



## Minutes of the Special (Public) Meeting of Pitt Meadows City Council

December 9, 2024, 5:30 p.m.

Council Chamber

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Elected Officials:

Mayor N. MacDonald  
Councillor T. Elke  
Councillor A. Evans  
Councillor M. Hayes  
Councillor M. Manion  
Councillor B. Meachen  
Councillor G. O'Connell

Guests:

J. Armstrong, Fraser Valley Regional Library

Staff:

M. Roberts, Chief Administrative Officer  
K. Barchard, Corporate Officer  
T. Barr, Deputy Corporate Officer  
L. Barroetavena, Director of Financial Services  
D. Chamberlain, Director of Parks, Recreation & Culture  
S. Drolet, Fire Chief  
J. Hart, Manager of Major Projects  
S. Maki, Director of Engineering & Operations  
S. St. Jean, Director of Corporate Services  
P. Ward, Director of Planning & Development

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**A. CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

Mayor MacDonald acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ąícăý (Katzie) First Nation who were stewards of this land since time immemorial.

**B. LATE ITEMS**

There were no late items.

**C. APPROVAL OF AGENDA**

It was **MOVED** and **SECONDED** THAT the agenda for the December 9, 2024 Special (Public) Meeting of Council be approved.

**CARRIED**

**D. QUESTION AND COMMENT PERIOD**

The following members of the public engaged in Question & Comment Period:

- Heather Emmett, Pitt Meadows - regarding appreciation for Staff's memorandum outlining the City's 2025 budget reduction efforts and process.

**E. ADOPTION OF MINUTES**

It was **MOVED** and **SECONDED** THAT the minutes of the following Council meetings be approved as circulated:

E.1 December 3, 2024 Regular Meeting of Council

**CARRIED**

**F. CONSENT AGENDA**

It was **MOVED** and **SECONDED** THAT the following item be received into the record:

F.1 2025 Business Planning Reductions

Item F.1 was PULLED for discussion.

Following the discussion, the question was called on the main motion and it was:

**CARRIED**

**G. REPORTS**

**G.1 Recap of the 2025 Budget**

Laura Barroetavena, Director of Financial Services, presented an overview of the 2025 budget.

**G.2 Review of Decision Packages**

**G.2.1 Library Open Hours on Saturdays and Sundays of Long Weekends [Library Services]**

Laura Barroetavena, Director of Financial Services, presented an overview of the Decision Package.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Endorse moving forward with Saturday and Sunday openings (“Openings”) on long weekends at Pitt Meadows Library in fiscal 2025, funded within the existing budget and/or FVRL’s Pitt Meadows Salary & Benefit Reserve.

**CARRIED**

It was **MOVED** and **SECONDED** THAT:

- B. In future years, if Library openings on statutory weekends cannot be funded within the existing budget and/or FVRL’s Pitt Meadows Salary & Benefit Reserve, direct staff to return to Council with gathered data regarding the use of the Library on statutory weekends to consider future funding from a property tax increase.

**CARRIED**

**G.2.2 Rannie Road Repave [Engineering Division]**

Laura Barroetavena, Director of Financial Services, presented an overview of the Decision Package.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Support the start of the Rannie Road Repave project design in 2025 with \$35,000 from the Road Use Levies Reserve, \$35,000 from the Drainage reserve, and \$287,000 from the Transportation Reserve.

**CARRIED**

Councillors Evans, Hayes and Manion voted in opposition.

It was **MOVED** and **SECONDED** THAT Council:

- B. Support the completion of the Rannie Road Repave project design and construction in 2026 with \$573,000 funded from the Drainage Reserve, \$1,378,000 funded from the Transportation Reserve, \$2,800,000 funded from Road Use Levies Reserve, and continue to explore the potential of partial grant funding jointly with q̄ic̄əȳ (Katzie) First Nation.

**DEFEATED**

Unanimous

It was **MOVED** and **SECONDED** THAT Council:

- C. Direct staff to continue to explore the potential of partial grant funding jointly with q̄ic̄əȳ (Katzie) First Nation for the Rannie Road Repave project.

**CARRIED**

Councillor Manion voted in opposition.

### **G.2.3 Harris - Rail Monitoring & Alert System [Major Projects Division]**

Laura Barroetavena, Director of Financial Services, presented an overview of the Decision Package.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Direct staff to implement a rail monitoring / alert system at the Harris Road rail crossing with \$40,000 funded from the General Operating Reserve, and \$160,000 expected to be funded by Transport Canada's Rail Safety Improvement Program (RSIP).

**CARRIED**

#### **G.2.4 Discontinuation of Cross Street Banners on Harris Road [Communications & Civic Engagement Division]**

Laura Barroetavena, Director of Financial Services, presented an overview of the Decision Package.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the permanent discontinuation of cross-street banner use on Harris Road as presented at the November 26, 2024 Public Council Meeting; AND
- B. Repeal Council Policy C018 – Cross Street Banners on Harris Road.

**CARRIED**

#### **G.2.5 Harris Road Park Public Art [Culture Division]**

Laura Barroetavena, Director of Financial Services, presented an overview of the Decision Package.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve \$250,000 for a Public Art project at Harris Road Park, funded from the Public Art Reserve.

**DEFEATED**

Councillors Evans, Hayes and O’Connell voted in the affirmative.

#### **G.3 Review of Parking Lot Item - Matching Grant Reserve Fund**

Laura Barroetavena, Director of Financial Services, introduced the topic. Diane Chamberlain, Director of Parks, Recreation & Culture, provided an overview of the Staff Report.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Direct staff to evaluate the success of grants and sponsorships and, if warranted, consider the establishment of a matching grant reserve fund during the 2027 Business Planning process.

**CARRIED**

**G.4 Updated Dollar Impact**

Laura Barroetavena, Director of Financial Services, presented an overview of the updated dollar impact based on Council's decisions and provided an updated tax calculation.

**G.5 2025 Budget Recommendations**

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve the operating and capital budgets presented on November 25 and 26, 2024; AND
- B. Direct staff to prepare the consolidated 2025 to 2029 Financial Plan Bylaw and Utility Fee Bylaws based on the budgets presented on November 25 and 26, 2024 and decisions made on December 9, 2024.

**CARRIED**

**H. QUESTION AND COMMENT PERIOD**

The following members of the public engaged in Question & Comment Period:

- Heather Emmett, Pitt Meadows - regarding Council's perspective of the business planning and budget process.

**J. ADJOURNMENT**

The meeting was adjourned at 7:04 p.m.

**Signed and certified as correct:**

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Nicole MacDonald, Mayor

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Kate Barchard, Corporate Officer