

Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.



Minutes of the Council Remuneration Citizen Task Force Meeting

October 29, 2025, 6:00 PM

Meadows Room

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Voting Members: H. Anderson
 B. Biagini
 D. Kok
 T. Sweet
 C. Waldbauer

Staff: M. Lueg
 S. St. Jean(Chair)

Recording Clerk: T. McCaw, Administrative Services Supervisor

1. CALL TO ORDER

S. St. Jean, Director of Corporate Services (the Chair), acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ǫíćǎǫ̓ (Katzie) First Nation who were stewards of this land since time immemorial.

The meeting was called to order at 6:00 PM.

2. LATE ITEMS

None.

3. APPROVAL OF AGENDA

By unanimous consent, the agenda of the October 29, 2025 meeting of the Council Remuneration Citizen Task Force was approved.

4. ADOPTION OF MINUTES

By unanimous consent, the minutes of the October 15, 2025 meeting of the Council Remuneration Citizen Task Force were approved.

5. NEW BUSINESS

5.1 Interviews with Mayor & Council

Committee members participated in a roundtable discussion on the interview schedule for select Council members.

Action Item: Staff to send an invitation to participate in an interview to Councillor Alison Evans.

Discussions were held around whether to provide Council members with interview questions in advance and the Task Force confirmed their support for distributing the questions in advance.

Action Item: Task Force member H. Anderson to circulate interview questions to the Task Force on Friday, October 31st and Staff to distribute to the select Council members on Monday, November 3, 2025.

Action Item: Task Force members to review Council Policy C068 – Council Expenses and provide suggested revisions. A recommendation was made to include details around how overages for expenses are approved and processed.

Action Item: Task Force member H. Anderson to prepare a comparison of expense reports against other municipalities.

5.2 Review of Data Collected by Human Resources

Task Force members took part in a roundtable discussion to review the newly presented data. They agreed to conduct a detailed analysis of the comparator data to identify the municipalities most comparable to Pitt Meadows in composition.

Staff provided an on-table handout which included a report to council dated April 16, 2019 as presented by the former Council Remuneration Citizen Task Force.

Action Item: Task Force member C. Waldbauer to gather information on comparator data set and send to Staff for distribution to the Task Force.

5.3 Review of Additional Committee/Board Statistics

The Chair gave an overview of the committee and board statistics and welcomed an open discussion.

5.3.1 TransLink Board Calendar

5.3.2 TransLink Compensation - 2024

5.3.3 Metro Vancouver Committees - 2025

5.3.4 Metro Vancouver Committee Compensation

5.3.5 City of Pitt Meadows Council Events Calendar - 2025

Action Item: A request was made for Staff to compile a calendar outlining all events attended by Council members throughout the year.

6. ROUNDTABLE

The Task Force participated in a roundtable discussion. No motions or recommendations were put forward.

7. ADJOURNMENT

The meeting was adjourned at 7:20 PM.

The next **Council Remuneration Citizen Task Force** meeting is tentatively scheduled for **November 12, 2025** at 6:00 PM.

Certified as correct:

Tatiana McCaw

Tatiana McCaw,

Administrative Services Supervisor