



## Minutes of the Regular Meeting of Pitt Meadows City Council

January 14, 2025, 7:00 p.m.

Council Chamber

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Elected Officials:

Mayor N. MacDonald  
Councillor T. Elke  
Councillor A. Evans  
Councillor M. Hayes  
Councillor M. Manion  
Councillor B. Meachen  
Councillor G. O'Connell

Staff:

M. Roberts, Chief Administrative Officer  
K. Barchard, Corporate Officer  
T. Barr, Deputy Corporate Officer  
K. Holtzman, Manager of Financial Planning & Accounting  
C. O'Byrne, Manager of Planning  
P. Ward, Director of Planning & Development

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**A. CALL TO ORDER**

The meeting was called to order at 7:04 p.m.

Mayor MacDonald acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of iay (Katzie) First Nation who were stewards of this land since time immemorial.

**B. LATE ITEMS**

There were no late items.

**C. APPROVAL OF AGENDA**

It was **MOVED** and **SECONDED** THAT the agenda for the January 14, 2025, Regular Meeting of Council be approved.

**CARRIED**

**D. QUESTION AND COMMENT PERIOD**

The following member of the public engaged in Question & Comment Period:

- Brad Schull, Pitt Meadows- regarding comments related to a single driveway configuration for the development at 19516 Hammond Road.

**E. ADOPTION OF MINUTES**

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

- E.1 December 9, 2024, Special (Public) Meeting of Council
- E.2 December 10, 2024, Special (Pre-Closed) Meeting of Council
- E.3 January 7, 2025, Special (Pre-Closed) Meeting of Council

**CARRIED**

**F. CELEBRATE PITT MEADOWS**

**F.1 Traditional Powwow Dance**

MukMuuktsakit (Oscar Joseph), Hereditary Chief of Ouinmatis Kwatswiath from ᑭᑭᑭᑭ (Katzie) First Nation & Ahousaht First Nation, performed a traditional powwow dance and shared the importance of passing down traditions to the next generation. Oscar then invited and led Council in a second powwow dance.

**G. CONSENT AGENDA**

It was **MOVED** and **SECONDED** THAT the following items be received into the record:

- G.1 DRAFT Board of Variance [BOV] Meeting Minutes, December 4, 2024
- G.2 Metro 2050 Type 3 Proposed Amendment – City of Surrey (15238 - 64 Avenue)

**CARRIED**

**H. REPORTS**

**H.1 2025 Capital Project Pre-Approval**

Korey Holtzman, Manager of Financial Planning and Accounting, provided an overview of the Staff Report.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the select 2025 capital projects as presented at the January 14, 2025 Council Meeting.

**CARRIED**

**H.2 Flag Policy C001 Amendments**

Kate Barchard, Corporate Officer, presented an overview of the Staff Report.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve amendments to Flag Policy C001 as presented at the January 14, 2025 Public Council Meeting.

**CARRIED**

**I. BYLAWS & PERMITS**

**I.1 Development Permit Application for 19516 Hammond Road**

Colin O'Byrne, Manager of Planning, presented an overview of the Staff Report.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Authorize the issuance of Development Permit No. 2024-003, proposing a four-unit townhouse building with one basement suite at 19516 Hammond Road, with double driveway access as captured in the draft development permit and presented at the January 14, 2025 Council Meeting.

**CARRIED**

**I.2 Obsolete Bylaws Repeal Bylaw No. 2998, 2024**

Kate Barchard, Corporate Officer, provided an overview of the Staff Report.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Give first, second and third readings to “Obsolete Bylaws Repeal Bylaw No. 2998, 2024” to repeal bylaws that no longer serve a purpose; AND
- B. Repeal Council Policy C017 – Temporary Use of Municipally Owned Dike Right of Ways, as presented at the January 14, 2025 Council Meeting.

**CARRIED**

**J. COUNCIL LIAISON REPORTS**

Council members provided updates on recent community involvement and events.

**K. QUESTION AND COMMENT PERIOD**

No members of the public engaged in Question & Comment Period.

**M. ADJOURNMENT**

The meeting was adjourned at 8:04 p.m.

**Signed and certified as correct:**

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Nicole MacDonald, Mayor

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Kate Barchard, Corporate Officer