

MINUTES of the **SPECIAL (Public) Meeting** of Pitt Meadows City Council held on **Monday, November 23, 2020** at 5:30 p.m. by Video Conference.

PRESENT via Video Conference

Elected Officials: Mayor B. Dingwall
Councillor M. Hayes
Councillor N. MacDonald
Councillor B. Meachen
Councillor T. Miyashita
Councillor G. O'Connell
Councillor A. Simpson

Guests: Inspector Allison Good – Ridge Meadows RCMP
Sgt. Michelle Luca – Ridge Meadows RCMP
Shawna Kristin – Pitt Meadows Library

Staff: M. Roberts, Chief Administrative Officer
K. Barchard, Corporate Officer
T. Barr, Deputy Corporate Officer
A. Berry, Director of Planning & Development
D. Chamberlain, Manager of Recreation
C. Harding, Director of Financial Services
M. Larsson, Fire Chief
S. Maki, Director of Engineering & Operations
B. Morgan, Manager, Emergency Program
B. Perrie, Deputy Fire Chief

A. CALL TO ORDER

The meeting was called to order at 5:31 p.m.

B. LATE ITEMS

1. Notice for Change of Location

Pursuant to section 127 of the Community Charter and in response to the recent public health order related to COVID-19 and mandatory masks:

It was **MOVED** and **SECONDED** THAT Council WAIVE notice of the change of location of the November 23, 2020 Special Meeting of Council from City Hall at 12007 Harris Road, to video conference through Zoom webinar.

CARRIED.

Verbal notice was also provided that the Council meeting scheduled for Nov 24, 2020 at 5:30pm would also be held via video conference.

C. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the agenda for the November 23, 2020 Special (Public) Meeting of Council be approved as amended.

CARRIED.

D. QUESTION AND COMMENT PERIOD

No members of the community engaged in Question and Comment Period.

E. ANNOUNCEMENTS

None.

F. STAFF / OTHER REPORTS

1. 2021 Financial Overview (File 05-1700-01/20)

Mark Roberts, Chief Administrative Officer, provide introductory comments and an overview of the 2021 Business Planning process including a PowerPoint presentation which is included as Attachment 1 and forms part of the original minutes.

Cheryl Harding, Director of Financial Services, provided a verbal overview of the 2021 Financial Overview including a PowerPoint presentation which is included as Attachment 2 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the 2021 Financial Overview and Staff Report as presented at the November 23, 2020 meeting of Council.

CARRIED.

2. **2021 Business Plan – Office of the City Council and Office of the Chief Administrative Officer (File 01-0620-03/20)**

Mark Roberts, Chief Administrative Officer, provided a verbal overview of the 2021 CAO Business Plan, including a PowerPoint presentation which is included as Attachment 3 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Council and CAO 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council.

CARRIED.

3. **2021 Business Plan - Administrative Services (File 01-0620-03/20)**

Kate Barchard, Corporate Officer, provided a verbal overview of the 2021 Administrative Services Business Plan, including a PowerPoint presentation which is included as Attachment 4 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Administrative Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council.

CARRIED.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

There was general consent amongst Council to recess the meeting for 10 minutes at 6:51 p.m.

The Special (Public) Meeting of Council reconvened at 7:04 p.m.

4. **2021 Business Plan - Financial Services (File 01-0620-03/20)**

Cheryl Harding, Director of Financial Services, provided a verbal overview of the 2021 Financial Services Business Plan, including a PowerPoint

presentation which is included as Attachment 5 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Financial Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council.

CARRIED.

5. **2021 Business Plan - RCMP / Police Services (File 05-1700-02/20)**

Inspector Allison Good introduced Sgt. Michelle Luca, who provided a verbal overview of the 2021 RCMP / Police Services Business Plan, including a PowerPoint presentation which is included as Attachment 6 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the RCMP 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council.

CARRIED.

6. **2021 Business Plan - Fire & Rescue Services (File 05-1700-02/20)**

Fire Chief, Mike Larsson, provided a verbal overview of the 2021 Fire Services Business Plan, including a PowerPoint presentation which is included as Attachment 7 and forms part of the original minutes.

There was general consent to DEFER the discussion regarding implementation and timing for the hiring of PMFRS Fire Safety Technician's (FST's) to the Regular Meeting of Council scheduled for Tuesday November 24, 2020.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Fire & Rescue Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council.

CARRIED.

7. 2021 Business Plan - Emergency Program (File 14-7130-01/20)

Barbara Morgan, Manager of Emergency Program, provided a verbal overview of the 2021 Emergency Program Business Plan, including a PowerPoint presentation which is included as Attachment 8 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Emergency Program's 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020, meeting of Council.

CARRIED.

8. 2021 Business Plan - Library Services (05-1700-02/20)

Shawna Kristin, Library Manager, provided a verbal overview of the 2021 Library Services Business Plan, including a PowerPoint presentation which is included as Attachment 9 and forms part of the original minutes.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Library Services 2021 Draft Business Plan and Staff Report as presented at the November 23, 2020 meeting of Council.

CARRIED.

G. BYLAWS AND PERMITS

None.

H. COUNCIL LIAISON REPORTS

None.

I. NOTICE OF CLOSED MEETING

None.

J. QUESTION AND COMMENT PERIOD

No members of the community engaged in Question and Comment Period.

K. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

Signed:

Certified Correct:

Bill Dingwall, Mayor

Kate Barchard, Corporate Officer