.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer