

Minutes of the **COUNCIL IN COMMITTEE MEETING** of Pitt Meadows City Council held on **Tuesday, March 27, 2018** at 7:00 p.m. in the Meadows Room of the Pitt Meadows City Hall, 12007 Harris Road, Pitt Meadows, British Columbia.

PRESENT:

Elected Officials: Mayor J. Becker, Chair
Councillor B. Bell
Councillor B. Dingwall
Councillor J. Elkerton
Councillor T. Miyashita
Councillor M. Stark

Staff: M. Roberts, Chief Administrative Officer
F. Smith, Director of Engineering & Operations
L. Grant, Manager of Community Development
K. Elrick, Deputy Clerk
C. Baldridge, Manager of Communications & Civic Engagement
C. Harding, Director of Financial Services
M. Bandy, Development Services Technician
D. Parr, Planner
K. Barchard, Executive Assistant to Mayor/CAO

The meeting was called to order at 7:00 p.m.

A. LATE ITEMS

None.

B. APPROVAL OF AGENDA

MOVED by Councillor Miyashita, **SECONDED** by Councillor Bell, THAT the agenda for the March 27, 2018 Council in Committee Meeting, be adopted.

CARRIED.

C. QUESTION AND COMMENT PERIOD

None.

D. ADOPTION OF MINUTES**1. Minutes of the November 28, 2017 Council in Committee Meeting.**

MOVED by Councillor Elkerton, **SECONDED** by Councillor Stark, THAT the Minutes of the Council in Committee Meeting held on November 28, 2017, be adopted.

CARRIED.

With Councillor Dingwall voting in the negative.

E. DELEGATIONS

None.

F. PRESENTATIONS

None.

G. REPORTS

None.

H. NEW/OTHER BUSINESS**1. Pitt Meadows Gun Club and Shooting Range Regulation Options (File 09-3900-02/17)**

Mayor Becker outlined the intent of the meeting, with the ultimate goal of developing a Good Neighbour Plan for mitigating the concerns around the Pitt Meadows Gun Club.

The following items were discussed:

A. Rules of Engagement

The Chair reviewed the Rules of Engagement for the session:

- Only one person speaks at a time;
- Stay on topic;
- No side conversations;
- Electronic devices are to be used outside the room. If you have to take or make a call, quietly leave the room;
- Respect others' points of view. You don't have to agree with them and you will have a turn to present your point of view;

- If you are the kind of person who seems to talk a lot, step back. If you are the kind of person who seems reluctant to talk, step up;
- Listening means more than just waiting to speak;
- Remember, we are all here to reach solutions that address everyone's concerns as best as we collectively can.

B. Gun Club Activity to Date

Ms. Lisa Grant, Manager of Community Development, provided a PowerPoint presentation with an overview of activities/discussions to date regarding the Pitt Meadows Club, included in the original minutes as Attachment 1.

C. Areas of Concern

The Chair reviewed the identified areas of concern pertaining to the Gun Club and provided opportunity for the attendees to comment. Items discussed were:

- Public safety
- Environmental Protection and Contamination
- Noise Control and Hours/Days of Shooting Exceedances

Captured images of the written brainstorming on these issues is included in the original minutes as Attachment 2.

D. Good Neighbour Plan

The attendees participated in a Good Neighbour Plan brainstorm. Suggestions included:

- Proper and collaborative building of a fence or berm;
- Stick to historical hours (Wednesdays & Sundays), with occasional special events of which the neighbours are provided adequate notice;
- Publication of a yearly Gun Club calendar of events, available by Jan 31 of each year which identifies all special events outside of the Wed/Sun hours;
- Third party testing;
- Lead reclamation;
- Ongoing water sample testing done in a way that satisfies both parties;
- Re-opening the Club while the berm or fence is being built;

- Maximum number of days of notice that neighbours and Gun Club can give for special events;
- Have a conversation regarding safety and peace of mind;
- Add a member of the surrounding community to the gun club board for all open meetings; and
- City of Pitt Meadows to help with beaver issue at the Gun Club.

Captured images of the written brainstorming is included in the original minutes as Attachment 3.

I. COMMITTEE ROUND TABLE / COUNCIL LIAISON REPORTS

None.

J. QUESTION AND COMMENT PERIOD

None.

K. ADJOURNMENT

MOVED by Councillor Bell, **SECONDED** by Councillor Stark, **THAT** this meeting now be adjourned at 8:58 p.m.

CARRIED.

Signed:

Certified Correct:

John Becker, Chair

Karen Elrick, Deputy Corporate Officer