

*Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.*



**Minutes of the Parks, Recreation, and Culture Advisory Committee Meeting**

**September 26, 2024, 3:00 PM**

**Meadows Room**

**12007 Harris Road, Pitt Meadows, BC V3Y 2B5**

Voting Members: L. Bissett  
M. Carpenter  
S. Sweet\*  
S. Williams  
L. Woolley

Regrets: H. Campbell  
Cllr. A. Evans  
R. Harmston

Council Liaison: Cllr. T. Elke

Guests: D. Van der Zalm - Van der Zalm & Associates  
G. Stokes - Carscadden Stokes McDonald Architects Inc.

Staff: D. Chamberlain, Director of Parks, Recreation, & Culture (Chair)  
A. Gu, Project Engineer  
J. Hart, Manager of Major Projects  
J. Lemire, Project Manager – Corporate Sponsorship & Grants  
A. Messner, Manager of Parks

Recording Clerk: T. McCaw, Administrative Services Supervisor

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**1. CALL TO ORDER**

D. Chamberlain, Director of Parks, Recreation & Culture, acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of  (Katzie) First Nation who were stewards of this land since time immemorial.

The meeting was called to order at 3:05 PM.

**2. LATE ITEMS**

None.

**3. APPROVAL OF AGENDA**

There was general consent amongst the Committee to approve the September 26, 2024 Parks, Recreation and Culture Advisory Committee agenda.

**4. ADOPTION OF MINUTES**

There was general consent amongst the Committee to approve the minutes from the April 18, 2024 Parks, Recreation and Culture Advisory Committee meeting as circulated.

**5. NEW BUSINESS**

**5.1 Introductions**

Staff, Guests and Committee members participated in a roundtable of introductions.

**5.2 Pitt Meadows Athletic Park Expansion Project**

D. Van der Zalm, Van der Zalm & Associates, provided an update on the Pitt Meadows Athletic Park [PMAP] Expansion Project. Some of the highlights included:

- Preliminary layout for the new sports field & covered outdoor sport box;
- Confirmation was made that the site will be fully accessible;
- A parking lot expansion was discussed;
- Preliminary drawings noted that the sports fields would include lighting; and
- Sports box design, capabilities and site features were discussed.

The Committee participated in a discussion with the following main themes note:

- The question was raised around whether there would be any art or murals added to the exterior of the sports box;

- Discussions were held around supporting outdoor spaces for sporting groups to congregate and used as a gathering space;
- The question was raised around whether there would be an opportunity for local community/sporting groups to add their associations names as user groups to identify this location as their home park location;
- Fencing considerations and opportunities were discussed;
- Visual options and aesthetics of the outdoor sports box were discussed;

### 5.3 Trail Map Review

A. Messner, Manager of Parks, provided an update on a preliminary trail map review which forms a part of the minutes as **Attachment 1**.

The Committee participated in a discussion with the following main themes noted, and they were asked to trial the map and provide feedback to Andy in the next 2 weeks:

- Suggestion was made to incorporate details around how all of the trails connect to one another;
- A discussion was held around how to incorporate an aerial view of all of the trail in the community;
- The recommendation was made to create an adventure map/plan for people to follow;
- A suggestion was made to increase the size of the legend & increase the size of the icons;
- Suggestions were made around a more functional way to use the icons to identify the amenities on each path/trail/park;
- The recommendation was made for the photos in the pamphlet to be by local residents instead of stock photos;
- The suggestion was made to reach out to Maple Ridge regarding where the communities meet on the trails, with the recommendation to add a QR code for trail guides to each others communities;
- Recognition & incorporation of Katzie First Nation and include a narrative;

- A suggestion to include Agricultural highlights to be added throughout the pamphlet including an agricultural land base educational tour;
- A suggestion to Include information around who the park was named after (ie Hoffman);
- A suggestion was made to include business offering opportunities along trails (ie: marina, sponsorship opportunities on the back page);
- Interactional park signage to be included at the new athletic park which could include a QR code to link the pamphlet;
- A suggestion was made to brighten up colors of the pamphlet making them more vibrant; and
- Noting the addition of the concession stand at Harris Road Park & Pitt Meadows Athletic Park was recommended.

#### **5.4 Lion's Fun Park Playground Replacement Project**

A. Messner, Manager of Parks, provided an update on the Lion's Fun Park playground replacement project.

*\*S. Sweet exited the meeting at 4:15 PM*

The Committee participated in a discussion with the following main themes note:

- The suggestion was made for the addition of bike racks;
- A recommendation was made to improve the access from Harris Road including wider ramps;
- The suggestion was made to reach out to kids in the community to provide thoughts, feedback and input on the project; and
- The suggestion was made to use the Pitt Meadows Ambassadors to provide thoughts and feedback on the new park design.

#### **5.5 Business Plan Updates - Parks**

A. Messner, Manager of Parks, provided an update on the 2025 Business Plan for the Parks Department.

*The Committee did not engage in any further comments or discussions on this agenda item.*

## 5.6 Business Plan Updates - Recreation & Culture

D. Chamberlain, Director of Parks, Recreation, & Culture, provided an update on the 2025 Business Plan for the Recreation & Culture Departments.

The Committee participated in a discussion with the following main themes note:

- A recommendation was made to ask for donations upon entry at the Art Gallery and the donations could go to support art in the community.

## 5.7 Business Plan Update - Sponsorship & Grants

J. Lemire, Project Manager – Corporate Sponsorship and Grants, Recreation & Culture, provided an update on the 2025 Business Plan for Sponsorship & Grants.

The Committee participated in a discussion with the following main themes note:

- Sponsorship opportunities were discussed regarding Pitt Meadows Day and specifically the drone show.

## 5.8 2025 Committee Calendar

D. Chamberlain, Director of Parks, Recreation, & Culture, shared the 2025 Committee Calendar.

*The Committee did not engage in any further comments or discussions on this agenda item.*

## 5.9 Community Service Awards Nominations

D. Chamberlain, Director of Parks, Recreation, & Culture, provided an update on the annual [Community Service Awards](#).

*The Committee did not engage in any further comments or discussions on this agenda item.*

6. **ROUNDTABLE**

The Committee participated in a roundtable discussion there were no formal motions or recommendations put forward.

7. **ADJOURNMENT**

The meeting was adjourned at 4:45 PM.

*The next **Parks, Recreation & Culture Advisory Committee** meeting is scheduled for **January 23, 2024 at 3:00 PM.***

**Certified as correct:**

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Tatiana McCaw,  
Administrative Services Supervisor

## PITT MEADOWS ATHLETIC PARK

PARKS, RECREATION, AND CULTURE ADVISORY COMMITTEE

### CONTENTS

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COVERED MULTIUSE SPORTS BOX	09
NEXT STEPS	13

Preliminary Designs - Subject to Change

## CONTEXT PLAN

- A** Athletic Park - Primary Focus
- B** Existing Multi-use Path
- C** Existing Sports Arena
- D** Parking Lot Expansion
- E** Existing Entry



## PROPOSED SITE LAYOUT

### OPPORTUNITIES

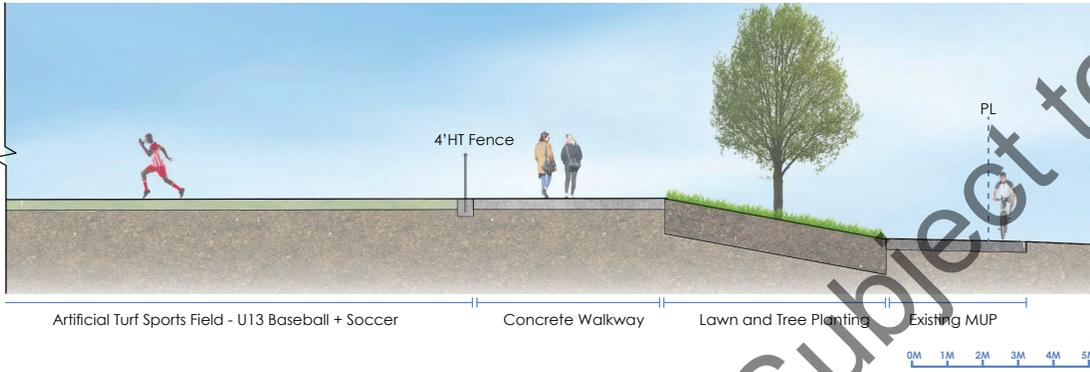
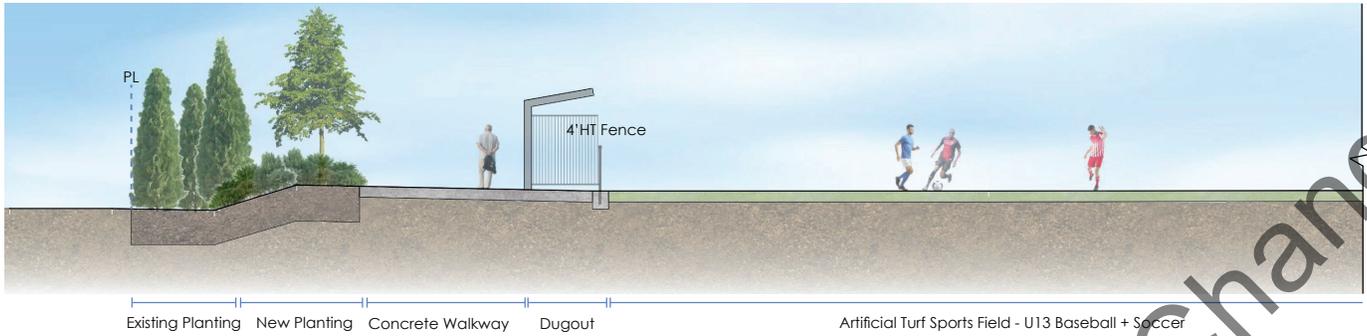
- Make the sports box visible by situating it next to Airport Way & the Multi-use path.
- Create connections to existing fields.
- Use the sports box to provide covered areas.
- Provide shade for spectators and users of the Multi-use path.
- Improved technical benefits



Preliminary Designs - Subject to Change

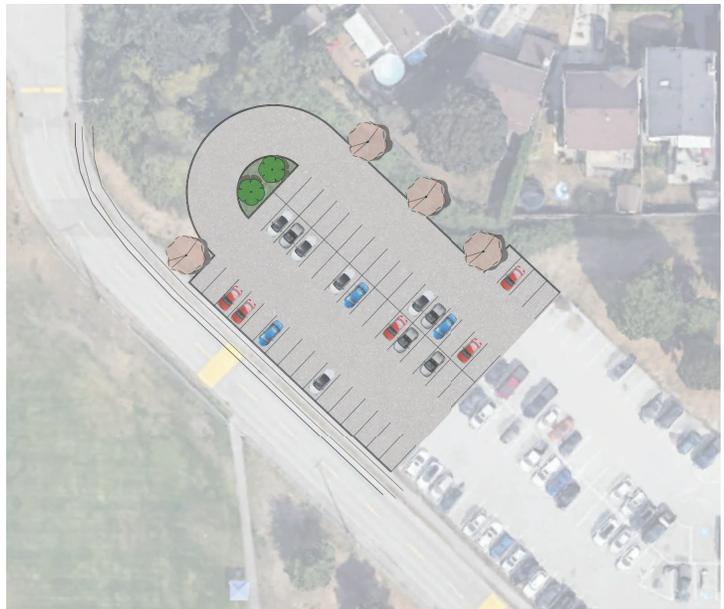


### SITE SECTION



KEY PLAN

### NORTH PARKING EXPANSION



Preliminary Designs - Subject to Change

Pitt Meadows Athletic Park

# Advisory Committee Meeting: Schematic Design

26 September 2024  
Pitt Meadows City Hall

## Presented to:

Parks, Recreation and Culture Advisory Committee Meeting



## Precedents: Sports Box Covers (exterior)

Strategies for:

- Materials
- Security
- Natural Light



Precedents: Sports Box Covers (interior)

Flooring Options:

Asphalt



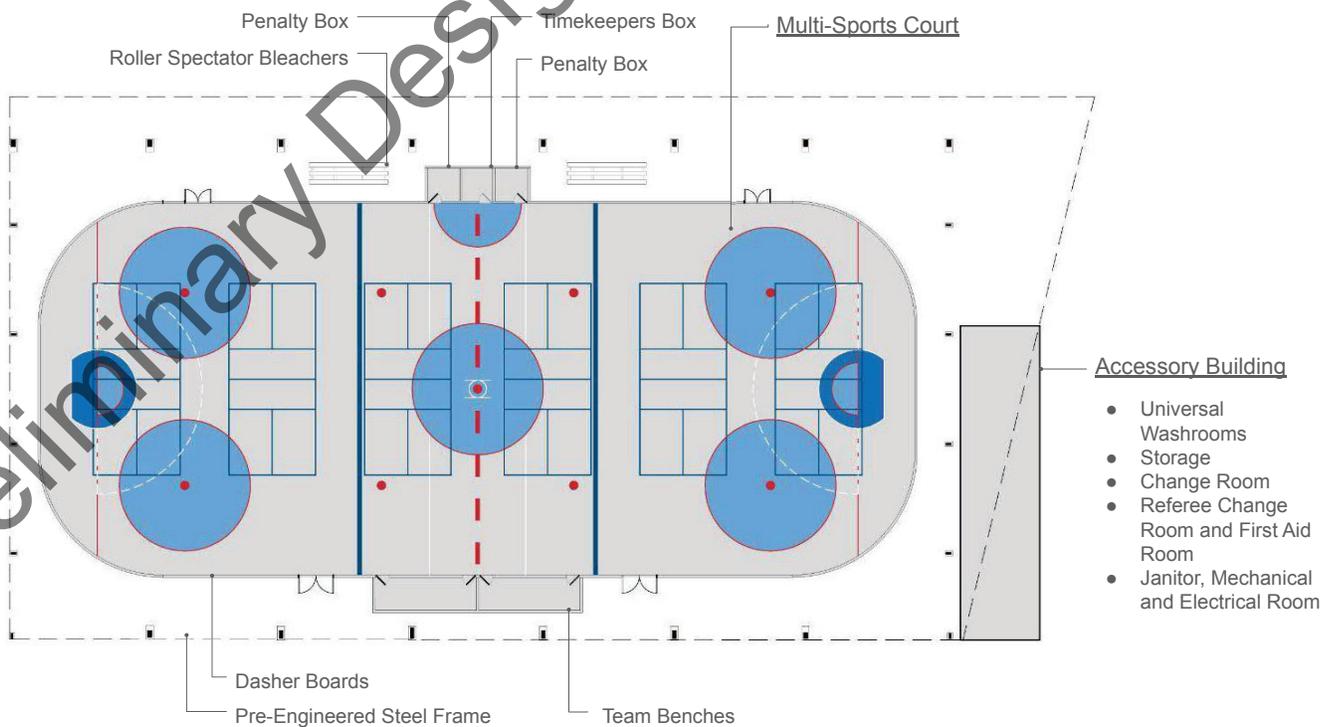
Painted Surface



Concrete



Multi-Use Sport Box Floor Plan



## NEXT STEPS

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- Obtain commentary and feedback
- Progress technical works
- Continue high level design development



## QUESTIONS / COMMENTS

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2024-09-26

Preliminary Designs - Subject to Change



THE CITY OF PITT MEADOWS

# Trail Guide

Draft



## Legend & Trail Types

- |               |                   |              |
|---------------|-------------------|--------------|
| Parking       | Play Park         | Unavailable  |
| Washrooms     | Spray Park        | Available    |
| Walking Trail | Youth Action Park |              |
| Biking Trail  | Outdoor Gym       | Paved Trail  |
| Sport Courts  | Kayak Access      | Gravel Trail |
| Sports Field  | Community Garden  |              |
| Dog Park      |                   |              |

## User Etiquette, Safety and Respect

**Keep It Clean** – Please use the garbage bins provided.

**Stay on the Trail** – Pedestrians, cyclists and pets must stay on the prescribed surface.

**Keep Your Dogs on a Leash** – Dogs must be on a leash and under control of their owner at all times. Please clean up after your dog.

**Motor Assisted Bikes and Cyclists, Make Your Presence Known** – Keep your speed down and pass on the left.

**No Unauthorized Motorized Vehicles Permitted on the Trail** – Electric bikes are permitted.

**To report damage or vandalism, call 604-465-2434 or email [parksandrec@pittmeadows.ca](mailto:parksandrec@pittmeadows.ca). In case of emergency, call 9-1-1.**

**Parks and Community Facilities Regulations Bylaw.**

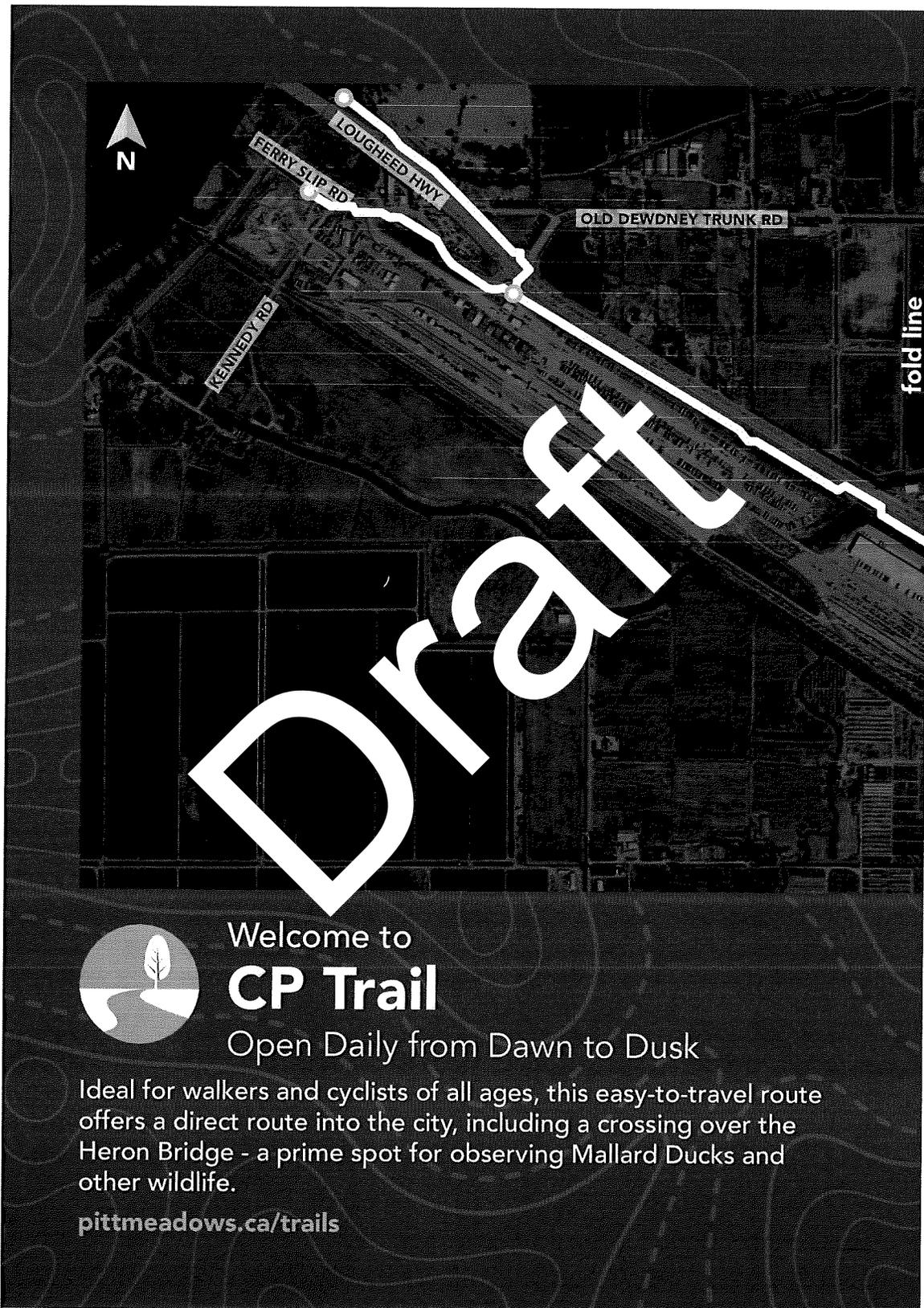
[pittmeadows.ca/trails](http://pittmeadows.ca/trails)



# Explore Pitt Meadows

Discover the beauty of the outdoors by venturing through the scenic trails and dikes of Pitt Meadows. Explore local parks and hidden gems that await your exploration. Whether you're a seasoned hiker or just looking for a peaceful walk, our trails offer breathtaking views and the chance to reconnect with nature.

1. Chinook Trail
2. Lougheed Trail
3. Shoreline Trail
4. Mitchell Trail
5. Parkside Trail
6. Athletic Park Trail
7. Wildwood Trail
8. Fenton Dike Trail
9. Alouette Dike Trail
10. Menzies Crossing Trail
11. Dike Trail - Marina
12. Dike Trail - Polder
13. Hoffman Park Trail
14. Pitt River Regional Greenway
15. Airport Trail
16. Blaney Trail



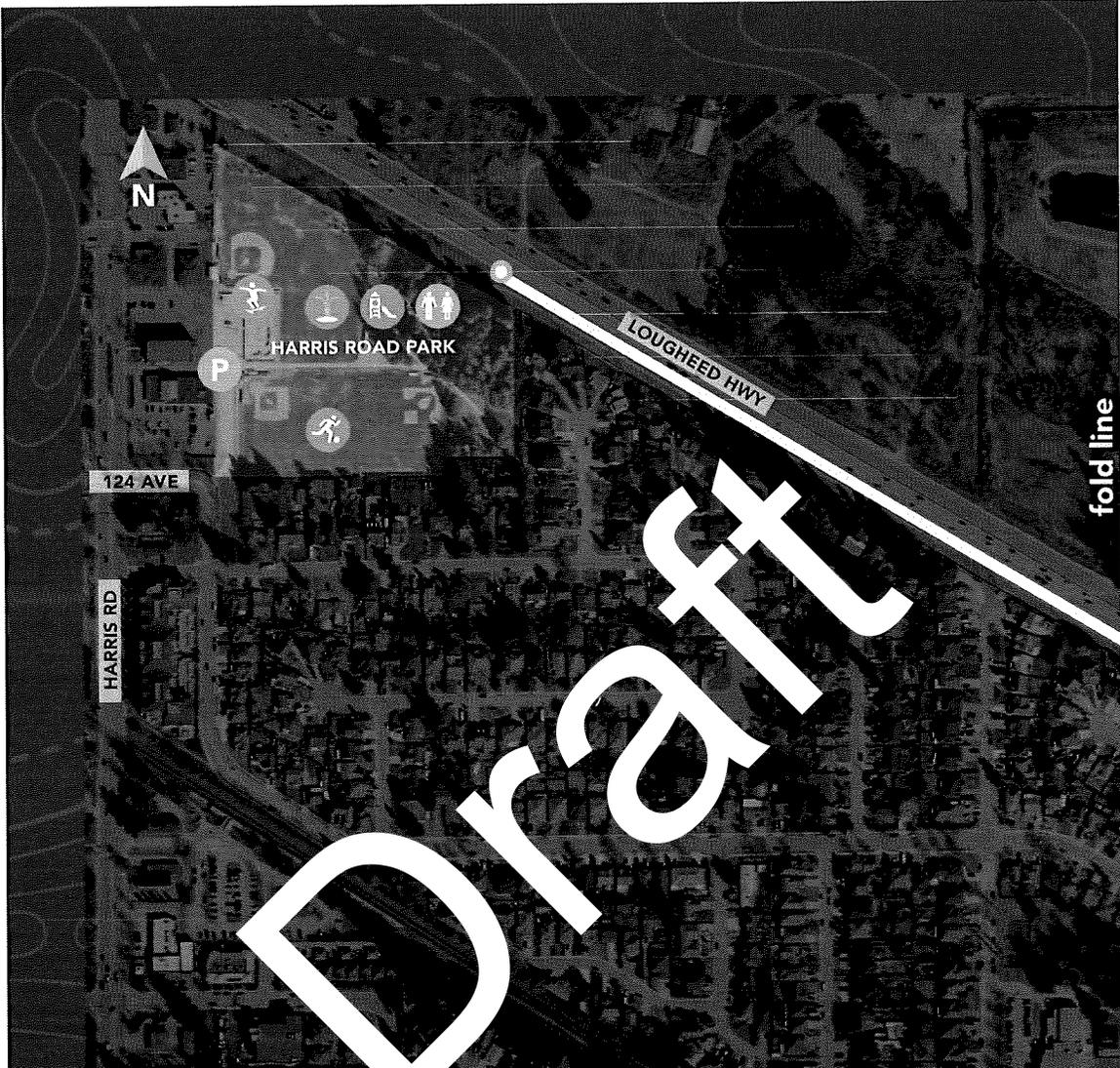
Welcome to  
**CP Trail**

Open Daily from Dawn to Dusk

Ideal for walkers and cyclists of all ages, this easy-to-travel route offers a direct route into the city, including a crossing over the Heron Bridge - a prime spot for observing Mallard Ducks and other wildlife.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)





# Draft

Welcome to  
**Lougheed Trail**  
Open Daily from Dawn to Dusk

Ideal for a leisurely stroll or a quick bike ride, this trail connects you to a variety of shopping and dining options. Its well-maintained surface and easy terrain make it suitable for all ages and fitness levels.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

QR?

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**Draft**

Trail: 1320 meters  
Surface: Paved  
Amenities: Benches, picnic tables

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Black-capped Chickadee  
Scan to learn more!



Welcome to  
**Shoreline Trail**

Open Daily from Dawn to Dusk

Enjoy a scenic stroll along the Fraser River, perfect for enjoying the waterfront views. You can relax and grab a bite at nearby restaurants, or visit the Pitt Meadows Art Gallery, located at the South Bonson Community Centre.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

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**Draft**

**Trail:** 1860 meters  
**Surface:** Gravel  
**Amenities:** Benches, picnic tables

**P**

Northern Harrier  
Scan to learn more!



**Draft**

fold line

 Welcome to  
**Mitchell Trail**  
Open Daily from Dawn to Dusk

This woodland path that winds through natural surroundings near the airport. The trail leads to Mitchell Park, which offers a playground, tennis courts, and basketball courts, making it a perfect spot for a lunch break or a quick rest.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

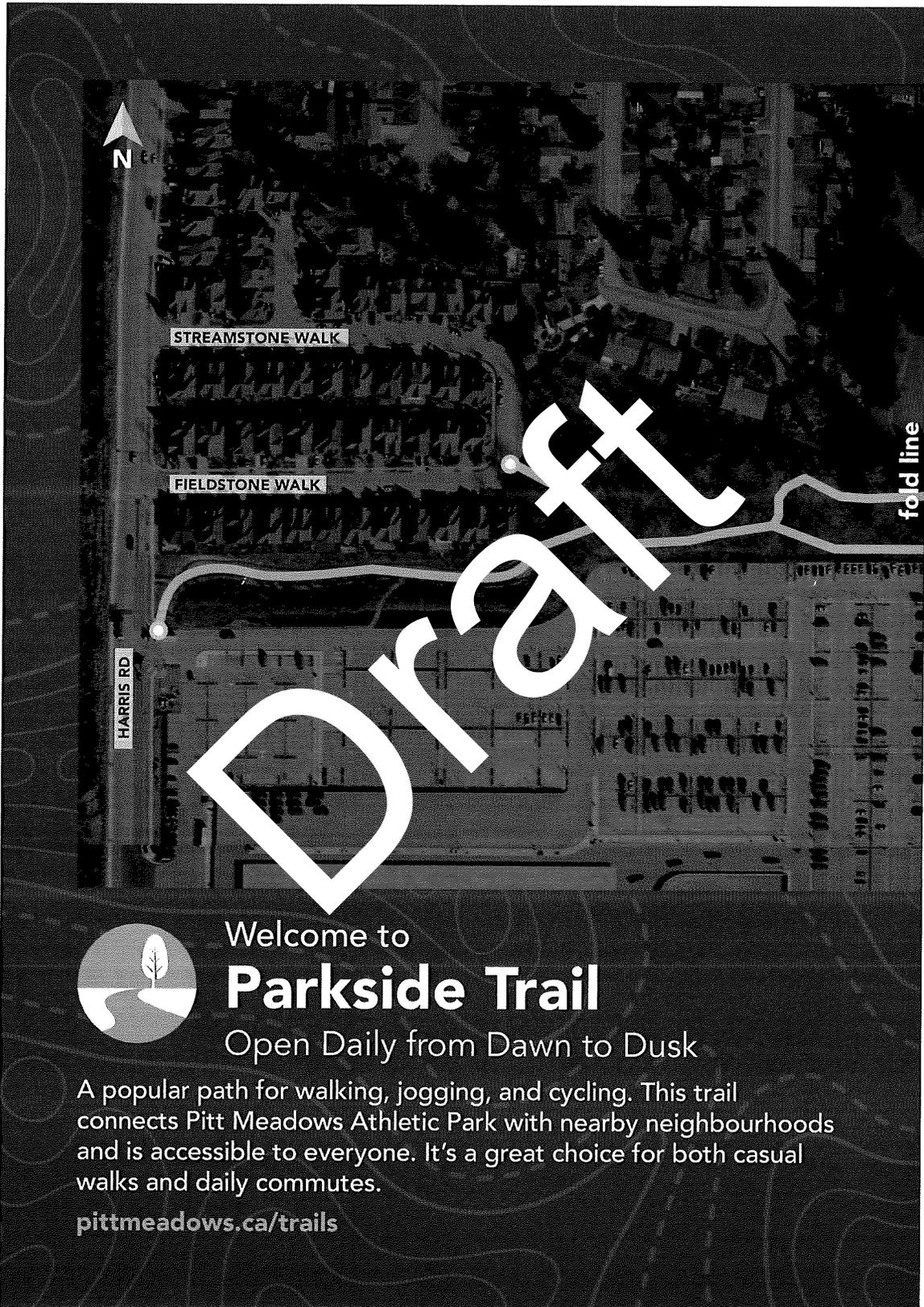
QR?

4

**Draft**

Trail: 854 meters  
Surface: Gravel  
Amenities: Benches, picnic tables

Pacific Wren  
Scan to learn more!



Welcome to

## Parkside Trail

Open Daily from Dawn to Dusk

A popular path for walking, jogging, and cycling. This trail connects Pitt Meadows Athletic Park with nearby neighbourhoods and is accessible to everyone. It's a great choice for both casual walks and daily commutes.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

**QR?**

**5**

PITT MEADOWS SECONDARY SCHOOL

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PITT MEADOWS ARENA

Trail: 857 meters  
 Surface: Gravel  
 Amenities: Benches, picnic tables

P

Wilson's Snipe  
 Scan to learn more!

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AIRPORT WAY

fold line

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 Welcome to  
**Athletic Park Trail**  
Open Daily from Dawn to Dusk

This multi-use path offers a convenient route for those looking to visit Pitt Meadows Athletic Park and the surrounding neighborhoods. Suitable for walkers, joggers, cyclists, this well-maintained trail is accessible to all ages and abilities.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)



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 Welcome to  
**Wildwood Trail**  
Open Daily from Dawn to Dusk

This trail lives up to its name with wildlife sightings along the Katzie Slough, with beavers and more. Linden Grove Park is close and offers a family-friendly stop for children to play, blending adventure with activities for all.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)



7



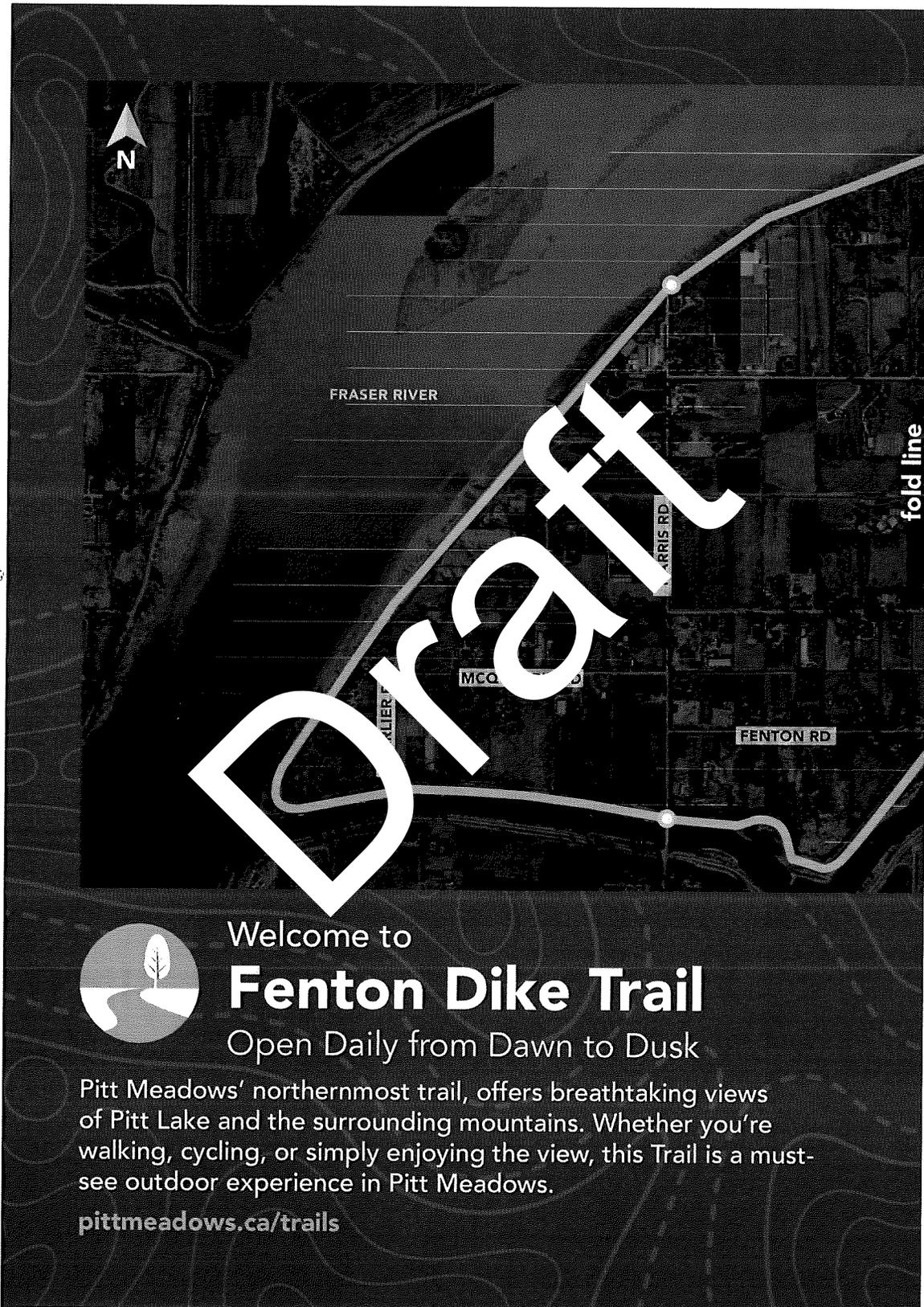
Trail: 1277 meters

Surface: Paved

Amenities: Benches



 Northern Flicker  
Scan to learn more!



Welcome to

# Fenton Dike Trail

Open Daily from Dawn to Dusk

Pitt Meadows' northernmost trail, offers breathtaking views of Pitt Lake and the surrounding mountains. Whether you're walking, cycling, or simply enjoying the view, this Trail is a must-see outdoor experience in Pitt Meadows.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

**QR?**

RICHARDSON RD

MCNEIL RD

200 ST

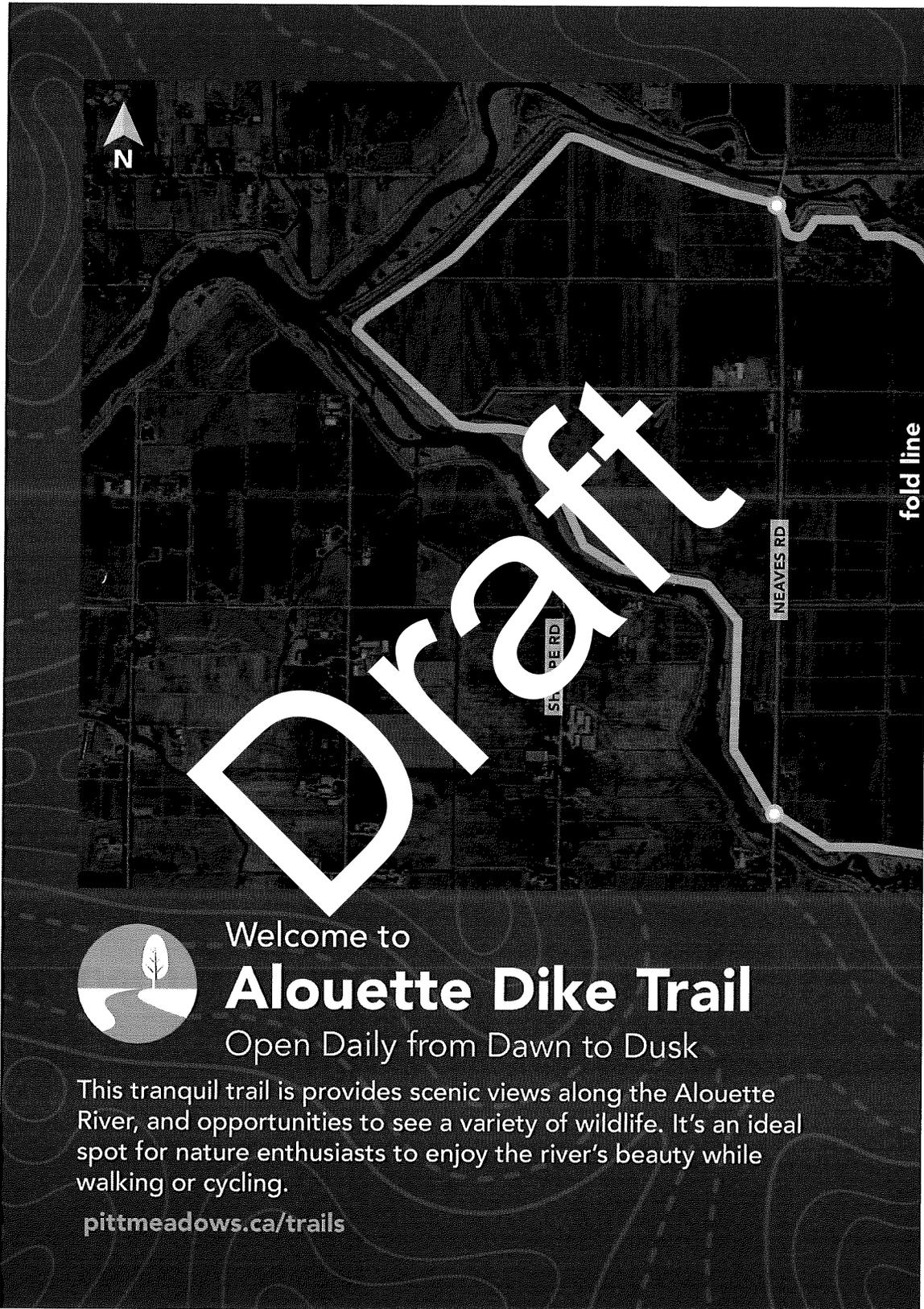
**8**

# Draft

**Trail:** 8770 meters  
**Surface:** Gravel  
**Amenities:** Benches, picnic tables

**P**

Great Blue Heron  
Scan to learn more!



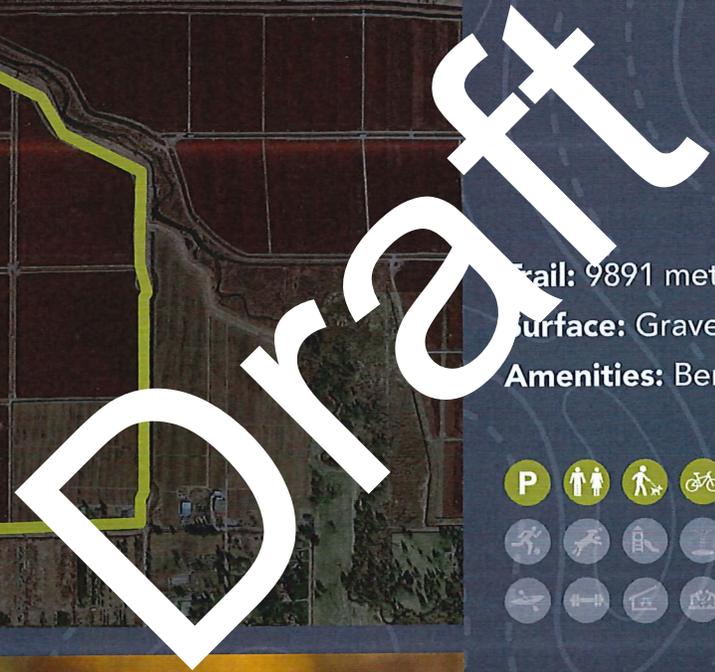
Welcome to

# Alouette Dike Trail

Open Daily from Dawn to Dusk

This tranquil trail provides scenic views along the Alouette River, and opportunities to see a variety of wildlife. It's an ideal spot for nature enthusiasts to enjoy the river's beauty while walking or cycling.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)



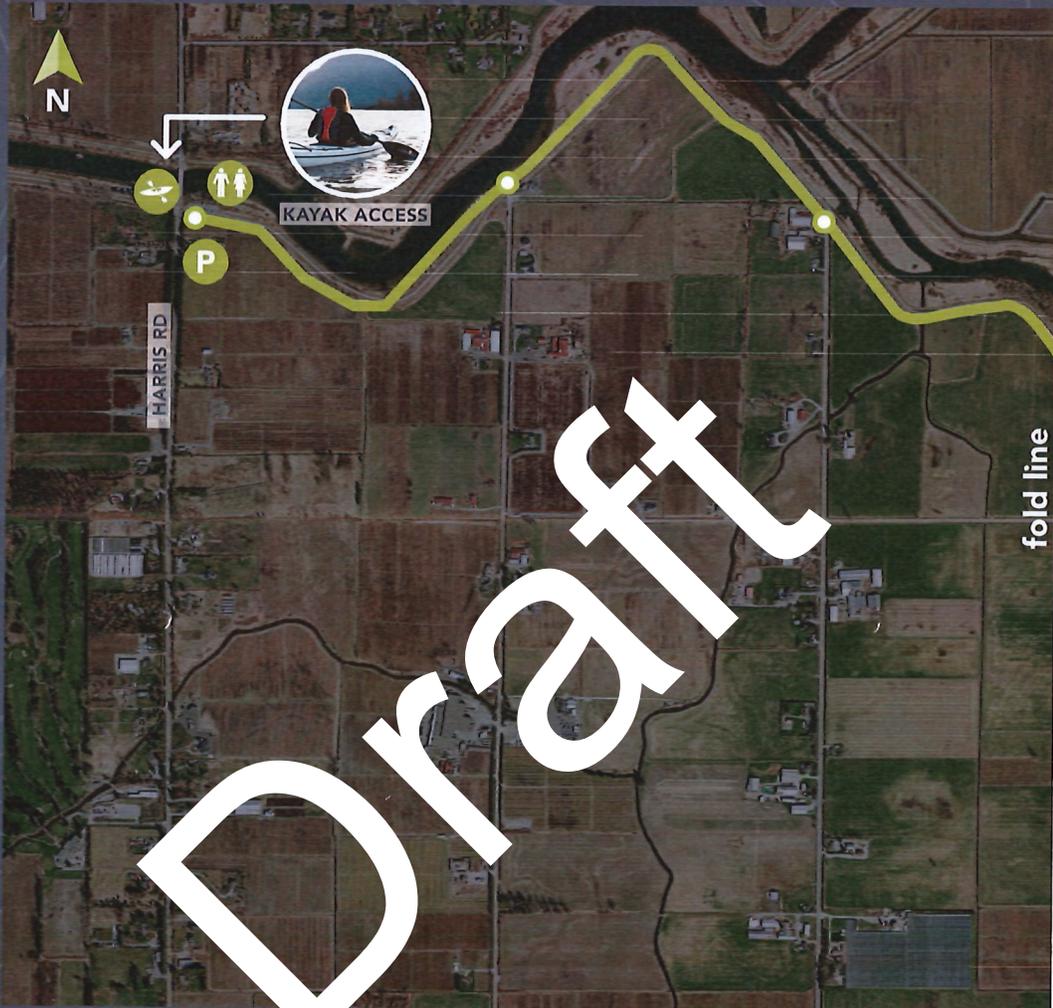
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Trail: 9891 meters  
Surface: Gravel  
Amenities: Benches

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Belted Kingfisher  
Scan to learn more!



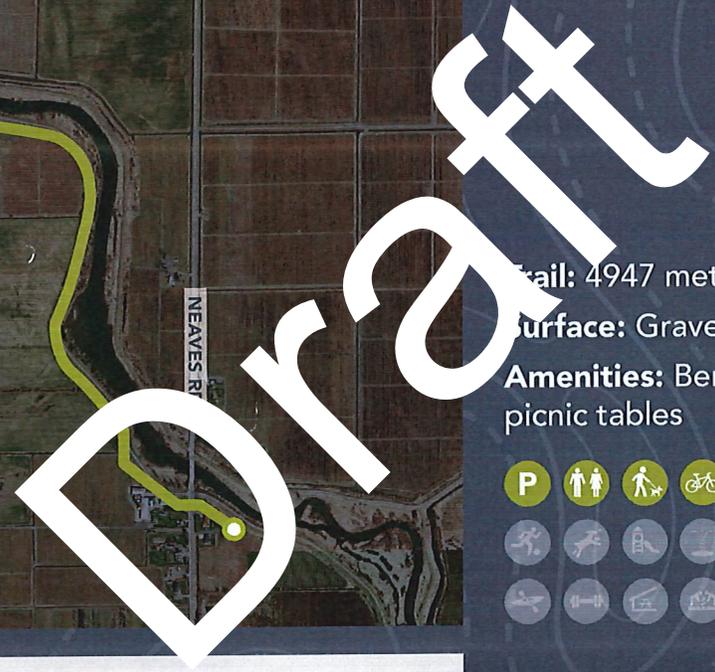
Welcome to

# Menzies Crossing Trail

Open Daily from Dawn to Dusk

With ample seating and convenient water access for canoeing and kayaking, this is an ideal spot for both relaxation and water sports. The trail itself provides a scenic route for walking and cycling, with views of the river and natural landscapes.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)



Trail: 4947 meters  
Surface: Gravel  
Amenities: Benches, picnic tables

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Pintail Duck  
Scan to learn more!

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MENZIES CROSSING

LOUGHEED HWY

REICHENBACH RD

OLD DEWDNEY TRUNK RD

HARRIS RD

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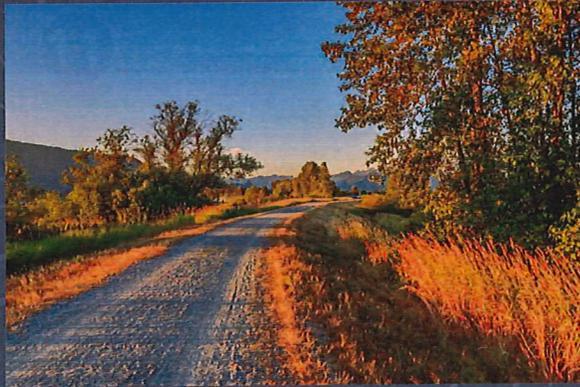
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Welcome to  
**Dike Trail - Marina**  
Open Daily from Dawn to Dusk

Its accessible location and scenic views make it an excellent spot for a brief outdoor excursion, allowing you to experience the tranquility of the area and the local wildlife without straying far from the highway.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)



11



Trail: 3996 meters

Surface: Gravel

Amenities: Benches,  
picnic tables



Sharp-shinned Hawk  
Scan to learn more!



# Draft



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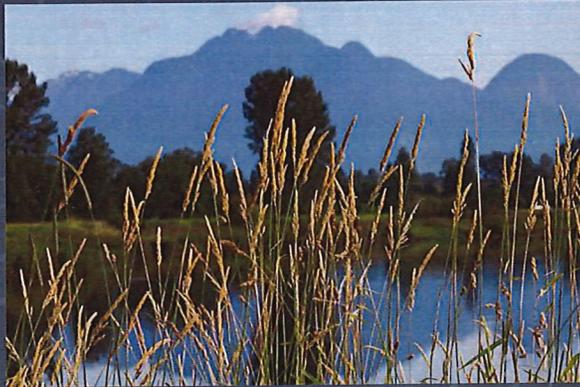


Welcome to  
**Dike Trail - Polder**  
Open Daily from Dawn to Dusk

The Pitt Polder Trail offers views of farmland, mountains, and rivers, with sloughs, parks, and the unique landscape. Water shapes both the daily life and scenery here, making the trail a unique and interesting journey.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

12

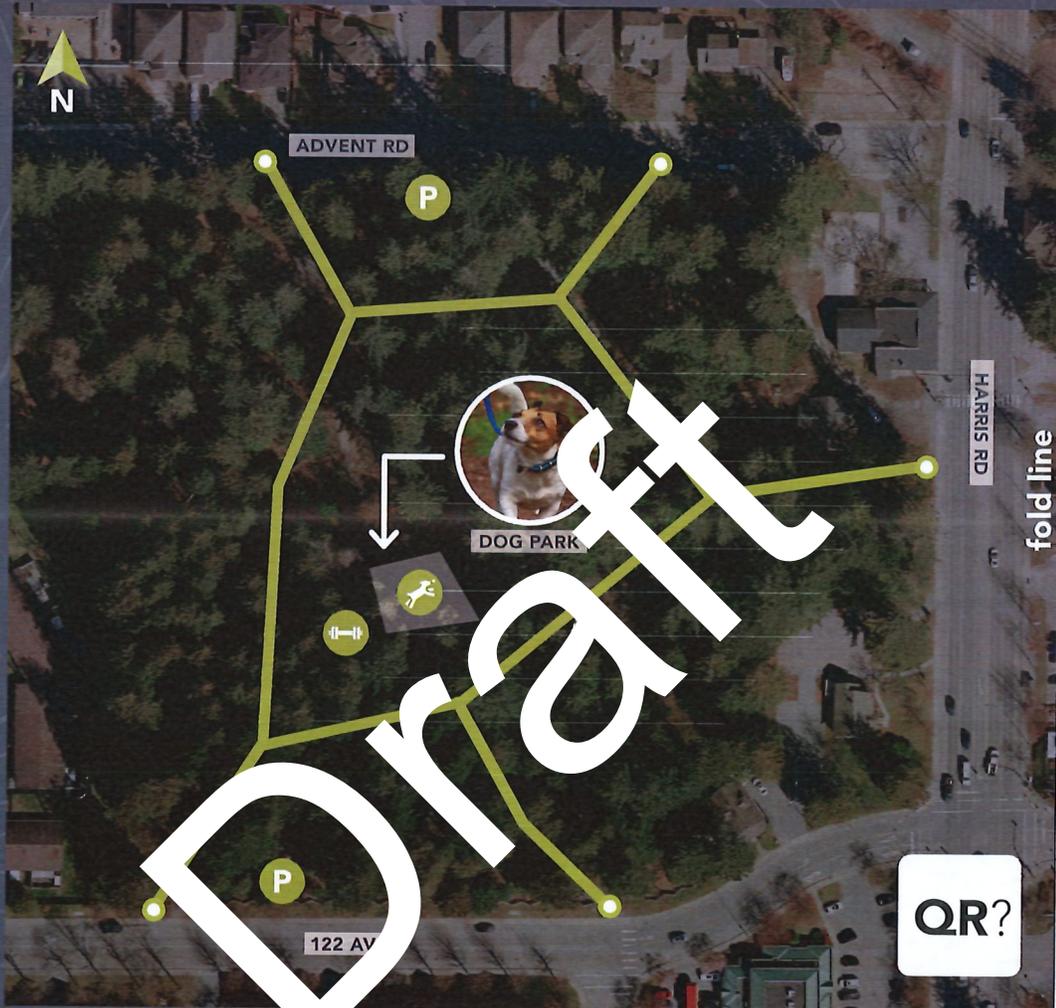


Trail: 12299 meters  
Surface: Gravel  
Amenities: Benches,

Draft



Red-tailed Hawk  
Scan to learn more!



Welcome to

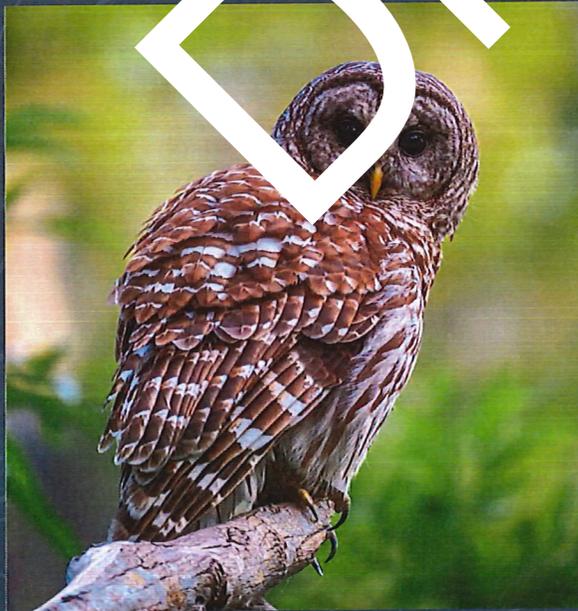
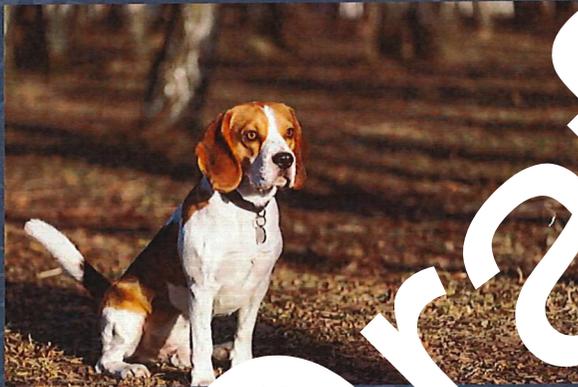
# Hoffman Park Trail

Open Daily from Dawn to Dusk

Hoffman Park has walking paths through an old-growth forest with large trees. It includes an off-leash dog park where pets can play while owners explore the trails. The park offers a quiet place to enjoy nature and let your dog roam.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

13



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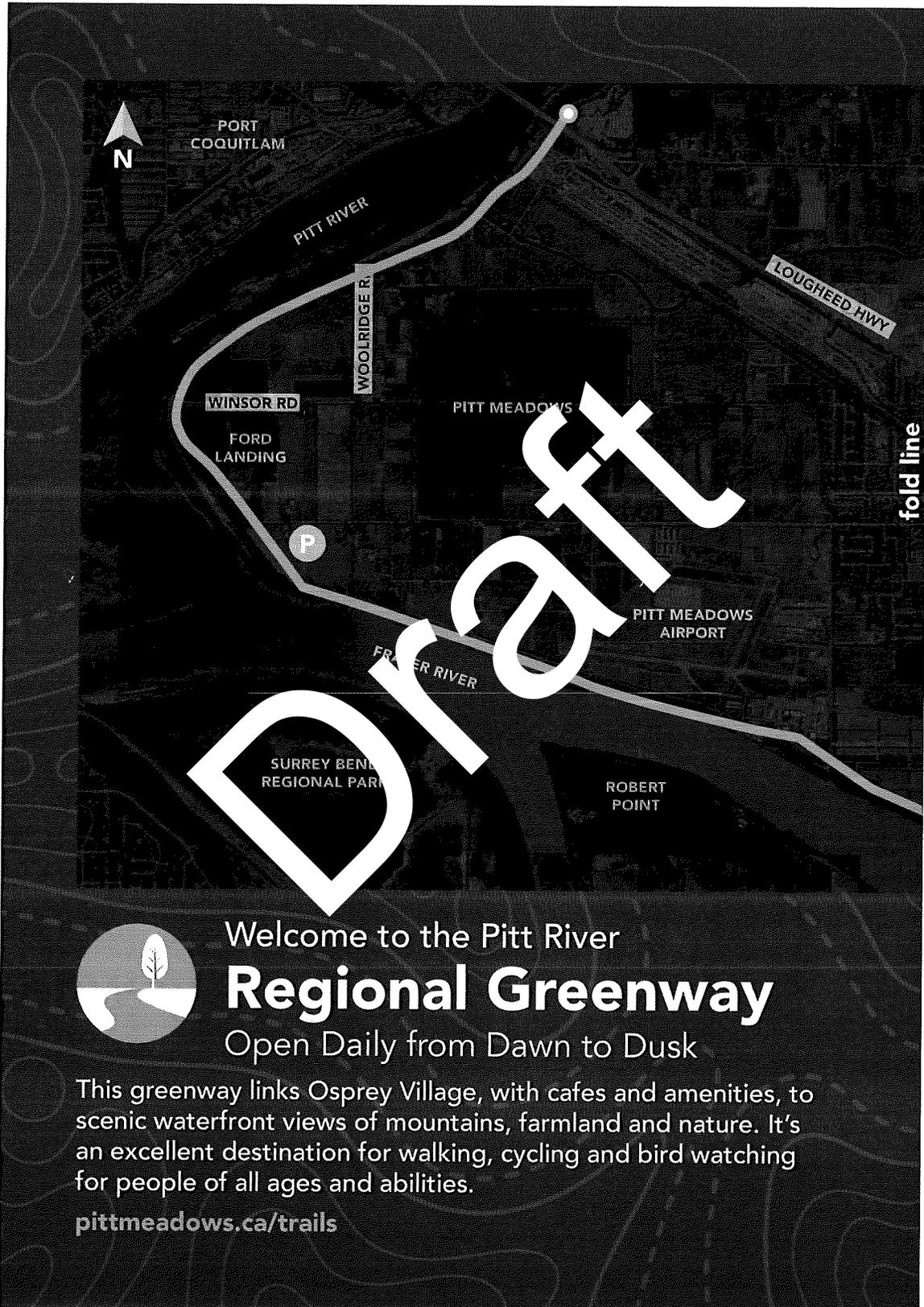
Trail: 254 meters

Surface: Gravel

Amenities: Benches,  
picnic tables



Barred Owl  
Scan to learn more!



N

PORT COQUITLAM

PITT RIVER

WOOLRIDGE R.

WINSOR RD

FORD LANDING

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PITT MEADOWS

LOUGHEED HWY

fold line

PITT MEADOWS AIRPORT

FRASER RIVER

SURREY BEND REGIONAL PARK

ROBERT POINT

# Draft



Welcome to the Pitt River

## Regional Greenway

Open Daily from Dawn to Dusk

This greenway links Osprey Village, with cafes and amenities, to scenic waterfront views of mountains, farmland and nature. It's an excellent destination for walking, cycling and bird watching for people of all ages and abilities.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

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HARRIS RD

AIRPORT WAY

OSPREY VILLAGE

**Draft**

Trail: 10,445 meters  
Surface: Gravel  
Amenities: Benches, picnic tables

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IMAGE TO BE PURCHASED

📱

Song Sparrow  
Scan to learn more!

**Draft**

**QR?**

 Welcome to  
**Airport Trail**  
Open Daily from Dawn to Dusk

The trail along the eastern edge of Pitt Meadows Airport offers tables and bench seating, making it an ideal spot to watch and enjoy aircraft taking off and landing.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

15



Trail: 1615 meters

Surface: Gravel

Amenities: Benches,  
picnic tables

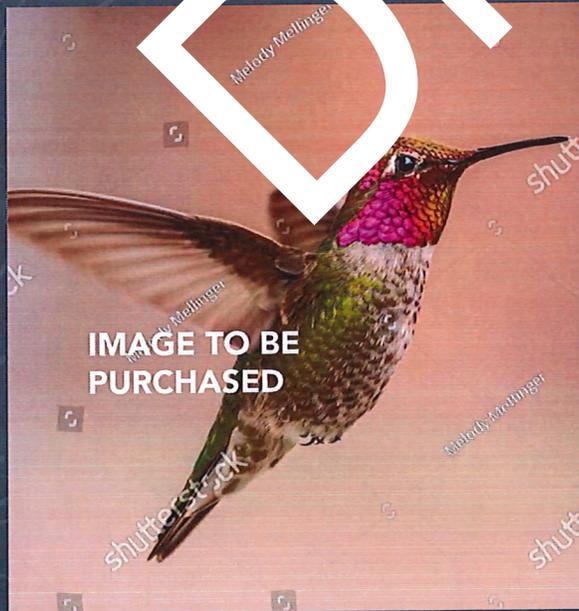
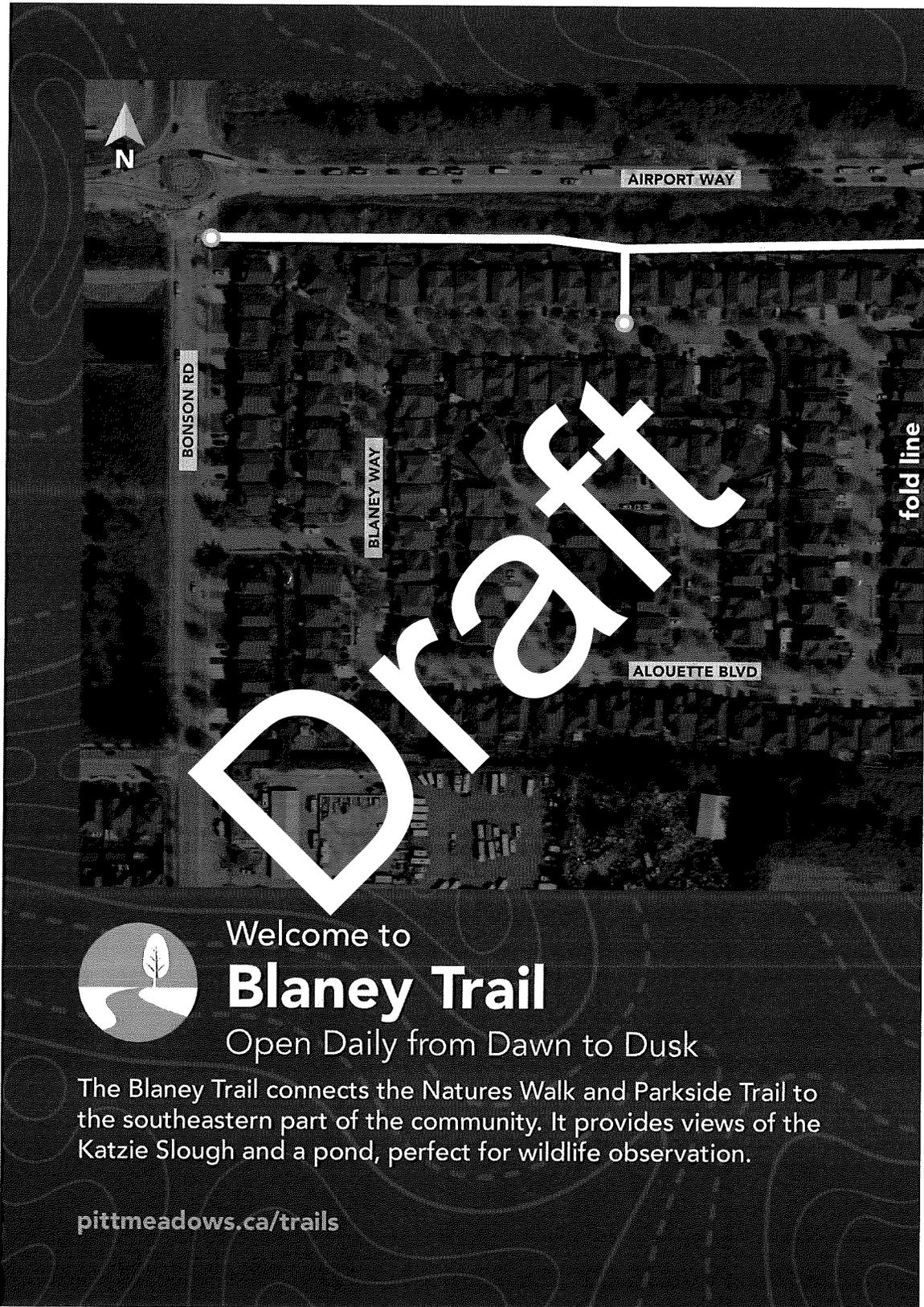


IMAGE TO BE  
PURCHASED



Anna's Hummingbird  
Scan to learn more!



N

AIRPORT WAY

BONSON RD

BLANEY WAY

ALOUETTE BLVD

fold line

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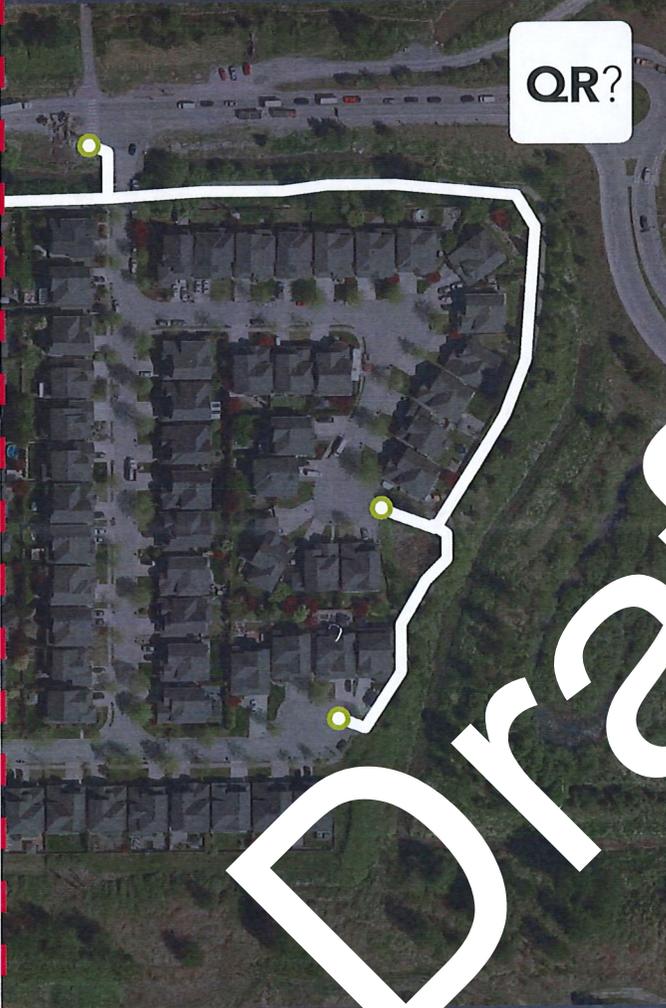
Welcome to

## Blaney Trail

Open Daily from Dawn to Dusk

The Blaney Trail connects the Natures Walk and Parkside Trail to the southeastern part of the community. It provides views of the Katzie Slough and a pond, perfect for wildlife observation.

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)



QR?

16



# Draft

Trail: 3230 meters  
Surface: Paved  
Amenities:

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IMAGE TO BE PURCHASED

Lecia Michelle



Gray Catbird  
Scan to learn more!

# Draft

[pittmeadows.ca/trails](http://pittmeadows.ca/trails)

