



CITY OF PITT MEADOWS

**Regular Meeting of Pitt Meadows City Council to be held on
Tuesday, January 9, 2018 at 7:00 p.m. in the Council Chamber
of the Pitt Meadows City Hall, 12007 Harris Road, Pitt
Meadows, British Columbia.**

*Please join with Mayor Becker and Council in acknowledging that we
meet on the traditional unceded territory of Katzie First Nation.*

Coffee with Council – All Welcome
Foyer at City Hall - 6:30 p.m. 'till 7:00 p.m.

**THIS MEETING'S PROCEEDINGS WILL BE BROADCAST LIVE VIA THE CITY'S
WEBSITE AND AVAILABLE AS A RECORDED ARCHIVE**

A G E N D A

A. LATE ITEMS

B. APPROVAL OF AGENDA

THAT the agenda for the January 9, 2018 Regular Meeting of Council be approved.

C. QUESTION AND COMMENT PERIOD

(Fifteen minutes at the beginning of the meeting and fifteen minutes at the end of the meeting, refer to Section N)

D. ADOPTION OF MINUTES

1. **Minutes of the December, 11, 2017 Special Meeting of Council, Minutes of the December 12, 2017 Special (Pre-Closed) Meeting of Council, Minutes of the December 12, 2017 Regular Meeting of Council, and Minutes of the December 13, 2017 Special Meeting of Council. (Page 1)**

THAT the Minutes of the Special Meeting of Council held on December 11, 2017, the Minutes of the Special (Pre-Closed) Meeting of Council held on December 12, 2017, the Minutes of the Regular Meeting of Council

held on December 12, 2017, and the Minutes of the Special Meeting of Council held on December 13, 2017, be adopted.

E. ANNOUNCEMENTS

In an effort to make the community aware, the following is announced:

1. Alzheimer's Awareness Month. (Page 29)

January 2018 be recognized as Alzheimer's Awareness Month as requested by the Alzheimer Society of B.C.

F. DELEGATIONS

None.

G. PRESENTATIONS

1. Gateway Transportation Collaboration Forum.

Presentation regarding potential City of Pitt Meadows rail crossing projects.

Representatives from Gateway Transportation Collaboration Form to be in attendance:

- Mike Henderson, Managing Director, Greater Vancouver Gateway Council
- Peter Xotta, Vice President Planning & Operations, Vancouver Fraser Port Authority
- Alex Izett, Izett Engineering Ltd.
- Dennis Bickell, Manager, Planning, Vancouver Fraser Port Authority
- Terry Lalari, Manager, Government Relations, Vancouver Fraser Port Authority

H. PUBLIC HEARING

None.

I. CONSENT AGENDA

THAT the following items be received into the record: 1. MINUTES, 2. REPORTS, 3. CORRESPONDENCE.

1. MINUTES

- 1.1 Minutes of the Pitt Meadows Airport Advisory Committee meeting held on November 27, 2017. (Page 30)
- 1.2 Minutes of the Agricultural Advisory Committee meeting held on November 9, 2017. (Page 52)

2. REPORTS

None.

3. CORRESPONDENCE

None.

J. NEW/OTHER BUSINESS

1. REPORTS

1.1 Local Government and School Board Elections - October 20, 2018. (FILE 09-4200-01/18) (Page 56)

THAT Council:

- A. Appoint the Manager of Administration Services (Corporate Officer) as the 2018 Local Government Elections Chief Elections Officer pursuant to Section 58(1) of the Local Government Act and further appoint the Deputy Clerk as the 2018 Local Government Elections Deputy Chief Elections Officer to administer and conduct the 2018 general local elections.; AND
- B. Grant first and second readings to Council Procedure Bylaw Amendment Bylaw No. 2786, 2018 that reflects required legislative changes to the date of the Inaugural Council meeting (November 6, 2018 for the ensuing election); OR
- C. Other.

1.2 Council Report Template - New Approach/Guidelines. (FILE 01-0110-01/18) (Page 63)

THAT Council:

- A. Receive, for information, the report from the Manager of Administration Services (Corporate Officer) titled "Council

Report Template – New Approach/Guidelines” dated December 28, 2017; and

- B. Approve the new Council Report Template per “Attachment A” to this report; OR
- C. Other.

1.3 Annual Renewal, Leases and Licenses to Occupy Municipally Owned Property and Contract for Services. (FILE 02-0870-01) (Page 76)

THAT Council:

- A. Approve a 3.0% CPI increase to apply to leases and licenses that have an annual increase within the terms of the leases and licenses; AND
 - A.1 Direct staff to renew the Lease between the City and the Pitt Meadows Heritage and Museum Society located at 12294 Harris Road as per the terms and conditions of the proposed Lease agreement attached to this report as Attachment B, and request that the Mayor and Corporate Officer execute the Contract; AND
 - A.2 Direct staff to renew the Licence to Occupy between the City and Stomping Grounds Coffee House located at 10931 Barnston View Road as per the terms and conditions of the proposed Licence to Occupy agreement attached to this report as Attachment C, and request that the Mayor and Corporate Officer execute the Contract; AND
 - A.3 Direct staff to renew the Licence to Occupy between the City and Pitt Meadows Community Garden Society located at 11410 Bonson Road as per the terms and conditions of the proposed Licence to Occupy agreement attached to this report as Attachment D, and request that the Mayor and Corporate Officer execute the Contract; AND
 - A.4 Direct staff to renew the License to Occupy agreement between the City and Halo Sawmill with respect to the facility located at 17700 Fraser Dyke Road as per the terms and conditions of the proposed

License to Occupy agreement attached to this report as Attachment E, and request that the Mayor and Corporate Officer execute the Contract ; AND

- B. Direct staff to issue an RFP to seek revenue opportunities for advertising at the billboard locations vacated due to the termination of the Agreement; OR
- C. Other.

1.4 City Committee Governance/Structure Proposed Review. (FILE 01-0360-01/18) (Page 129)

THAT Council:

- A. Receive for information this report from the Manager of Administration Services (Corporate Officer) titled City Committee Governance/Structure Proposed Review, dated December 29, 2017; AND
- B. Approve the addition of this Late Decision Package titled "City Committee Governance/Structure Review – Establishment of an Overarching Policy to Create Protocols for Council Committees" (Attachment A) for consideration at the January 10, 2018 Special Council meeting for the purpose of Budget considerations; OR
- C. Other.

1.5 Community Charter Section 57 Notice – 19072 Advent Road, Pitt Meadows, BC. (FILE # 4520-20-2017) (Page 134)

THAT Council:

- A. Direct the Corporate Officer to file a Notice in the Land Titles Office in accordance with Section 57 of the *Community Charter* due to contraventions of the City of Pitt Meadows Grow Operation Bylaw No. 2202, 2005 and the City of Pitt Meadows Building Bylaw No. 2131, 2003 for the property legally known as:

19072 Advent Road, Pitt Meadows, BC
PID: 005-740-033

Lot 1 Section 36 Block 6 North Range 1 East New Westminster District Plan 59310; OR

- B. Other.

1.6 Bicycle Audible Warning Devices Bylaw. (FILE # 12-6140-10/18) (Page 137)

THAT Council:

- A. Direct staff to undertake an education campaign relating to both bicycle safety and audible warning devices; OR
- B. Other.

1.7 Council Appointments to Boards and Committees. (Page 140)

THAT Council:

- A. Approve the 2018 Council Liaison Appointments as identified on the list attached to the January 9, 2018 Regular Council Meeting Agenda; AND
- B. Appoint Councillor Bill Dingwall to the Fraser Valley Regional Library (FVRL) Board and Councillor Mike Stark as the Alternate.

1.8 Airport Bylaws Enforcement – Engagement Plan. (FILE # 04-1470-01/18) (Page 142)

THAT Council:

- A. Receive, for information, the staff report dated January 9, 2018 from the Manager of Communications & Community Engagement; OR
- B. Other.

1.9 Appointment of Municipal Approving Officer and Deputy Approving Officer. (FILE # 01-0570-01/18) (Page 144)

THAT Council;

- A. Pursuant to Section 77 of the Land Title Act reappoint Lisa Grant Manager of Community Development from Municipal Deputy Approving Officer to Municipal Approving Officer for the City of Pitt Meadows; AND
- B. Pursuant to Section 77 of the Land Title Act appoint Forrest Smith, Director of Engineering and Operations as the Municipal Deputy Approving Officer for the City of Pitt Meadows; OR

C. Other

2. BYLAWS AND PERMITS

None.

K. COUNCIL LIAISON REPORTS

L. ITEMS BROUGHT FORWARD FOR PUBLIC INFORMATION

None.

M. NOTICE OF CLOSED MEETING

There were no items received for this Meeting.

N. QUESTION AND COMMENT PERIOD

- Please note: this meeting's proceedings will be broadcast live via the city's website and available as a recorded archive from the city's website over the internet, worldwide. The name and address of speakers and any comments made during the question period will form part of the public record.
- The following guidelines apply to the Question Period for all Council Meetings, including Council-In-Committee Meetings:
- Maximum time of Question Period is fifteen minutes at the beginning of the meeting and fifteen minutes at the end of the meeting;
- Each person appearing before Council is limited to one question or comment per person until all persons have had an opportunity, then to a maximum of three questions or comments;
- Persons present at the meeting are welcome to ask questions or comments on city-related topics.
- Questions or comments should stay within a time frame of 3 minutes, which includes time for a response from the Council.
- Questions or comments will not be permitted on items on the agenda referred from a concluded Public Hearing.
- Those appearing before Council must state their name and address for the record.

- Those appearing before Council should address their questions or comments to the Chair.
- The Mayor is to be addressed as Mayor Becker and Councillors by that Councillor's surname preceded by Councillor. If Council wishes to pass a motion as a result of input received during the Question Period relative to an issue that is not on the agenda, a motion to temporarily suspend the rules is required.

O. ADJOURNMENT

P. COUNCIL PRIORITIES

Council's Strategic Priorities are included in each Council Meeting Agenda for reference as required. (Page 146)