

Staff Report to Council

Parks, Recreation and Culture

FILE: 15-7710-01/22

REPORT DATE: February 28, 2022

MEETING DATE:

March 08, 2022

TO: Mayor and Council

FROM: Carleen McDowell, Manager of Recreation and Culture

SUBJECT: Volunteer Program Policy

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S):

THAT Council:

- A. Approve the amendments to the C090 Volunteer Program Policy as presented at the March 8th, 2022 meeting of Council; OR
 - B. Other.
-

PURPOSE

To present Council with a policy that is intended to enhance City programs, events and services, and provide opportunities for citizens to engage and connect with their community.

☐ Information Report

☒ Decision Report

☐ Direction Report

DISCUSSION

Background:

Council Policy C090 Volunteer Program was identified for review as part of the overall city wide policy review process. This policy was established in November 2016 based on a similar policy within the Joint Leisure Services Agreement (JLSA) framework. The City has a strong track record of working with Volunteers within Special Events, Pitt Meadows Art Gallery and Emergency Social Services. This policy will support additional growth for the Volunteer Program.

Analysis:

Policy C90 has been renamed to be C090 – Volunteer Program and is intended to:

- Continue to support a successful Volunteer Program for City events and services;
- Define different types of volunteers and requirements for the various age groups;
- Simplify the explanation of screening process; and
- Update the format to the new Council Policy template.

If Council wishes to review the current policy before amendments, it can be reviewed online at https://www.pittmeadows.ca/sites/default/files/uploads/policies/c090_volunteer_policy.pdf

COUNCIL STRATEGIC PLAN ALIGNMENT

- ☒ Principled Governance ☐ Balanced Economic Prosperity ☐ Corporate Excellence
☒ Community Spirit & Wellbeing ☐ Transportation & Infrastructure Initiatives
☐ Not Applicable
-

FINANCIAL IMPLICATIONS

- ☒ None ☐ Budget Previously Approved ☐ Referral to Business Planning
☐ Other
-

PUBLIC PARTICIPATION

- ☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower
-

KATZIE FIRST NATION CONSIDERATIONS

Referral ☐ Yes ☒ No

SIGN-OFFS

Written by:

Carleen McDowell
Manager of Recreation and Culture

Reviewed by:

Diane Chamberlain
Director of Parks, Recreation and Culture

ATTACHMENT(S):

- A. DRAFT C090 Volunteer Program Policy