

Staff Report to Council

Administrative Services

FILE: 09-3900-02/25

REPORT DATE: April 24, 2025 **MEETING DATE:** May 06, 2025
TO: Mayor and Council
FROM: Kate Barchard, Corporate Officer
SUBJECT: 1971 – 1981 Financial Bylaws Repeal Bylaw No. 3009, 2025

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:



RECOMMENDATION(S):

THAT Council:

- A. Grant first, second and third readings to the “1971 - 1981 Financial Bylaws Repeal Bylaw No. 3009, 2025” to repeal expired or otherwise obsolete financial bylaws, as presented at the May 6, 2025 Council Meeting; OR
 - B. Other.
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PURPOSE

The purpose of this report is to provide Council with a repeal bylaw to repeal 65 expired financial bylaws that are no longer in force as they indicate an expiry date or specified length of term which has now ended.

☐ Information Report ☒ Decision Report ☐ Direction Report

DISCUSSION

Background:

In 2024, Administrative Services began an audit of all City bylaws adopted since the incorporation of Pitt Meadows in 1914. The purpose of this review was to ensure a complete and accurate inventory of all bylaws and to coordinate the repeal of any bylaws that were no longer required. To date, Staff have brought forward more than 300 bylaws for repeal [not

including those identified on this report], and anticipate another 300+ bylaws to be presented to Council for repeal by year end.

This staff report presents a repeal bylaw (**Attachment A**) that, when adopted, will repeal 65 expired financial bylaws from 1971 - 1981 inclusive. These historical bylaws have been compiled and included as **Attachment B**.

Relevant Policy, Bylaw or Legislation:

Section 137 of the *Community Charter* requires that a bylaw must be repealed through the enactment of another bylaw.

Analysis:

Bylaws for Repeal

The following bylaws have been reviewed by Staff and deemed expired, superseded, or otherwise obsolete. They will be repealed through the adoption of '1971 – 1981 Financial Bylaws Repeal Bylaw No. 3009, 2025' (Attachment A). Copies of the bylaws noted below in '**bold**' cannot be located. With certainty, they are not being enforced; therefore, repeal is recommended.

- (1) Bylaw No. 495, 1971 - Temporary Loan Bylaw
- (2) Bylaw No. 503, 1971 - Pitt Meadows Annual Budget Bylaw
- (3) Bylaw No. 504, 1971 - Pitt Meadows Revenue Tax Bylaw
- (4) Bylaw No. 505, 1971- Five Year Capital Expenditure Programme Bylaw
- (5) **Bylaw No. 507, 1971 - Maple Ridge Dyking and Drainage Area Rates**
- (6) Bylaw No. 520, 1971 - No. 1 Sewerage Area Sewerage Works Construction and Loan Authorization Bylaw
- (7) **Bylaw No. 521, 1971 - Five Year Capital Expenditure Bylaw**
- (8) **Bylaw No. 522, 1971 – Pitt Meadows Annual Budget**
- (9) Bylaw No. 523, 1971 – Pitt Meadows Tax Sale Reserve Fund Expenditure
- (10) Bylaw No. 524, 1971 – Pitt Meadows Reserve Fund Expenditure Bylaw
- (11) Bylaw No. 525, 1972 – Temporary Loan Bylaw
- (12) Bylaw No. 544, 1972 - Five Year Capital Expenditure Programme Bylaw
- (13) Bylaw No. 545, 1972 - Pitt Meadows Annual Budget Bylaw
- (14) Bylaw No. 546, 1972 - Pitt Meadows Revenue Tax Bylaw
- (15) Bylaw No. 564, 1972 - Pitt Meadows Sewer Improvement and Extension Loan Authorization Bylaw
- (16) **Bylaw No. 572, 1972 – Pitt Meadows Annual Budget**

- (17) Bylaw No. 573, 1973 - Temporary Loan (Sewers) Bylaw
- (18) Bylaw No. 574, 1973 – Temporary Loan Bylaw
- (19) Bylaw No. 588, 1973 - Temporary Loan (Sewers) Bylaw
- (20) Bylaw No. 592, 1973 - Pitt Meadows Annual Budget Bylaw
- (21) Bylaw No. 593, 1973 - Pitt Meadows Revenue Tax Bylaw
- (22) Bylaw No. 594, 1973 - Five Year Capital Expenditure Programme Bylaw
- (23) Bylaw No. 605, 1974 – Temporary Loan Bylaw
- (24) Bylaw No. 619, 1974 - Pitt Meadows Annual Budget Bylaw
- (25) Bylaw No. 620, 1974 - Pitt Meadows Revenue Tax Bylaw
- (26) Bylaw No. 621, 1974 - Five Year Capital Expenditure Programme Bylaw
- (27) Bylaw No. 637, 1975 – Temporary Loan Bylaw
- (28) Bylaw No. 644, 1975 – Five Year Capital Expenditure Programme Bylaw
- (29) Bylaw No. 645, 1975 – Pitt Meadows Annual Budget Bylaw
- (30) Bylaw No. 646, 1975 - Pitt Meadows Revenue Tax Bylaw
- (31) Bylaw No. 648, 1975 – Short-Term Capital Loan Bylaw
- (32) Bylaw No. 652, 1975 - Pitt Meadows Security Issuing Bylaw
- (33) Bylaw No. 653, 1976 - Security Issuing Bylaw - Regional District**
- (34) Bylaw No. 666, 1975 – Church Tax Exemption Bylaw
- (35) Bylaw No. 674, 1976 – Temporary Loan Bylaw
- (36) Bylaw No. 680, 1976 – Pitt Meadows Annual Budget Bylaw
- (37) Bylaw No. 681, 1976 – Five Year Capital Expenditure Programme Bylaw
- (38) Bylaw No. 682, 1976 – Pitt Meadows Revenue Tax Bylaw
- (39) Bylaw No. 698, 1976 – Pitt Meadows Sewer Improvement Extension Loan Authorization Bylaw
- (40) Bylaw No. 702, 1977 – Temporary Loan Bylaw
- (41) Bylaw No. 708, 1977 – Pitt Meadows Annual Budget Bylaw
- (42) Bylaw No. 709, 1977 – Pitt Meadows Revenue Tax Budget Bylaw
- (43) Bylaw No. 710, 1977 – Five Year Capital Expenditure Programme Bylaw
- (44) Bylaw No. 721, 1978 – The District of Pitt Meadows Temporary Loan Bylaw
- (45) Bylaw No. 731, 1978 – Pitt Meadows Annual Budget Bylaw
- (46) Bylaw No. 732, 1978 – Pitt Meadows Revenue Tax Bylaw
- (47) Bylaw No. 733, 1978 – Five Year Capital Expenditure Programme Bylaw

- (48) Bylaw No. 735, 1978 – Temporary Loan (Sewers) Bylaw
- (49) Bylaw No. 754, 1979 - Temporary Loan Bylaw**
- (50) Bylaw No. 757, 1979 – Pitt Meadows Annual Budget Bylaw
- (51) Bylaw No. 758, 1979 – Pitt Meadows Revenue Tax Bylaw
- (52) Bylaw No. 759, 1979 – Five Year Capital Expenditure Programme Bylaw
- (53) Bylaw No. 767, 1979 – Pitt Meadows Security Issuing Bylaw
- (54) Bylaw No. 768, 1979 – Pitt Meadows Security Issuing Bylaw - D.A.R.D.
- (55) Bylaw No. 780, 1980 – Temporary Loan Bylaw
- (56) Bylaw No. 782, 1980 – Capital Expenditure Programme Bylaw
- (57) Bylaw No. 788, 1980 – Pitt Meadows Annual Budget Bylaw
- (58) Bylaw No. 789, 1980 – Pitt Meadows Revenue Tax Bylaw
- (59) Bylaw No. 844, 1981 – Temporary Loan Bylaw
- (60) Bylaw No. 854, 1981 – Pitt Meadows Annual Budget Bylaw
- (61) Bylaw No. 855, 1981 – Pitt Meadows Revenue Tax Bylaw
- (62) Bylaw No. 856, 1981 – Capital Expenditure Programme Bylaw
- (63) Bylaw No. 878, 1981 – Pitt Meadows Taxation Exemption (Maple Ridge Association for the Mentally Retarded) Bylaw
- (64) Bylaw No. 882, 1981 – Pitt Meadows Taxation Exemption (Pitt Meadows Lions Hall Society) Bylaw
- (65) Bylaw No. 883, 1981 – Pitt Meadows Taxation Exemption (Maple Ridge – Pitt Meadows Community Services Council) Bylaw

The purpose of the bylaw ‘types’, referenced above, are summarized below for convenience:

1. Revenue Tax Bylaws – set the taxation rate on all land and improvements as assessed. In current practices, this bylaw is now called the Annual Tax Rate Bylaw which sets the taxation mill rates and provides staff with the authority to collect the property tax revenue. These bylaws are effective only for the current fiscal year.
2. Temporary Loan Bylaws - permitted Council to borrow funds to meet anticipated expenditures and to offset delinquent taxes in the current fiscal year. The readings of these bylaws were typically held in the first quarter of the year and, in the event that additional funding was required, a ‘Further Temporary Loan Bylaw’ was considered. All loans were to be paid off by the end of the fiscal year.

3. Five Year Capital Expenditure Programme Bylaw - provided for the adoption of a capital expenditure programme for a period of five years and was required to be adopted on or before the fifteenth day of May in each year by Council. This is now called the Financial Plan Bylaw and continues to be presented to Council annually for consideration.
4. Maple Ridge Dyking and Drainage Area Rates Bylaw – although a copy of this bylaw is not available, Staff assume it set levy rates for municipal purposes for the fiscal year in which it was adopted. Today, these bylaws are referenced as tax rates bylaws which set the levies by property class for General Municipal, Fire, Drainage and Metro Vancouver Regional District services.
5. No. 1 Sewerage Area Sewerage Works Construction and Loan Authorization Bylaw – authorized the construction, operation and maintenance of sewerage works, in and for the benefit of a portion of the municipality, and authorized the borrowing for the construction of the work.
6. Reserve Fund Expenditure – authorized the expenditure of proceeds from the sale of municipal properties for capital projects/expenditures.
7. Pitt Meadows Sewer Improvement and Extension Loan Authorization Bylaw - authorized the borrowing of the estimated cost of constructing improvements and an extension to the sanitary sewer system [servicing the Pitt Meadows No.1 Sewerage Area within the District of Pitt Meadows].
8. Short-Term Capital Loan Bylaw – provided for the borrowing of money for capital projects within the municipality, and for levying rates for the payment of the debt created.
9. Security Issuing Bylaw – authorized the issuance of a bond or debenture and outlined a schedule of payments for the municipality to finance capital projects that were subject to a ‘loan authorization bylaw’.
10. Tax Exemption Bylaws – exempted certain properties within the municipality from taxation; typically properties that were owned by charitable organizations that were operated as a non-profit.
11. Annual Budget Bylaw – a bylaw that established the municipality’s annual budget. In today’s practice, this process is initiated during the annual business planning and budget deliberation activity and formalized through the annual adoption of the City’s Five-Year Financial Plan Bylaw.

COUNCIL STRATEGIC PLAN ALIGNMENT

- ☒ Principled Governance ☐ Balanced Economic Prosperity ☐ Infrastructure
☐ Community Spirit & Wellbeing ☐ Corporate Pride ☐ Public Safety
☐ Not Applicable
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WORKPLAN IMPLICATIONS

- ☒ Already accounted for in department workplan / no adjustments required
☐ Emergent issue / will require deferral of other priority(ies)
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FINANCIAL IMPLICATIONS

- ☒ None ☐ Budget Previously Approved ☐ Referral to Business Planning

There are no financial implications associated with this report.

PUBLIC PARTICIPATION

- ☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower
-

KATZIE FIRST NATION CONSIDERATIONS

Referral ☐ Yes ☒ No ☐ Other

SIGN-OFFS

Written by:

Tanya Barr,
Deputy Corporate Officer

Reviewed by:

Kate Barchard,
Corporate Officer

Laura Barroetavena,
Director of Financial Services

ATTACHMENT(S):

- A. 1971 – 1981 Financial Bylaws Repeal Bylaw No. 3009, 2025
- B. 1971 – 1981 Expired Financial Bylaws [combined]