



## Minutes of the Engagement & Priorities Committee of Pitt Meadows

October 21, 2025, 7:00 p.m.

Council Chamber

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Elected Officials: Mayor N. MacDonald  
Councillor T. Elke  
Councillor A. Evans  
Councillor M. Hayes  
Councillor M. Manion [by video conference]  
Councillor B. Meachen  
Councillor G. O'Connell

Staff: M. Roberts, Chief Administrative Officer  
K. Barchard, Corporate Officer  
T. Barr, Deputy Corporate Officer  
J. Callaghan, Arts & Cultural Coordinator  
P. Ward, Director of Planning & Development

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### A. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

Mayor MacDonald acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ᑕᐱᑖᑕᑦᑦ (Katzie) First Nation who were stewards of this land since time immemorial.

### B. LATE ITEMS

There were no late items.

**C. APPROVAL OF AGENDA**

It was **MOVED** and **SECONDED** THAT the agenda for the October 21, 2025 Engagement & Priorities Committee Meeting be approved.

**CARRIED**

**D. ADOPTION OF MINUTES**

It was **MOVED** and **SECONDED** THAT the Minutes of the following Engagement and Priorities Committee Meeting be approved as circulated:

D.1 July 15, 2025 Engagement & Priorities Committee Meeting

**CARRIED**

**E. DELEGATIONS AND PRESENTATIONS**

**E.1 Annual Committee Presentations**

**E.1.1 Agricultural Advisory Committee [AAC]**

Joe Bachmann and William Jack, Committee Representatives, presented an overview of the Committee's annual report.

\*The meeting took a brief RECESS to address technical issues at 7:14 p.m. The meeting RECONVENED at 7:18 p.m.

Committee members participated in a roundtable discussion.

The Chair then opened the floor to members of the public to engage in two-way dialogue.

No community members participated in the public engagement opportunity.

**E.1.2 Advisory Design Panel [ADP]**

Patrick Ward, Director of Planning & Development, presented the Committee's annual report.

Committee members participated in a roundtable discussion.

The Chair then opened the floor to members of the public to engage in two-way dialogue.

No community members participated in the public engagement opportunity.

### **E.1.3 Community Support & Accessibility Committee [CSAC]**

Kristy Rogge and Maria Perretta, Committee Representatives, presented the Committee's annual report.

Committee members participated in a roundtable discussion.

The Chair then opened the floor to members of the public to engage in two-way dialogue.

No community members participated in the public engagement opportunity.

### **E.1.4 Community Service Awards Task Force [CSA TF]**

Gay Conn and Margaret Bakstad, Task Force Representatives, presented the Task Force's annual report.

Committee members participated in a roundtable discussion.

The Chair then opened the floor to members of the public to engage in two-way dialogue.

No community members participated in the public engagement opportunity.

### **E.1.5 Economic Development Advisory Committee [EDAC]**

Rohan D'Souza, Committee Representative, presented the Committee's annual report.

Committee members participated in a roundtable discussion.

The Chair then opened the floor to members of the public to engage in two-way dialogue.

No members participated in the public engagement opportunity.

### **E.1.6 Pitt Meadows Day Advisory Committee [PMDAC]**

Jodi Callaghan, Arts & Cultural Coordinator, presented an overview of the Committee's annual report.

Committee members participated in a roundtable discussion.

The Chair then opened the floor to members of the public to engage in two-way dialogue.

No community members participated in the public engagement opportunity.

#### **E.1.7 Parks, Recreation & Culture Advisory Committee [PRC]**

Lindsey Bisset and Ron Dubin, Committee Representatives, presented the Committee's annual report.

Committee members participated in a roundtable discussion.

The Chair then opened the floor to members of the public to engage in two-way dialogue.

No community members participated in the public engagement opportunity.

It was **MOVED** and **SECONDED** THAT the Committee receive for information all Committee Annual Reports as presented at the October 21, 2025 Engagement & Priorities Committee Meeting.

**CARRIED**

#### **F. COMMITTEE MINUTES AND REPORTS**

The Chair invited questions and comments from the public. Seeing none, it was **MOVED** and **SECONDED** THAT the Committee receive for information:

- F.1 July 10, 2025 Agricultural Advisory Committee Meeting Minutes
- F.2 September 10, 2025 Advisory Design Panel Meeting Minutes - DRAFT
- F.3 September 11, 2025 Agricultural Advisory Committee Meeting Minutes - DRAFT
- F.4 September 15, 2025 Community Support & Accessibility Committee Meeting Minutes - DRAFT
- F.5 September 17, 2025 Pitt Meadows Day Advisory Committee Meeting Minutes - DRAFT
- F.6 October 2, 2025 Economic Development Advisory Committee Meeting Minutes – DRAFT

It was captured that the July 10, 2025 Agricultural Advisory Committee Meeting Minutes be AMENDED to remove reference to Councillor Manion as Staff.

The question was then called on the main motion with amendments, and it was:

**CARRIED**

**G. ADJOURNMENT**

The meeting was adjourned at 8:39 p.m.

**Signed and certified as correct:**

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Nicole MacDonald, Mayor

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Kate Barchard, Corporate Officer

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