

Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.



MINUTES of the Economic Development Advisory Committee Meeting held on Thursday, December 2, 2021 at 2:00 p.m. held via video conference.

PRESENT:

Voting Members:

A. Evans
P. Gordon
D. Kosicki
K. Marion*
C. Perron
S. Robinson
J. Sidhu

Council Liaisons:

Councillor Meachen

Staff:

A. Wallace, Manager of Community Development
(Chair)

Regrets:

M. Hamfelt
C. Hamm
Councillor MacDonald
E. Mollema

Recording Clerk:

T. McCaw – Committee Clerk II

1. CALL TO ORDER

The meeting was called to order at 2:01 p.m.

2. LATE ITEMS

None.

3. APPROVAL OF AGENDA

It was **MOVED** and **SECONDED** THAT the Agenda for the December 2, 2021 Economic Development Advisory Committee Meeting be approved.

CARRIED.

4. ADOPTION OF MINUTES

It was **MOVED** and **SECONDED** THAT the Minutes of the Economic Development Advisory Committee Meeting held on October 7, 2021 be adopted.

CARRIED.

5. NEW BUSINESS

(1) **Economic Strategy**

A. Wallace, Manager of Community Development, provided a PowerPoint presentation detailing the 2008 Economic Development Strategic Plan and action items for the Committee which forms a part of the minutes as **Attachment 1** and **Attachment 2**.

Committee members did not engage in any discussions upon completion of the presentation.

(2) **Official Community Plan & Zoning Amendments**

A. Wallace, Manager of Community Development provided a verbal presentation which included details on additional duties and responsibilities for Committee members incorporating future technical recommendations on development permit applications that include a commercial or business component.

- Staff recommended an amendment be made to the EDAC Terms of Reference noting that members are to provide technical advice and recommendations to the City on development permit applications that include a commercial or business component; and
- Staff will present these development permit applications to the EDAC during their Committee meetings in order to seek technical feedback and comments in relation to the impacts of the overall economic development of the City.

Committee members participated in a discussion with the following main themes noted:

- The request was made for clarification on the process to which committee member's comments and recommendations would be distributed through to Staff and Council.

* K. Marion joined the meeting at 2:14 p.m.

6. ROUND TABLE

The Committee engaged in a round table discussion. There were no motions or recommendations put forward.

7. SUMMARY OF TODAY'S ACTION ITEMS

1. Committee members to review and provide feedback on the 2008 Economic Development Strategic Plan.
2. Staff to revise the EDAC Terms of Reference to include membership requirements of providing technical recommendations on development permit applications submitted to the City.

8. ADJOURNMENT

It was **MOVED** and **SECONDED** that the meeting be adjourned at 2:42 p.m.

CARRIED.

*The next meeting for the **Economic Development Advisory Committee** is set for **February 3, 2022** at 2:00 p.m.*

Certified Correct:



Tatiana McCaw
Committee Clerk II