

Staff Report to Council

Legislative Services

FILE: 09-4200-22/21

REPORT DATE: June 29, 2021 MEETING DATE: July 06, 2021
TO: Mayor and Council
FROM: Kate Barchard, Corporate Officer
SUBJECT: Results of the Alternative Approval Process for Park Designation
Amendment Bylaw 2892, 2021

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S): THAT Council:

- A. Receive for information the results of the Alternative Approval Process for Park Designation Amendment Bylaw 2892, 2021 as presented to Council on July 6, 2021 confirming approval of the electors;
- B. With approval of the electors hereby obtained, adopt Park Designation Amendment Bylaw 2892, 2021; OR
- C. Other.

PURPOSE

To provide Council with the certified results of the Alternative Approval Process for "Park Designation Amendment Bylaw 2892, 2021" which affirms approval of the electors, and to bring back the respective bylaw for adoption.

Information Report Decision Report Direction Report

DISCUSSION

Background:

On May 11, 2021, Council gave three readings to Park Designation Amendment Bylaw

No. 2892, 2021 to remove the park dedication from 2,320 m² of land to the north of Pitt Meadows Heritage Hall to permit the development and construction of a new RCMP detachment. Council then directed staff to administer an Alternative Approval Process (AAP) to seek approval of the electors before adopting the bylaw, in accordance with section 30 of the *Community Charter*:

Reservation and dedication of municipal property

- 30 (1) *A council may, by bylaw, reserve or dedicate for a particular municipal or other public purpose real property owned by the municipality.*
- (2) *As a restriction, a bylaw under subsection (1) that reserves or dedicates property*
- (a) as a park or public square, or*
- (b) for purposes related to heritage or heritage conservation,*
- may only be adopted by an affirmative vote of at least 2/3 of all the members of council.*
- (3) *A bylaw that removes a reservation or dedication referred to in subsection (2) may only be adopted with the approval of the electors.*

Upon staff recommendation, Council determined the total number of electors in Pitt Meadows to be 14,311 and confirmed the deadline for submission of Elector Response Forms to be 4:30 p.m. on Monday June 28, 2021. Council then directed the Corporate Officer to administer the AAP, report the final results of the AAP at the July 6, 2021 Council meeting, and, if approval of the electors were obtained, to return Bylaw No. 2892, 2021 for Council's final reading and adoption.

Administration of AAP

All provisions established by the Community Charter for the administration of an alternative approval process were carefully executed, including:

- Public notice given through 2 newspaper ads (May 21 and May 28);
- Posting of notices in the City's public notice posting places (at City Hall and on the website);
- Minimum 30 day response period provided after 2nd notice given (May 29 – June 28); and
- Availability of Elector Response Forms at City Hall.

In order to enhance engagement and accessibility, the following additional steps were also taken:

- The Elector Response Form was digitized and made available to the public through the City’s website;
- Signed Elector Response forms were accepted in digital format via email in addition to hard copies that were mailed or hand delivered to City Hall;
- Nine (9) social media posts were published to share information with the public and to ensure a transparent process; and
- The City’s website was updated to include a new section on the AAP and how to get involved, including a link to the AAP webpage from the City’s main landing page.

Results of AAP

As per section 86 of the *Community Charter [alternative approval process]*, approval of the electors is obtained if the number of valid elector responses received by the deadline is less than 10% of the number of electors of the area. In Pitt Meadows, there are 14,311 eligible electors; 10% equals 1,431. In total, we received 202 valid Elector Response Forms by the deadline (June 28, 2021, 4:30pm), which equals 1.4% of all eligible electors. As a result, electorate approval has been obtained on this matter. Certified Results are included as **Attachment A**.

At Council’s request, The Park Designation Amendment Bylaw is now being returned to Council for adoption (**Attachment B**).

Relevant Policy, Bylaw or Legislation:

Community Charter, Section 86 [alternative approval process]

COUNCIL STRATEGIC PLAN ALIGNMENT

- Principled Governance Balanced Economic Prosperity Corporate Excellence
 Community Spirit & Wellbeing Transportation & Infrastructure Initiatives
 Not Applicable

FINANCIAL IMPLICATIONS

- None Budget Previously Approved Referral to Business Planning
 Other
-

The total cost of the AAP process was less than \$1,000, including newspaper notifications and printing of Elector Response Forms.

PUBLIC PARTICIPATION

Inform Consult Involve Collaborate Empower

KATZIE FIRST NATION CONSIDERATIONS

Referral Yes No

Although KFN has not been consulted on the Park Designation Amendment Bylaw in particular, the City is consulting KFN on the broader issue of an independent RCMP Detachment for Pitt Meadows.

SIGN-OFFS

Written by:

Kate Barchard,
Corporate Officer

Reviewed by:

Mark Roberts,
Chief Administrative Officer

ATTACHMENT(S):

- A. Certified Results of the Alternative Approval Process
- B. Park Designation Amendment Bylaw No. 2892, 2021



Certification of Alternative Approval Process Results

Pitt Meadows City Council sought approval of the electors by alternative approval process (AAP) to adopt Park Designation Amendment Bylaw No. 2892, 2021. If adopted, this bylaw will remove the park dedication from 2,320 m² of land to the north of Pitt Meadows Heritage Hall to permit the development and construction of a new RCMP detachment.

Given that:

1. The total number of eligible voters for the AAP was determined to be 14,311;
2. 10% of eligible voters is 1,431;
3. Approval of the electors is obtained if the number of valid voter responses received by the due date is less than 10% of the number of eligible voters; AND
4. the number of valid Elector Response Forms received by the deadline of 4:30pm on Monday, June 28, 2021 was 202 (1.4%);

Therefore:

I, Kate Barchard, Corporate Officer for the City of Pitt Meadows, hereby declare that approval of the electors in accordance with section 86 of the Community Charter has been obtained for Park Designation Amendment Bylaw 2892, 2021.

Kate Barchard
Corporate Officer

June 29, 2021

Date Signed

CITY OF PITT MEADOWS
PARK DESIGNATION AMENDMENT
BYLAW No. 2892, 2021

A bylaw to amend a portion of Pitt Meadows Parks Designation Bylaw No. 1012, 1984 to allow for the construction of a new RCMP Detachment on the lands directly north of the Heritage Hall

WHEREAS Pitt Meadows City Council supports the creation of an autonomous RCMP Detachment for Pitt Meadows to enhance services and responsiveness to its citizens;

AND WHEREAS the preferred location for the new RCMP Detachment building is on land a portion of which holds a park designation;

AND WHEREAS lands designated as park through the Parks Designation Bylaw are held for pleasure, recreation or community uses of the public only;

NOW THEREFORE the Council of the City of Pitt Meadows enacts as follows:

TITLE

1. This Bylaw may be cited as the "Park Designation Amendment Bylaw No. 2892, 2021".

PROVISIONS

2. Schedule A of the Pitt Meadows Parks Designation Bylaw No. 1012, 1984 is amended as follows:
 - a) The row pertaining to Roll Number 22 is amended by deleting the content of the row and replacing it with the following content:

22	Lot 59, D.L. 261, Group 1, Plan 56385, N.W.D Except that 867 m ² portion shown outlined in Figure 1 below this table	Lougheed Highway, Harris Road	10.07 acres	Harris Road Park
----	---	----------------------------------	-------------	------------------

- b) The map in Appendix A, attached to and forming part of this bylaw, is added to Schedule A following the table;
- c) The row pertaining to Roll Number 26-1 is deleted; and
- d) The row pertaining to Roll Number 27-2 is deleted.

READ a FIRST, SECOND and THIRD time on May 11, 2021.

RECEIVED APPROVAL OF THE ELECTORS on [DATE]

ADOPTED on [DATE].

Bill Dingwall
Mayor

Kate Barchard
Corporate Officer

Appendix A

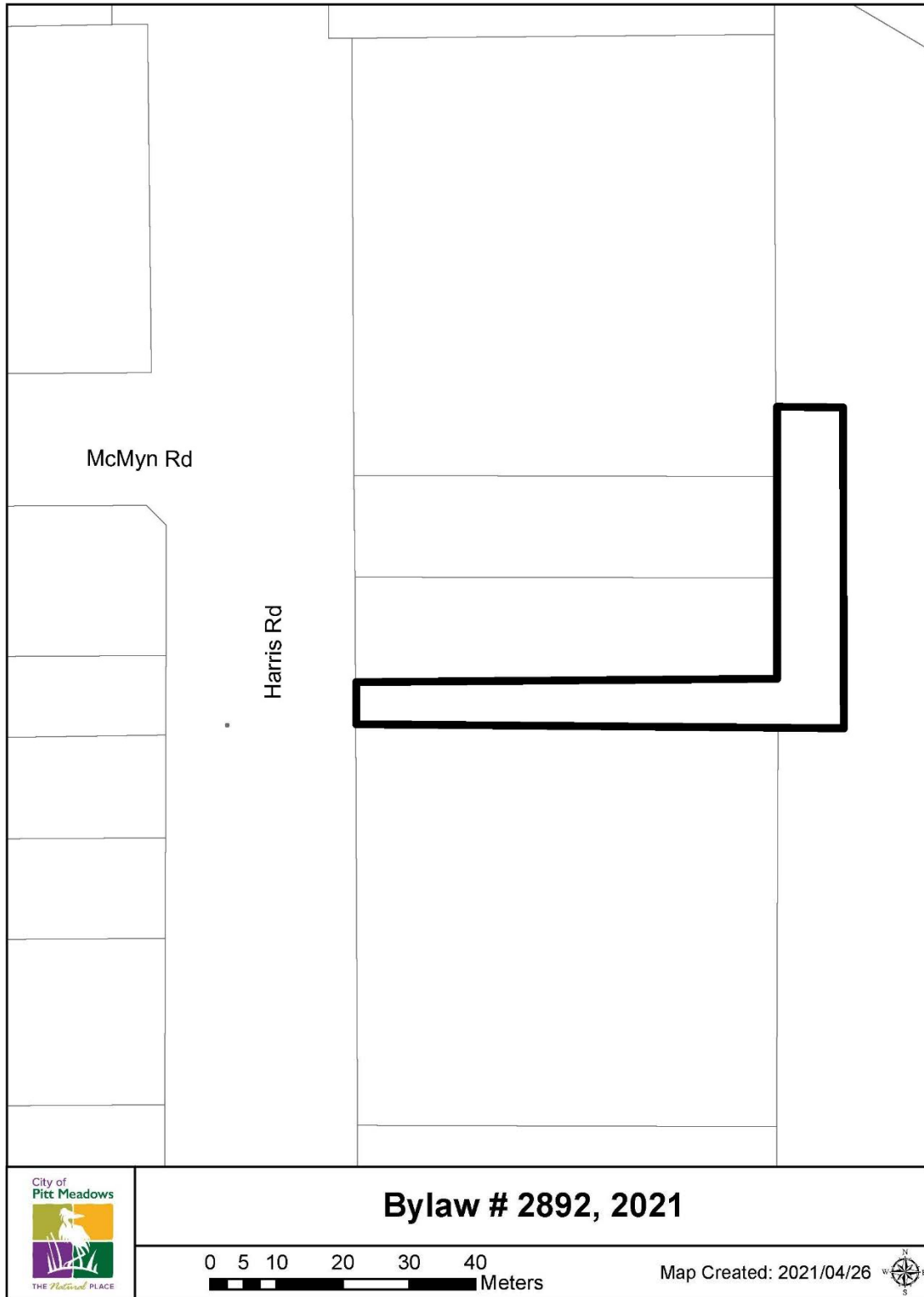


Figure 1 – related to Roll Number 22