

Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.



Minutes of the Council Remuneration Citizen Task Force Meeting

December 8, 2025, 6:30 PM

Meadows Room

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Voting Members: H. Anderson
B. Biagini
D. Kok
T. Sweet
C. Waldbauer

Staff: K Barchard, Corporate Officer
M. Lueg, Manager of Human Resources
S. St. Jean, Director of Corporate Services (Chair)

Recording Clerk: T. McCaw, Administrative Services Supervisor

1. CALL TO ORDER

S. St. Jean, Director of Corporate Services, acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ᑕᓴᓴᓴ (Katzie) First Nation who have been stewards of this land since time immemorial.

The meeting was called to order at 6:30 PM.

2. LATE ITEMS

None.

3. APPROVAL OF AGENDA

By unanimous consent, the agenda of the December 8, 2025 meeting of the Council Remuneration Citizen Task Force was approved.

4. ADOPTION OF MINUTES

By unanimous consent, the minutes of the November 26, 2025 meeting of the Council Remuneration Citizen Task Force were approved.

5. NEW BUSINESS

5.1 Initial Draft Report to Council

Task Force member C. Waldbauer provided a verbal overview of the draft of the report to Council.

Task Force members engaged in a roundtable discussion regarding the proposed recommendations which included salary discussions, expense limits, benefits packages, including convention and community event attendance.

Consensus was achieved on recommendations to include in the Task Force's report, including: salary formula; expense limits for community events; separation of conference expenses from community expenses; monthly reporting through public Council agendas; status quo for benefits packages; and reinforcement of the importance of following policy guidelines pertaining to overages.

Action Item: C. Waldbauer to review and rewrite report to incorporate discussions from the group.

5.2 Confirmation of Critical Dates

Staff provided an overview of critical dates and deadlines for the Task Force which included:

- The deadline for submitting the final report for the Engagement & Priorities Committee meeting scheduled for January 20, 2025, at 7:00 PM is January 12th. Task Force members are to submit a PDF version of the report to the City's Legislative Services department;
- The date, time, and location of the 2026 Engagement & Priorities Committee [EPC] meeting is January 20, 2026, at 7:00 PM in the Meadows Room; and
- The Task Force confirmed Cameron Wauldbauer would represent the group by presenting their proposed recommendations at the January 20th EPC.

6. **ROUNDTABLE**

The Council Remuneration Citizen Task Force participated in a roundtable discussion; no motions or recommendations were put forward.

7. **ADJOURNMENT**

The meeting was adjourned at 8:35 PM

The next **Council Remuneration Citizen Task Force** meeting is tentatively scheduled for **January 8, 2026** at 7:00 PM.

Certified as correct:

Tatiana McCaw,

Administrative Services Supervisor