



CITY OF PITT MEADOWS

Regular Meeting of Pitt Meadows City Council to be held on
Tuesday, December 1, 2020 at 7:00 p.m. by Video Conference.

*Council acknowledges that we meet on the traditional territory of
Katzie First Nation*

To learn how you can remotely participate via Zoom, email, or phone call, please visit
pittmeadows.ca/council-meetings.

A G E N D A

A. CALL TO ORDER

B. LATE ITEMS

C. APPROVAL OF AGENDA

THAT the agenda for the December 1, 2020 Regular Meeting of Council be approved.

D. QUESTION AND COMMENT PERIOD

Visit pittmeadows.ca/submitquestionsandcomments to submit your questions or comments for Council.

Maximum fifteen minutes at the beginning of the meeting and maximum fifteen minutes at the end of the meeting. Please refer to speaking guidelines in Section O as they pertain to the Question and Comment period.

E. ADOPTION OF MINUTES

THAT the Minutes of the following Council meetings be approved as circulated:

- (1) November 17, 2020 Special (Pre-Closed) Meeting of Council (Page 1)
- (2) November 17, 2020 Special (Public) Meeting of Council (Page 3)
- (3) November 23, 2020 Special (Public) Meeting of Council (Page 11)
- (4) November 24, 2020 Regular Meeting of Council (Page 17)

F. ANNOUNCEMENTS

None.

G. CELEBRATE PITT MEADOWS

None.

H. DELEGATIONS AND PRESENTATIONS**1. Airport Two-Year Review**

Guy Miller, Airport Manager, to provide Council with a briefing on the Airport's Two Year Review as presented at the Pitt Meadows Airport AGM.

I. PUBLIC HEARINGS**1. Land Use Contract No. 15 Bylaw Amendment Application for 12149 Harris Road (FILE: 3360-20-2020-03)**

Anne Berry, Director of Planning & Development, to present an overview of the application to include child daycare as a permitted use.

- Public Hearing Notice (Page 25)
- Historical Staff Report to Council dated, October 6, 2020 (Page 27)
- Bylaw 2870, 2020 (Page 39)
- No submissions received prior to agenda production deadline.

J. CONSENT AGENDA

THAT the following items be received into the record and respective Staff recommendations, where applicable, be approved by Council:

(1) 2020 CP Holiday Train Update (Page 42)

Email correspondence from Mike LoVecchio, Director Indigenous Relations and Government Affairs with CP Rail, advising that CP will be hosting a virtual concert in lieu of the typical CP Holiday Train this year. The event will continue to raise money and awareness in support of local food banks.

For more information, please visit
<https://www.cpr.ca/en/community/holiday-train>

K. STAFF/OTHER REPORTS

1. Pitt Meadows City Council – Second Year in Review (Page 44)

Mark Roberts, Chief Administrative Officer, to present an overview of Council's and Staff's successes and accomplishments during Council's second year in office.

2. Amend Council Policy C068 Council Expenses (File 05-1610-01/20)(Page 50)

Cheryl Harding, Director of Financial Services, to provide an overview of recommended updates to Policy C068 for Council's consideration.

THAT Council:

- A. Approve the amendments to Council Policy C068 Council Expenses as presented at the December 1, 2020 meeting of Council; OR
- B. Other.

3. 2021 Council Meeting Schedule (File 01-0550-01-20)(Page 76)

Kate Barchard, Manager of Administrative Services, to present to Council the proposed schedule of Council meetings for 2021.

THAT Council:

- A. Approve the 2021 Council Meeting Schedule as presented at the December 1, 2020 Regular Meeting of Council; OR
- B. Other.

4. Summary of the Flood Mitigation Plan (File 11-5225-01/20)(Page 80)

Andrew Ablenas, Project Manager - Engineering, to provide an overview of the recently completed Pitt Meadow's Flood Mitigation Plan.

THAT Council:

- A. Receive for information the Staff Report titled "Summary of the Flood Mitigation Plan" as presented at the December 1, 2020 Council Meeting; OR
- B. Other.

5. Fire Hall Replacement Project - Recommendation to Award Construction Contract (File 02-0890-03/20)(Page 148)

Justin Hart, Project Manager – Major Projects, to summarize the pre-qualification process, tenders received, evaluation and recommend award for construction of the new fire hall.

THAT Council:

- A. Receive for information the Staff Report titled "Fire Hall Replacement Project – Recommendation to Award Construction Contract" as presented at the December 1, 2020 Council Meeting; AND
- B. Direct staff to award the construction of the new Fire Hall to Jacob Bros. Construction Inc. and coordinate execution of the contract for a total of \$12,792,100.00 (excluding GST); OR
- C. Other.

L. BYLAWS & PERMITS

1. Smoking Regulation Bylaw No. 2844, 2020 and Bylaw Notice Enforcement Amendment Bylaw No. 2871, 2020 (Page 155)

THAT Council:

- A. Adopt Smoking Regulation Bylaw No. 2844, 2020; AND
- B. Adopt Bylaw Notice Enforcement Amendment Bylaw No. 2871, 2020; OR
- C. Other.

2. **Highway and Traffic Bylaw Repeal & Replacement and Associated Bylaw Notice Enforcement Amendment Bylaw No. 2840, 2020 (FILE: 11-5240-01/19)(Page 161)**

Samantha Maki, Director of Engineering & Operations, to present Council with a replacement Highway and Traffic Bylaw that includes minor housekeeping items, clarifies road usage and parking regulations with more specific language and aligns with other City Bylaws.

THAT Council:

- A. Grant first, second and third readings to the new Highway and Traffic Bylaw No. 2836, 2020 which eliminates redundancies, updates terminology, clarifies parking restrictions and better aligns with provincial regulations; AND
- B. Grant first, second and third readings to the Bylaw Notice Enforcement Amendment Bylaw No. 2840, 2020, to align with the re-numbering in the new Highway and Traffic Bylaw; OR
- C. Other.

M. COUNCIL LIAISON REPORTS

N. NOTICE OF CLOSED MEETING

None.

O. QUESTION AND COMMENT PERIOD

This meeting's proceedings will be broadcast live via the city's website and available as a recorded archive from the city's website over the internet, worldwide. The name and address of speakers and any comments made during the question period will form part of the public record.

As per the **Community Charter (ss. 132-133)**, the Chair at a council meeting must preserve order. If the Chair considers that another person at the meeting is acting improperly or disrupting the council meeting, that person's behavior will be addressed. The Chair may order the person expelled from the meeting should the person choose to not adhere to the decisions of the Chair.

The following guidelines apply to the Question and Comment Period for all Council Meetings:

- **Maximum** time of Question & Comment Period is fifteen minutes at the beginning of the meeting and fifteen minutes at the end of the meeting;
- Each person appearing before Council is limited to one question or comment per person until all persons have had an opportunity, then to a maximum of three questions or comments;
- Persons present at the meeting are welcome to ask questions or comments on city-related topics;
- Questions or comments should stay within a time frame of 3 minutes, which includes time for a response from the Council;
- Questions or comments will not be permitted on items on the agenda referred from a concluded Public Hearing;
- Those appearing before Council must state their full name and city of residence, with the option to include other details such as address or neighbourhood, if it is helpful to the conversation;
- Those appearing before Council should address their questions or comments to the Chair;
- The Mayor is to be addressed as Mayor Dingwall and Councillors by that Councillor's surname preceded by Councillor. If Council wishes to pass a motion as a result of input received during the Question Period relative to an issue that is not on the agenda, a motion to temporarily suspend the rules is required.

P. ADJOURNMENT

***COUNCIL PRIORITIES**

Council's Strategic Priorities are included in each Council Meeting Agenda for reference. (Page 205)