



CITY OF PITT MEADOWS

Minutes of the **REGULAR MEETING** of Pitt Meadows City Council held on Tuesday January 22, 2019 at 7:00 p.m. in the Council Chamber of the Pitt Meadows City Hall, 12007 Harris Road, Pitt Meadows, British Columbia.

PRESENT

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Staff M.Roberts, Chief Administrative Officer
L. Grant, Director of Community Services
C. Harding, Director of Financial Services
S. St. Jean, Director of Corporate Services
A. Wallace, Manager of Community Development
C. Baldrige, Manager of Communications & Community Engagement
T. Penney, Corporate Officer
K. Elrick, Deputy Corporate Officer
K. Barchard, Acting Manager, Administrative Services
T. Hupka, Clerk II

The meeting was called to order at 7:06 p.m.

A. LATE ITEMS

Late item J1.5 – Appointments to Municipal Insurance Association of B.C.

B. APPROVAL OF AGENDA

MOVED by Councillor O'Connell, **SECONDED** by Councillor Meachen, THAT the agenda for the January 22, 2019 Regular Meeting of Council, as amended, be approved.

CARRIED.

C. QUESTION AND COMMENT PERIOD

Merle Ransom, Pitt Meadows, regarding 19072 Advent rezoning application.

Dave Stevenson, regarding bike lane signs on sidewalks.

D. ADOPTION OF MINUTES

1. Minutes of the January 15, 2019 Regular Meeting of Council.

MOVED by Councillor Miyashita, **SECONDED** by Councillor MacDonald, THAT the Minutes of the Regular Meeting of Council held on January 15, 2019 be adopted.

CARRIED.

E. ANNOUNCEMENTS

Mark Roberts, Chief Administrative Officer, made three staff related announcements to Council and the public:

Don Jolley recently retired after a combined nearly thirty years of service, with the past ten years as the Fire Chief in the City of Pitt Meadows. Recently, the Justice Institute of British Columbia honored him with an Honorary Doctor of Laws degree in recognition of his many years of service which the City fully endorsed and supported. Mr. Roberts wished to formally thank Mr. Jolley for his significant contribution to the City of Pitt Meadows over the past fifteen years and congratulate him on his prestigious recognition from the JIBC.

Tina Penney, Corporate Officer, and Karen Elrick, Deputy Corporate Officer, have both resigned and accepted positions in other municipalities. Ms. Penney is joining the City of Vancouver, as their Director of Legislative Operations. Ms. Elrick has accepted the role of Manager of Corporate Services with the Village of Anmore.

Mr. Roberts thanked Mr. Jolley, Ms. Penney and Ms. Elrick for their dedication and contribution to the City of Pitt Meadows and wished them well in their future endeavors.

F. DELEGATIONS

1. Fraser Health.

Valerie Spurell, Executive Director, Dr. Ingrid Tyler, Medical Health Officer, and Dorri Mahdavian, Pitt Meadows Community Health Specialist provided a Powerpoint presentation on Fraser Health's Healthier Community Partnership which is included as Attachment 1 and forms part of the original minutes. Their desired outcomes are Healthy People, Healthy Society and Healthy Environments.

2. Pitt Meadows Environmental Network.

Andrew Albright, President, and Sarah Baldock, Vice President, provided a presentation to introduce their non profit society to Council and the community, advised on their activities regarding supporting the environment, and gifted books on climate change to Council to help with climate change awareness. Their website is <http://pittmeadowsenvironmentalnetwork.org>.

G. PRESENTATIONS

None.

H. PUBLIC HEARING

None.

I. CONSENT AGENDA

MOVED by Councillor Miyashita, **SECONDED** by Councillor Hayes, THAT the following items be received into the record: 1. MINUTES, 2. REPORTS, 3. CORRESPONDENCE.

1. MINUTES

1.1 Minutes of the Pitt Meadows Airport Advisory Committee meeting held on November 26, 2018.

2. REPORTS

None.

3. CORRESPONDENCE

None.

CARRIED.

J. NEW/OTHER BUSINESS**1. REPORTS****1.1 Governance and Committee Restructure Implementation Plan.**

Ms. Kate Barchard, Acting Manager, Administrative Services provided a Powerpoint presentation which is included as Attachment 2 and forms part of the original minutes. Ms. Barchard provided an overview of the governance committee restructure implementation

plan, including a background summary, incorporation of public feedback, proposed structure, and next steps.

MOVED by Councillor Hayes, **SECONDED** by Councillor Meachen, THAT Council:

- A. Receive the report titled “Governance & Committee Restructure Implementation Plan” dated January 18, 2019; AND
- B. Governance & Priorities Committee Structure:
 - B.1 Adopt in principle the ‘Governance & Priorities Committee’ model , as outlined in the staff report titled “Governance & Committee Restructure Implementation Plan” dated January 18, 2019; AND
 - B.2 Direct Staff to prepare an amendment to the Council Procedure Bylaw that incorporates the transition from the Council in Committee structure to the Governance and Priorities Committee structure; AND
 - B.3 Direct Staff to prepare a draft 2019 Council Meeting Schedule that reflects the transition to the Governance and Priorities Committee model, for Council’s approval at the next Regular Council Meeting; AND

CARRIED.

MOVED by Councillor O’Connell, **SECONDED** by Councillor Miyashita, THAT Council:

- C.1 Approve the transition of the following Council Committees to Technical Advisory Committees:
 - 1. Active Transportation Advisory Committee;
 - 2. Advisory Design Panel;
 - 3. Agricultural Advisory Committee; AND
- C.2 Approve the dissolution of the following Council Committees as of January 31, 2019:
 - 1. Bonson Road Truck Traffic Working Group;
 - 2. Pitt Meadows Airport Advisory Committee;
 - 3. Rail Community Advisory Panel; AND

- C.4 Recommend to the Pitt Meadows Airport Society Board of Directors the development of an appropriate and effective community engagement framework that engages citizens around important issues pertaining to the Airport; AND
- C.5 Direct staff to prepare a community update in 6 months' time on Council's work with Katzie First Nation to resolve issues as identified by the Bonson Road Truck Traffic Working Group; AND
- C.6 Approve the transition of the Green Leadership Team to a Staff Committee; AND
- C.7 Refer to Staff a review of the Municipal Advisory Committee on Accessibility and Inclusiveness to ensure the interests of Pitt Meadows are adequately addressed through the joint structure; AND

CARRIED.

The Mayor confirmed the continuation of Council Liaison appointments to the Advisory Design Panel and the Agricultural Advisory Committee. Council Liaison appointments to the Active Transportations Advisory Committee and the Green Leadership Team were retired.

MOVED by Mayor Dingwall, **SECONDED** by Councillor MacDonald, THAT Council:

- C.3.i Direct staff to incorporate a delegation of authority into the amended Council Procedure Bylaw, which gives the Chief Administrative officer the authority to appoint members, as appropriate, to Technical Advisory Committees.

CARRIED.

MOVED by Councillor Miyashita, **SECONDED** by Councillor Hayes, THAT Council:

- D.1 Confirm Council's continued involvement in the following external committees and boards, maintaining status quo, with no further action required:
 - 1. Alouette River Management Society
 - 2. Chamber of Commerce
 - 3. E-Comm Board of Directors

4. Fraser Health Municipal Regional Meetings (North Region)
5. Fraser Valley Regional Library Board
6. Joint Police Liaison Committee
7. Mayors' Council on Regional Transportation (TransLink)
8. Metro Vancouver – Board of Directors
9. Pitt Meadows Airport Society Board of Directors
10. Pitt Meadows Economic Development Corporation
11. Pitt Meadows Heritage and Museum Society
12. Ridge Meadows Seniors Society

D.2 Refer to Staff for further research the following boards and committees before Council Liaison appointments are re-confirmed or retired:

1. Joint Program Committee for Integrated Flood Hazard
2. Management (Fraser Basin Council)
3. Maple Ridge-Pitt Meadows Agricultural Association
4. Maple Ridge-Pitt Meadows Community Services Council
5. Pitt Meadows Day Society
6. UBC Malcolm Knapp Research Forest Community Advisory Board
7. United Way of the Lower Mainland
8. Maple Ridge Pitt Meadows Youth Centre Society

Before the motion was called it was

MOVED by Mayor Dingwall, **SECONDED** by Councillor Hayes, THAT Council:

Move the Maple Ridge – Pitt Meadows Community Services Council to D1 to maintain Status Quo.

DEFEATED.

It was further **MOVED** by Mayor Dingwall, **SECONDED** by Councillor Hayes THAT Council:

Move the Pitt Meadows Day Society to D1 to maintain Status Quo.

CARRIED.

The question was then called on the main motion as amended and it was

CARRIED.

MOVED by Councillor Miyashita, **SECONDED** by Councillor O’Connell, THAT Council:

- E. Approve Staff’s “Governance and Committee Restructure Administrative Implementation Plan and Timeline” as outlined in Attachment E, focusing on the operational tasks associated with the implementation of the Governance and Priorities Committee Model.

CARRIED.

1.2 Council Hosts Important Transportation Infrastructure Dialogue.

MOVED by Councillor Meachen, **SECONDED** by Councillor Simpson, THAT Council:

- A. Receive the report entitled "Council Hosts Important Infrastructure Dialogue" dated January 16, 2019; AND
- B. Direct staff to distribute a media release to provide broader awareness of continued dialogue amongst stakeholders.

CARRIED.

1.3 Agricultural Land Commission Non-Farm Use application for 18385 Old Dewdney Trunk Road.

Lisa Grant, Director of Community Services, provided a Powerpoint presentation which is included as Attachment 3, and forms part of the original minutes. Ms. Grant provided an overview of the staff report and advised of the Agriculture Advisory Committee’s support of the application.

MOVED by Councillor Miyashita, **SECONDED** by Councillor Hayes, THAT Council:

- A. Forward to the Agricultural Land Commission the non-farm use application to permit a bistro, on-site and off-site catering, and a farm retail sales area of approximately 393 sq m at 18385 Old Dewdney Trunk Road with a recommendation of support.

CARRIED.

1.4 **Agricultural Land Commission Non-Farm Use Application for 19705 McNeil Road.**

Alex Wallace, Manager of Community Development, provided a Powerpoint presentation which is included as Attachment 4, and forms part of the original minutes. Ms. Wallace gave an overview of the staff report and advised that the Agricultural Advisory Committee did not support the application.

MOVED by Councillor Meachen, **SECONDED** by Councillor MacDonald, THAT Council:

- A. Forward to the Agricultural Land Commission the non-farm use application to permit a garden suite over a new accessory residential building (garage) at 19705 McNeil Road with no comment.

Before the question was called, it was

MOVED by Mayor Dingwall, **SECONDED** by Councillor Miyashita, THAT Council:

Direct staff to include the comments from the Agricultural Advisory Committee in the submission to the Agricultural Land Commission, should the application be forwarded.

CARRIED.

The question was then called on the main motion and it was

DEFEATED.

It was then **MOVED** by Councillor O'Connell, **SECONDED** by Councillor Hayes, THAT Council:

Decline to forward to the Agricultural Land Commission the non-farm use application for a garden suite above an accessory residential structure (garage).

CARRIED.

1.5 Appointments to Municipal Insurance Association of B.C.

MOVED by Councillor O’Connell, **SECONDED** by Councillor Meachen, THAT Council:

Appoint Mayor Dingwall as the Voting Delegate, Councillor Nicole MacDonald as the first alternate, and Councillor Tracy Miyashita as the second alternate to the Municipal Insurance Association of B.C. (MIABC).

CARRIED.

2. BYLAWS AND PERMITS

BYLAWS FOR FIRST, SECOND, AND THIRD READINGS:

2.1 Rezoning Application Second Reading for 19072 Advent Road.

Lisa Grant, Director of Community Services, provided a Powerpoint presentation which is included as Attachment 5, and forms part of the original minutes. Ms. Grant gave an overview of the staff report and the rezoning application.

MOVED by Councillor O’Connell THAT Council:

Refer the application back to staff to work with the applicant to develop a plan that incorporates feedback received from the neighborhood.

The motion died for want of a seconder.

MOVED by Councillor Hayes, **SECONDED** by Councillor Simpson, THAT Council:

- A. Grant second reading to Zoning Bylaw Amendment Bylaw No. 2799, 2018; AND
- B. Schedule a public hearing for February 5, 2019 for Zoning Bylaw Amendment Bylaw No. 2799, 2018 and direct staff to

notify the public in accordance with Local Government Act (s. 465 and 466) prior to consideration of Third Reading; AND

- C. Require the following conditions be fulfilled prior to Zoning Bylaw Amendment Bylaw No. 2799, 2018 receiving adoption:
 - C.1 Development permit approval by Council;
 - C.2 Payment of Residential Community Amenity Contribution in accordance with Council Policy C091 and as offered by the applicant;
 - C.3 Registration of a restrictive covenant for tree protection in accordance with the arborist report submitted to the City;
 - C.4 Registration of a restrictive covenant preventing the conversion of garage space into living space;
 - C.5 Removal of the existing bylaw contravention notice on title;
 - C.6 The following plans and agreements to be submitted to the City for staff review and acceptance:
 - 1. An erosion and sediment control plan;
 - 2. A stormwater management plan;
 - 3. Servicing agreement;
 - 4. Ground water study; and,
 - 5. Raptor and heron nest survey/report; OR

Before the question was called, it was **MOVED** by Councillor Simpson, **SECONDED** by Councillor Miyashita, THAT Council:

Amend C.6 to include an environmental sustainability plan for implementing items from the sustainability checklist, Step 1 of BC Step code, and consideration of electric charge stations in the units.

CARRIED.

Opposed: Mayor Dingwall, Councillor Macdonald

The question was then called on the main motion as amended and it was

CARRIED.

Opposed: Councillor Miyashita, Councillor O'Connell

K. COUNCIL LIAISON REPORTS

Council provided updates on Community events and liaison activities.

L. ITEMS BROUGHT FORWARD FOR PUBLIC INFORMATION

None.

M. NOTICE OF CLOSED MEETING

There were no items received for this Meeting.

N. QUESTION AND COMMENT PERIOD

Richard Boulton, regarding Committee Structure.

Merle Ransom, regarding petition from residents regarding 19072 Advent Road.

William Wild, Kennedy Road, regarding dikes in Pitt Meadows.

O. ADJOURNMENT

MOVED by Councillor Meachen, **SECONDED** by Councillor O’Connell, THAT this meeting now be adjourned at 10:16 p.m.

CARRIED.

Signed:

Certified Correct:

Bill Dingwall, Mayor
BGS, LL.B., CPHR

Kate Barchard, Corporate Officer