



CITY OF PITT MEADOWS

Minutes of the **SPECIAL MEETING** of Pitt Meadows City Council to be held on Wednesday, January 23, 2019 at 5:30 p.m. in the Council Chamber of the Pitt Meadows City Hall, 12007 Harris Road, Pitt Meadows, British Columbia.

PRESENT

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Staff

- M. Roberts, Chief Administrative Officer
- L. Grant, Director of Community Services
- C. Harding, Director of Financial Services
- S. St. Jean, Director of Corporate Services
- T. Penney, Corporate Officer
- K. Elrick, Deputy Corporate Officer
- K. Barchard, Acting Manager, Administrative Services
- T. Hupka, Clerk II
- A. Wallace, Manager of Community Development
- C. Baldrige, Manager of Communications & Community Engagement
- B. Morgan, Emergency Management Coordinator
- M. Brown, Network Services Specialist
- M. Larsson, Assistant Fire Chief
- B. Perrie, Assistant Fire Chief
- R. Evans, Manager of Parks & Operations
- S. Sigmund, Senior Arts & Cultural Services Coordinator
- D. Chamberlain, Manager of Recreation
- J. Siemen, Acting Library Manager

The meeting was called to order at 5:30 p.m.

A. LATE ITEMS

None.

B. APPROVAL OF AGENDA

MOVED by Councillor Meachen, **SECONDED** by Councillor Hayes, THAT the agenda for the January 23, 2019 Special Meeting of Council be approved.

CARRIED.

C. QUESTION AND COMMENT PERIOD

William Wild, Kennedy Road, regarding Kennedy Road Pump Station.

D. NEW/OTHER BUSINESS

1. Parking Lot Items From December 2018 Business Planning.

Mark Roberts, CAO introduced the report inviting various staff to speak to each item from the Parking Lot List created during the December 10 and 12, 2018 Business Planning meetings.

MOVED by Councillor O’Connell, **SECONDED** by Councillor Miyashita, THAT Council:

- A. Receive the report dated January 16, 2019 Parking Lot Items from December 2018 Business Planning for information purposes; AND
- B. Direct staff to arrange a council orientation with the Fraser Basin Council regarding the regional flood management strategy and request that Metro Vancouver advocate for regional support; AND
- C. Include the Waterfront Vision in Council’s Strategic Planning Process planned for quarter 1 or quarter 2 of 2019; AND
- D. Direct staff to review organic waste reduction options further and develop a communication plan, including information on Metro Vancouver’s zero waste reduction initiatives, to better inform the community on how they can contribute; AND
- E. Direct staff to increase communication of the Property Tax Deferment Program available to property owners by including in the annual tax insert and property tax newspaper ads.

CARRIED.

2. **PRESENTATIONS AND REPORTS**

2.1 **Financial Plan Workshop and Budget Approvals.**

Ms. Cheryl Harding, Director of Financial Services provided a Powerpoint presentation which forms Attachment 1 of the original minutes.

Key points included:

- Summary of 2019 Operating budget
- Summary of 2019 combined taxes and utilities
- Year over year spending increase
- 2019 Utilities operating budget
- Council budget
- Departmental budget
- Decision packages
- Capital budget
- Capital project pre-approvals
- 2020-2023 proposed financial plan
- Next steps and timeline

No motions were considered.

2.2 **2019 Utilities Financial Plan.**

MOVED by Councillor Meachen, **SECONDED** by Councillor MacDonald, THAT Council:

- A. Approve the 2019 Utilities Financial Plan (Presentation Slide 5).

CARRIED.

2.3 2019 Department Operating Budgets.

Mayor Dingwall provided the opportunity for a Question and Answer period:

- Peter Borghart, Pitt Meadows, regarding the duties of the two new fire safety technicians.

MOVED by Councillor Miyashita, **SECONDED** by Councillor MacDonald, THAT Council:

- A. Approve the 2019 Department Operating Budgets (Presentation Slides 6-13).

CARRIED.

2.4 Decision Packages – Corporate Leadership Team.

Assistant Fire Chief, Brad Perrie, gave a verbal update on the decision package indicating that the radio repeater site could be relocated for a cost of \$11,000.

Staff recommend the addition of this item to the list of 2019 Capital Projects under agenda item 2.6

MOVED by Councillor Miyashita, **SECONDED** by Councillor Meachen, THAT Council:

- B. Direct staff to research the financial and practical implications of transitioning to E-Comm Radio System in 2020, as well as any other viable options.

CARRIED.

MOVED by Councillor Meachen, **SECONDED** by Councillor Miyashita, THAT Council:

- D. Review and approve the Bonson Road repairs south of Airport Way for \$280,000 in 2019 funded through the Transportation Reserve.

CARRIED.

No resolutions were considered with respect to the RCMP Police Services Decision Package.

Mayor Dingwall provided the opportunity for a Question and Answer period:

- Patricia Gordon, regarding the Sawyer's Landing Tax.

MOVED by Councillor Hayes, **SECONDED** by Councillor MacDonald, THAT Council:

- J. Remove the Sawyer's Landing Local Service Area Parcel Tax.

CARRIED.

MOVED by Councillor O'Connell, **SECONDED** by Councillor Meachen, THAT Council:

- L. Direct staff to no longer register the City as an Exhibitor at the annual Maple Ridge Home Show.

CARRIED.

Opposed: Mayor Dingwall, Councillor Hayes

The meeting was recessed at 8:08 p.m. by consensus and reconvened at 8:23 p.m. with all members of Council present.

2.5 2019 Department Capital Budgets.

MOVED by Councillor Miyashita, **SECONDED** by Councillor O'Connell, THAT Council:

- A. Approve the 2019 Department Capital Budgets (Presentation Slides 15-30).

CARRIED.

2.6 2019 Capital Project Pre-Approvals.

MOVED by Councillor Hayes, **SECONDED** by Councillor Miyashita, THAT Council:

- A. Approve the 2019 Capital projects as attached and recommended in the report dated January 16, 2019 regarding 2019 Capital Project Pre-approval.
- B. Approve the addition of the \$11,000 Fire Services Repeater Relocation Capital Project to the list of 2019 Capital Project Pre-approvals.

CARRIED.

2.7 Other: Future Years.

MOVED by Councillor O’Connell, **SECONDED** by Councillor Hayes, THAT Council:

- A. Approve the 2020 to 2023 General Fund Financial Plan (Presentation Slide 32); AND
- B. Approve the 2020 to 2023 Utilities Financial Plan (Presentation Slide page 32).

CARRIED.

2.8 Proposed Next Steps and Timeline.

MOVED by Councillor Meachen, **SECONDED** by Councillor O’Connell, THAT Council:

- A. Approve the proposed next steps and timeline in the 2019 Financial Plan as presented (Presentation Slide 33).

CARRIED.

Ms. Harding shared a summary overview of the 2019 proposed tax increase as a result of budget deliberations. These summary slides are included as Attachment 2 and form part of the original minutes.

E. QUESTION AND COMMENT PERIOD

William Wild, Kennedy Road, regarding question and comment period.

F. ADJOURNMENT

MOVED by Councillor MacDonald, **SECONDED** by Councillor Meachen,
THAT this meeting now be adjourned at 8:56 p.m.

CARRIED.

Signed:

Certified Correct:

Bill Dingwall, Mayor
BGS, LL.B., CPHR

Kate Barchard, Corporate Officer