

Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.



Minutes of the Council Remuneration Citizen Task Force Meeting

November 12, 2025, 6:00 PM

Meadows Room

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Voting Members: H. Anderson
B. Biagini
D. Kok
T. Sweet
C. Waldbauer

Staff: M. Lueg
S. St. Jean (Chair)

Recording Clerk: T. McCaw, Administrative Services Supervisor

1. CALL TO ORDER

S. St. Jean, Director of Corporate Services (the Chair), acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ǫíćǎý (Katzie) First Nation who were stewards of this land since time immemorial.

The meeting was called to order at 6:01 PM.

2. LATE ITEMS

The following late items were added to the Agenda:

- 5.1 - Council Expenses [2024 & 2025 Year to Date]
- 5.1 – 2024 Council Resolutions Approving Council Expense Overages
- 5.3 - Message from Chief Administrative Officer [CAO]

3. APPROVAL OF AGENDA

By unanimous consent, the agenda of the November 12, 2025 meeting of the Council Remuneration Citizen Task Force was approved as amended.

4. ADOPTION OF MINUTES

By unanimous consent, the minutes of the October 29, 2025 meeting of the Council Remuneration Citizen Task Force were approved.

5. NEW BUSINESS

5.1 Review of Comparators Data Sets [This item was spoken to after item 5.1.2]

5.1 – Review of Comparator Data Sets

Task Force member C. Waldbauer provided an overview of the comparator data sets, leading to a Task Force discussion that covered compensation, CPI-related wage increases, and the calculations supporting the wage increase recommended by the 2019 Council Remuneration Citizen Task Force.

Action Item: C. Waldbauer to review data from the following communities [Langley City, White Rock, Port Moody, Maple Ridge, & Port Coquitlam] to ensure the comparator data is accurate and gathered from the same sources for comparison purposes.

Action Item: Staff to obtain the expense policies and expense limits from Langley City, White Rock, Port Moody, Maple Ridge, & Port Coquitlam, and verify if the Union of British Columbia Municipalities [UBCM] Convention expenses are included.

5.1.1 - Council Expenses [2024 & 2025 Year to Date]

The Chair distributed itemized expense reports for Mayor & Council for 2024 as well as a draft of 2025 Mayor & Council expenses year to date.

5.1.2 – 2024 Council Resolutions Approving Expense Overages

The Chair verbally confirmed there were no recorded Council Resolutions made in 2024 approving Council expense overages.

5.2 Review of Annual Council Events Calendar

The Chair introduced the item and Task Force members confirmed this would be reviewed independently and tabled for discussion until the next meeting.

5.3 Message from Chief Administrative Officer [CAO]

The Chair read a message to the Task Force from the CAO which addressed a committee members' request for further information on the process of facilitating council expenses.

Action item: The Task Force requested a copy of the message from the CAO.

Action Item. The Task Force requested a copy of the Staff Report presented to Council detailing the recommended changes to Council Policy C068 to v.5.

5.4 Debrief of Interviews

The Chair introduced the topic and the Task Force members participated in a roundtable discussion debriefing the interview process with Council.

Action Item: Task Force to estimate Council's equivalent hourly pay rate based on the weekly hours reported by interviewed Council members.

Action Item: Task Force members were asked to bring forward three to five recommendations at the next meeting, including proposals for Council expense allowances and remuneration.

5.5 Methodology Discussion

Through unanimous consent, the Task Force decided to table this item until the next meeting.

6. ROUNDTABLE

The Council Remuneration Citizen Task Force participated in a roundtable discussion; no motions or recommendations were put forward.

7. ADJOURNMENT

The meeting was adjourned at 7:49 PM.

The next **Council Remuneration Citizen Task Force** meeting is tentatively scheduled for **November 26, 2025 at 7:00 PM.**

Certified as correct:

Tatiana McCaw

Tatiana McCaw,

Administrative Services Supervisor