



## **Minutes of the Regular Meeting of Pitt Meadows City Council**

**November 22, 2021, 5:30 p.m.**

**Council Chamber**

**12007 Harris Road, Pitt Meadows, BC V3Y 2B5**

Elected Officials:	Mayor B. Dingwall Councillor M. Hayes Councillor N. MacDonald Councillor B. Meachen Councillor T. Miyashita Councillor G. O'Connell Councillor A. Simpson by Video Conference
Guests:	Shawna Kristin, Library Manager, FVRL Insp. Adam Gander, RCMP Maureen Jones, RCMP Supt. Wendy Mehat, RCMP
Staff:	M. Roberts, Chief Administrative Officer K. Barchard, Corporate Officer T. Barr, Deputy Corporate Officer C. Harding, Director of Financial Services by Video Conference M. Larsson, Fire Chief by Video Conference B. Morgan, Emergency Program Manager by Video Conference

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### **A. CALL TO ORDER**

The meeting was called to order at 5:32 p.m.

Mayor Dingwall acknowledged that the meeting was held on the traditional territory of the Katzie First Nation.

**B. LATE ITEMS**

None.

**C. APPROVAL OF AGENDA**

It was **MOVED** and **SECONDED** THAT the agenda for the November 22, 2021 Regular Meeting of Council be approved.

**CARRIED**

**D. QUESTION AND COMMENT PERIOD**

Mayor Dingwall advised that Question and Comment Period will be adjusted for this Business Planning meeting to allow members of the public to make comment after each departmental presentation, instead of at the beginning and end of the meeting.

**E. STAFF/OTHER REPORTS**

**E.1 Schedule of Presentations**

Mayor Dingwall spoke to the order of presentations.

**E.2 2022 Corporate Business Plan - Message from the CAO**

Mark Roberts, Chief Administrative Officer, provided introductory comments and an overview of the 2022 Business Planning process including a PowerPoint presentation which is included as Attachment 1 and forms part of the original minutes.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

**E.3 2022 Financial Plan Overview**

Cheryl Harding, Director of Financial Services, provided a verbal overview of the 2022 Financial Plan including a PowerPoint presentation which is included as Attachment 2 and forms part of the original minutes.

Council participated in a roundtable discussion.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

**The following items were added to the “Parking Lot”:**

1. Water conservation and future consideration of metering
2. Communication of the differences between industrial and business taxation

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the 2022 Financial Plan Overview and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

**E.4 2022 Business Plan - Offices of the City Council and Chief Administrative Officer**

Mark Roberts, Chief Administrative Officer, provided a verbal overview of the 2022 Business Plan for Council and CAO including a PowerPoint presentation which is included as Attachment 3 and forms part of the original minutes.

Council members participated in a roundtable discussion.

Mayor Dingwall then opened the floor for comments from the public. The following members of the community participated in question and comment period:

Maureen Robertson, Pitt Meadows - regarding impact of Metro 2050 with the City of Pitt Meadows' Official Community Plan ["OCP"] timeline.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Council and CAO 2022 Draft Business Plan and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

**E.5 2022 Business Plan - Emergency Management**

Fire Chief, Mike Larsson, provided a verbal overview of the 2022 Business Plan for Emergency Management including a PowerPoint presentation which is included as Attachment 4 and forms part of the original minutes.

Council members participated in a roundtable discussion.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Emergency Program 2022 Draft Business Plan and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

The meeting was RECESSED at 7:21 p.m. and RECONVENED at 7:40 p.m.

#### **E.6 2022 Business Plan - Administrative Services**

Kate Barchard, Corporate Officer, provided a verbal overview of the 2022 Business Plan for Administrative Services including a PowerPoint presentation which is included as Attachment 5 and forms part of the original minutes.

Council members participated in a roundtable discussion.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Administrative Services 2022 Draft Business Plan and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

#### **E.7 2022 Business Plan - Financial Services**

Cheryl Harding, Director of Financial Services, provided a verbal overview of the 2022 Business Plan for Financial Services including a PowerPoint presentation which is included as Attachment 6 and forms part of the original minutes.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Financial Services 2022 Draft Business Plan and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

#### **E.8 2022 Business Plan - RCMP**

Supt. Wendy Mehat, RCMP, provided a verbal overview of the 2022 Business Plan for the RCMP including a PowerPoint presentation which is included as Attachment 7 and forms part of the original minutes.

Insp. Adam Gander spoke to the priority of Road Safety and other key initiatives.

Maureen Jones, Senior Manager, Police Services, spoke to volunteer opportunities within the community.

Council members participated in a roundtable discussion.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the RCMP/Police Services 2022 Draft Business Plan and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

#### **E.9 2022 Draft Business Plan - Fire and Rescue Services**

Fire Chief, Mike Larsson, provided a verbal overview of the 2022 Business Plan for Fire and Rescue Services including a PowerPoint presentation which is included as Attachment 8 and forms part of the original minutes.

\*Cllr O'Connell left the meeting at 8:25 p.m. and returned at 8:29 p.m.

Council members participated in a roundtable discussion.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Fire and Rescue Services 2022 Draft Business Plan and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

**E.10 2022 Business Plan - Library Services**

Shawna Kristin, Library Manager, provided a verbal overview of the 2022 Business Plan for Library Services including a PowerPoint presentation which is included as Attachment 9 and forms part of the original minutes.

Council members participated in a roundtable discussion.

Mayor Dingwall then opened the floor for comments from the public. There were no members of the community who participated in question and comment period at this time.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the Library Services 2022 Draft Business Plan and Staff Report as presented at the November 22, 2021 meeting of Council.

**CARRIED**

**F. COUNCIL PRIORITIES**

**G. ADJOURNMENT**

The meeting was adjourned at 8:57p.m.

**Signed and certified as correct:**

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Bill Dingwall, Mayor

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Kate Barchard, Corporate Officer