

***Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.***



**Minutes of the Parks, Recreation, and Culture Advisory Committee Meeting**

**April 17, 2025, 3:00 PM**

**Meadows Room**

**12007 Harris Road, Pitt Meadows, BC V3Y 2B5**

Voting Members:	L. Bissett M. Carpenter R. Harmston S. Sweet L. Woolley R. Dubin D. Loubert J. Parra S. Williams*
Council Liaisons:	Councillor Elke Councillor Evans (Alternate)
Regrets:	H. Campbell
Staff:	D. Chamberlain, Director of Parks, Recreation, & Culture (Chair) A. Messner, Manager of Parks
Recording Clerk:	T. McCaw, Administrative Services Supervisor

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**1. CALL TO ORDER**

D. Chamberlain, Director of Parks, Recreation, & Culture, acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ᑭᓴᓴᑦ (Katzie) First Nation who were stewards of this land since time immemorial.

The meeting was called to order at 3:00 PM.

**2. LATE ITEMS**

None.

**3. APPROVAL OF AGENDA**

There was general consent amongst the Committee to approve the April 17, 2025 Parks, Recreation and Culture Advisory Committee agenda.

**4. ADOPTION OF MINUTES**

There was general consent amongst the Committee to approve the minutes from the January 23, 2025 Parks, Recreation and Culture Advisory Committee meeting as circulated.

**5. NEW BUSINESS****5.1 Roundtable of Introductions**

Staff and Committee members participated in a roundtable of introductions.

**5.2 Roles & Responsibilities of a Committee Member**

T. McCaw, Administrative Services Supervisor, provided a brief presentation of the roles and responsibilities of a City Committee Member. Some of the highlights included:

- Committee members were reminded of expectations such as preparing for meetings, actively participating, and engaging with fellow members in an honest and respectful manner;
- The importance of protecting privacy and personal information was discussed; and
- Staff encouraged members to read and familiarize themselves with the Committee Training Manual to prepare for their roles effectively.

**5.3 Grabenhorst Garden Updates**

A. Messner, Manager of Parks, provided an overview on the Grabenhorst Garden. Some of the highlights included:

- Staff shared the history of the Grabenhorst Garden;
- Staff shared Parks staff has been working on developing the property into a community garden and park since 2022;

*\*S. Williams joined the meeting at 3:15 PM*

- A place of remembrance has been added to the property;
- Various site and grounds upgrades were discussed;
- Staff is currently working on the final touches of the property with the goal of being open to the public in the summer of 2025;
- A [Federal Funding for Community Orchard and Edible Garden Development grant](#) was received for over \$80,000;
- Summer programming ideas were discussed; and
- Staff confirmed that the Wednesday volunteer program will be restarting in June.

Committee members participated in a discussion, some of the highlights included:

- A question was raised whether the Ridge Meadows Senior Centre [RMSS] was involved in weeding Wednesday *(Staff confirmed RMSS has been invited to participate in the program with the addition of newly constructed accessible garden beds, and that the City, local food banks and RMSS will work together with donated food from the garden for the kitchen program.);* and
- The question was asked whether there would be a grand opening event for the Garden *(Staff confirmed intentions of a grand opening weekend perhaps during the 3<sup>rd</sup> weekend in July).*

#### **5.4 Lions Fun Park Playground Replacement Project Update**

A. Messner, Manager of Parks, presented an overview of the Lions Fun Park upgrades. Some of the highlights included:

- Renderings of the park design was shared;
- Staff noted the park will have an accessibility focus to support inclusive play;
- The main play structure will be set further away from Harris Road;
- Staff elaborated on the details of the structure and its features.

Committee members participated in a discussion, some of the highlights included:

- General support was shared over the renderings and the focus on safety and accessibility;
- A question was raised around accessing the park from the current back entrance and off Harris Road; and
- Committee members discussed the exits and entrances to the park.

### **5.5 Pitt Meadows Art Gallery Update**

D. Chamberlain, Director provided an overview of the Art Gallery, some of the highlights included:

- Staff shared the new location of the Art Gallery had recently completed its first year of operation at South Bonson Community Centre [SBCC] further noting that the attendance has quadrupled in the new location;
- SBCC has been a great addition to the neighborhood confirming the second year will host a total of six (6) exhibitions;
- Staff confirmed the next art show will include a meet and greet with artist Richard Brodeur;
- Staff currently working on a Grabenhorst Garden exhibit in September which includes a call out for artists; and
- Children's art programs were discussed.

Committee members participated in a discussion, some of the highlights included:

- A suggestion of a gift shop or post card sales by local artists on site at the Grabenhorst Garden space onsite for tourists to purchase (*Staff confirmed to look into this idea*).

### **5.6 General Recreation & Culture Updates**

D. Chamberlain, Director provided an overview of general recreation and culture updates, some of the highlights included:

- Easter Funday taking place this weekend at Harris Road Park starting at 9:30 AM with over 600 registered participants;

- Plans for Pitt Meadows Day was discussed and it was identified that volunteers are still needed;
- The parade will be starting at noon this year with entrance into the Pitt Meadows Athletic Park at 1:00 PM; and
- Entertainment, the parade route, artisans, food trucks, and the drone show were discussed.

Committee members participated in a discussion, some of the highlights included:

- A suggestion was made to reach out to ᑭᓴᓐᑭ (Katzie) First Nation for design/logo suggestions for the drone show (*Staff confirmed they had reached out last year and will do so again this year if this has not been done already*);
- The question was raised around whether the main musical talent had been decided (*Staff confirmed it had*); and
- The bike valet was discussed (*Staff has reached out to a local cycle shop for participation as well as previous volunteers*).

## 5.7 Trail Guide Update

A. Messner, Manager of Parks, provided an overview of the trail guide. Some of the highlights included:

- The guide features an interactive QR code that links to the City website and the City's trail network;
- City to update Trail Guide once a year on an as needed basis;
- The guide was designed in house; and
- Staff asked Committee members to reach out if any feedback or suggested edits.

*There were no further discussions or comments made by the Committee on this topic.*

## 6. ROUNDTABLE

The Committee participated in a roundtable discussion there were no formal motions or recommendations put forward.

7. **ADJOURNMENT**

The meeting was adjourned at 4:01 PM.

The next **Parks, Recreation & Culture Advisory Committee** meeting is scheduled for **July 17, 2025 at 3:00 PM.**

**Certified as correct:**

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Tatiana McCaw,

Administrative Services Supervisor