

Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.



Minutes of the Active Transportation Advisory Committee Meeting

April 8, 2024, 2:00 PM

Video Conference

Voting Members: C. Ameli
K. Burns
P. Jongbloed
E. O'Melinn
C. Murphy
N. Vranic

Council Liaisons: Councillor A. Evans

Regrets: J. Barnes
B. McCain
Councillor M. Hayes (Alternate)

Staff: S. Maki, Director of Engineering & Operations
A. Seed, Engineering Technologist
A. Torres, Manager of Engineering & Facilities (Chair)

Recording Clerk: T. McCaw, Committee Clerk II

1. **CALL TO ORDER**

A. Torres, Manager of Engineering & Facilities, acknowledged that the meeting was held on the traditional territory of the icy (Katzie) First Nation.

The meeting was called to order at 2:02 PM.

2. **LATE ITEMS**

None.

3. **APPROVAL OF AGENDA**

There was general consent amongst the Committee to approve the April 8, 2024 Active Transportation Advisory Committee agenda as circulated.

4. **ADOPTION OF MINUTES**

There was general consent amongst the committee to approve the minutes from the October 16, 2023 Active Transportation Advisory Committee meeting as circulated.

5. **NEW BUSINESS**

5.1 **Statistics Update (10 Minutes)**

A. Seed, Engineering Technologist provided a presentation on the statistics updates on traffic accidents, bicycle safety and pedestrian safety in the community based on data received from ICBC forming a part of the minutes as **Attachment 1.**

The Committee participated in a roundtable discussion with the following main themes discussed:

- A question was raised around where the data came from and why there is a delay in reporting (Staff confirmed that statistics were provided by ICBC and there is typically a delay in reporting);
- The question was raised whether statistics including pedestrians includes people with accessibility challenges, using mobility devices, and or scooters etc. (Staff confirmed that yes, the statistics included in the pedestrian data include people using mobility devices); and
- A question was raised requesting details around the specific modifications made to the intersection at Harris Road and Hammond Road to improve safety in the intersection (Staff confirmed the addition of an advanced green for drivers going south on Harris Road, the installation of leading pedestrian intervals as well as timing changes to the lights).

5.2 **Golden Ears Business Park Development (GEBP) - Active Transportation Update (10 Minutes)**

A. Torres, Manager of Engineering & Facilities provided an overview of the improvements made on GEBP dev. which included a summary of the

improvements made in conjunction with the development forming a part of the minutes as **Attachment 2**.

The Committee participated in a roundtable discussion including the following themes:

- Questions were raised around specific Multi-Use Path's (MUP's) around the GEBP development regarding which ones were fully operational and which ones were still waiting on work to be completed;
- A recommendation was made to expedite as many MUP's as possible in an effort to encourage use from residents who would be attending Pitt Meadows Day 2024 which is to be held at the Pitt Meadows Athletic Park (Staff confirmed that the midblock crossing on Airport Way between Harris Road and Bonson Road is likely to be fully operational by Pitt Meadows Day; however, it is unlikely that the MUPs on the north side of Airport Way & the Athletic Park fields and the MUP on the south side of Airport Way east of the midblock crossing & Bonson Road would be ready to be opened to the public, as more work needs to be done);
- Gratitude was shared for the addition of the MUP's throughout the GEBP and the Pitt Meadows Athletic Park which has increased safety and accessibility for the community;
- A recommendation was made to review the sidewalk at the intersection of Airport Way and Bonson Road travelling northbound as cyclists need to dismount to cross intersection;
- A suggestion was made for staff to review speed zone signage on Fraser Way as it was identified that there is only signage one way and should be added for vehicles travelling in both directions;
- Support was given for the addition of green paint used to identify bike lanes on various intersections on Harris Road, however it was noted that there were some areas that were incomplete (Staff confirmed that the painting is weather dependant and these intersections will be completed as weather permits);
- A recommendation was made for updated signage to help identify the old MUP (Trans Canada Trail) between Bonson Road and Southgate to encourage use by cyclists and pedestrians;

- A recommendation was made around promoting cycling and walking to Pitt Meadows Day which could include information on how to ride your bike safely around town and to the event (Staff confirmed that the City will launch an Active Transportation social media campaign in May which will include these recommendations); and
- A recommendation was made for the addition of more greenery and trees to provide shade for users on the newly added MUP's around the GEBP.

5.3 Update on Grant Applications (10 Minutes)

A. Seed, Engineering Technologist provided a presentation on the current grant applications the City has applied for or is applying for forming a part of the minutes as **Attachment 3**.

The Committee participated in a roundtable discussion w/ the following main themes discussed:

- Support was given for the installation of a Rectangular Rapid Flashing Beacon (RRFB) at the Silver Bridge;
- A question was raised on the reasoning behind the city not applying for the Provincial BC Active Transportation Infrastructure Grant (Staff confirmed that the City was not eligible for that particular grant and we had already received a grant that funded part of the Active Transportation Network Review);
- The question was raised around whether the committee would be able to provide feedback to staff regarding priorities for future grant applications (Staff confirmed that this is done each year); and
- A question was raised around the Harris Road Complete Street Feasibility Study which still has two outstanding grants pending and what the plan would be if funding was not approved (Staff mentioned that they think the probability of receiving funding for these two grants was good; however, if unsuccessful, staff would use the ATAC budget this year, partial DCC funding, as well as some from next year to begin working on the project).

5.4 Project Priority Tracker (15 Minutes)

S. Maki, Director of Engineering & Operations provided an update on the ATAC Project Priorities tracker forming a part of the minutes as **Attachment 4**.

The Committee participated in a discussion with the following main themes noted:

- A question was raised around the installation of a RRFB at Airport Way and Baynes Road and whether there would be any changes made to this crosswalk in response to the new rezoning proposal at YPK (Staff confirmed that there are plans on modifying the crosswalk to ensure vehicles are not backing into an area where pedestrians/cyclists are potentially crossing).

5.5 Action Item Tracker (10 Minutes)

S. Maki, Director of Engineering & Operations, provided an update on the ATAC Action Item Tracker. Main themes discussed have been added to **Attachment 5** and forms a part of the minutes.

5.6 Annual Committee Presentation to the Engagement & Priorities Committee (EPC) (5 Minutes)

A. Torres, Manager of Engineering & Facilities requested a committee member volunteer to provide the presentation at the July 16, 2024 Engagement and Priorities Committee (EPC) meeting on behalf of the Active Transportation Advisory Committee.

- Committee member C. Ameli volunteered to provide the presentation to the EPC; Staff to distribute PowerPoint template and some suggestions for consideration.

6. ROUNDTABLE

The Committee participated in a roundtable discussion. There were no formal motions or recommendations put forward.

7. ADJOURNMENT

The meeting was adjourned at 3:12 PM.

The next **Active Transportation Advisory Committee** Meeting is scheduled for **June 10, 2024 at 2:00 PM.**

Certified as correct:

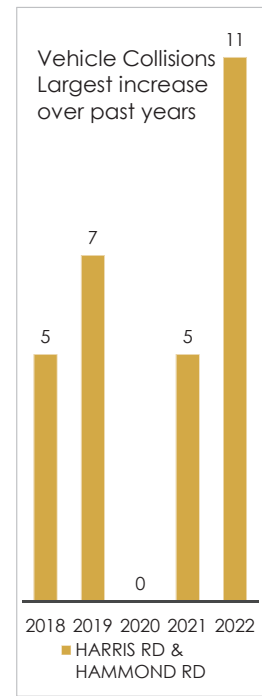
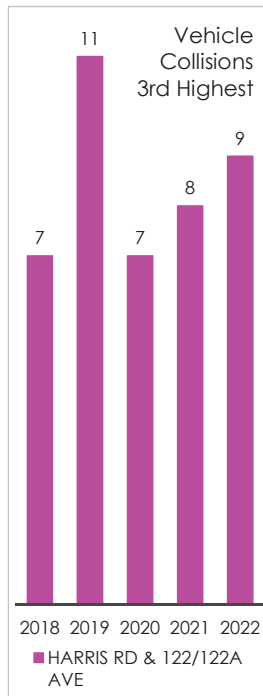
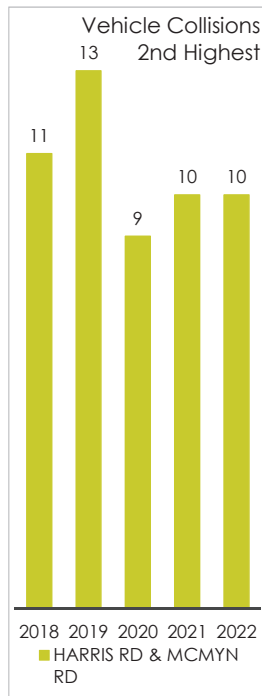
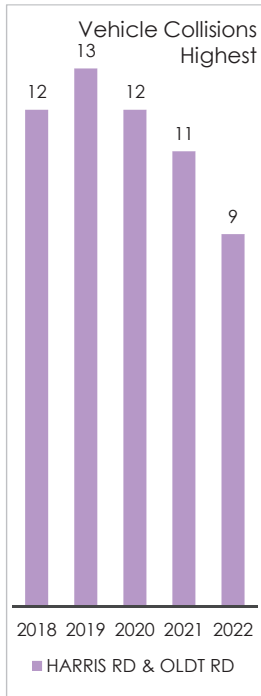
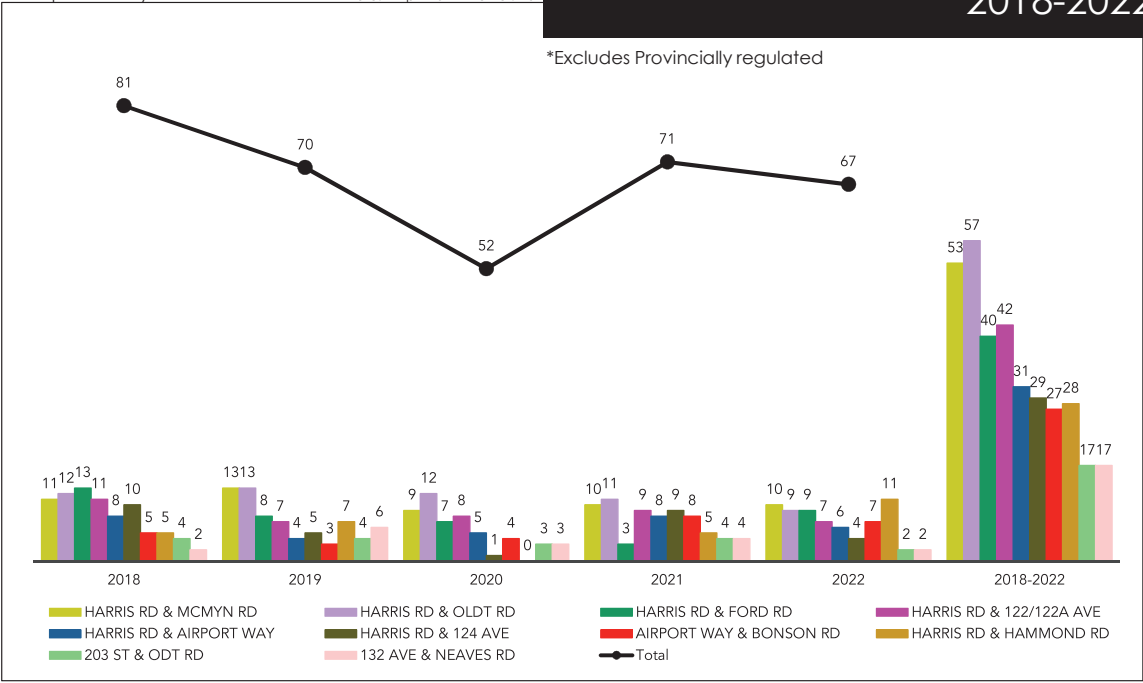
Tatiana McCaw, Committee Clerk II

Vehicle Data

Data provided by ICBC

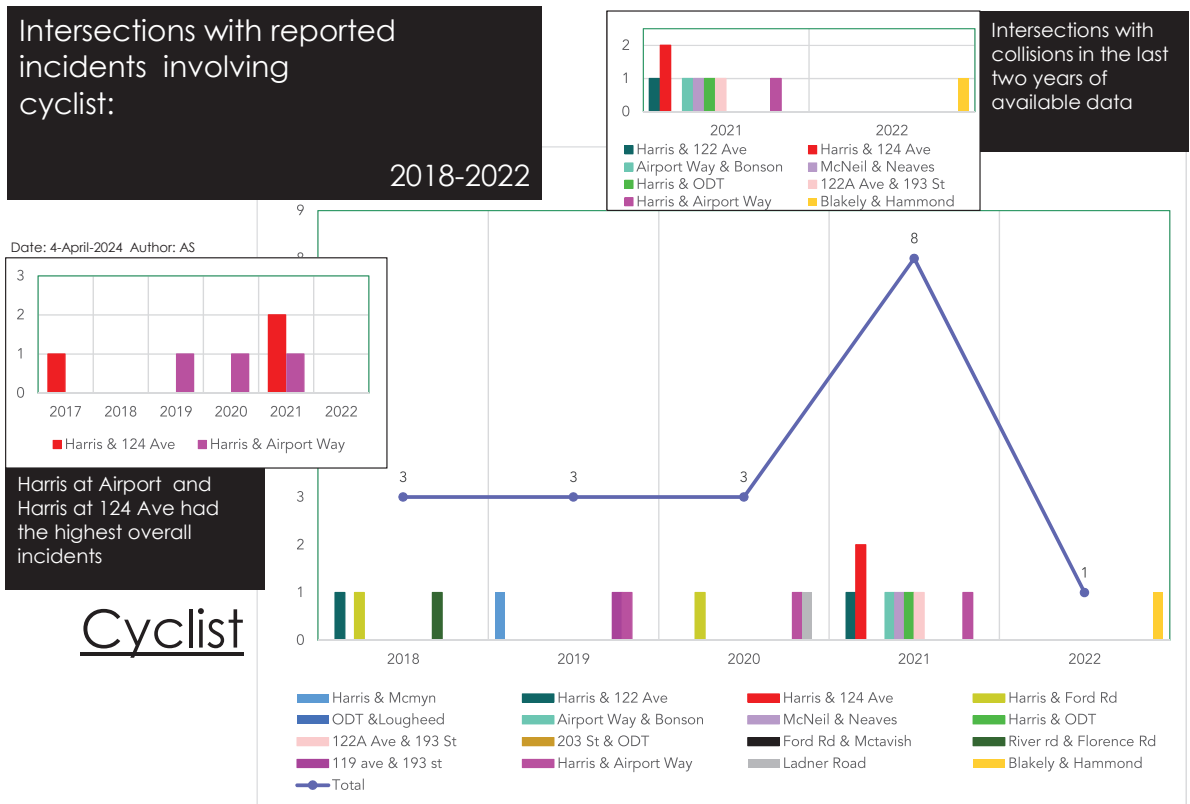
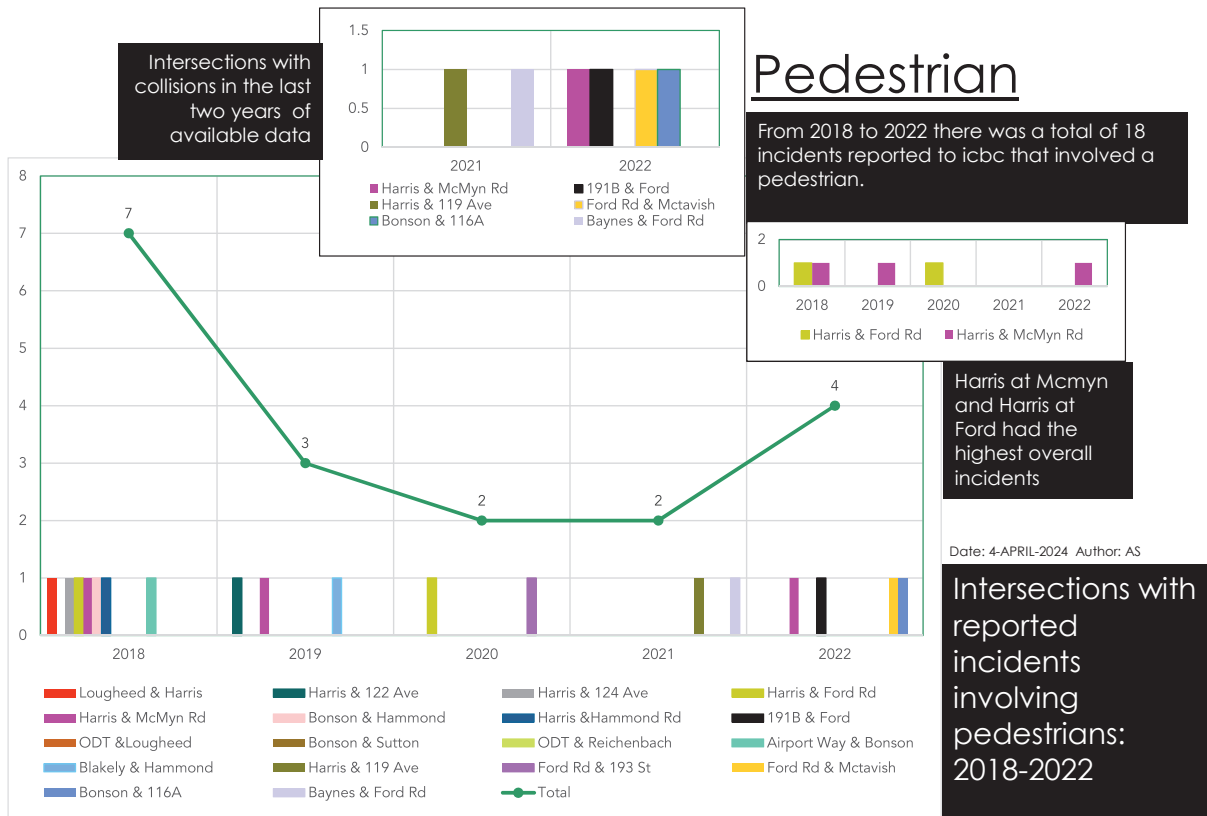
Date: 4-April-2024 Author: AS

Top ten Intersections* with the highest reported collisions 2018-2022



Vehicle Data

Date: 4-APRIL-2024 Author: AS



Active Transportation Improvements

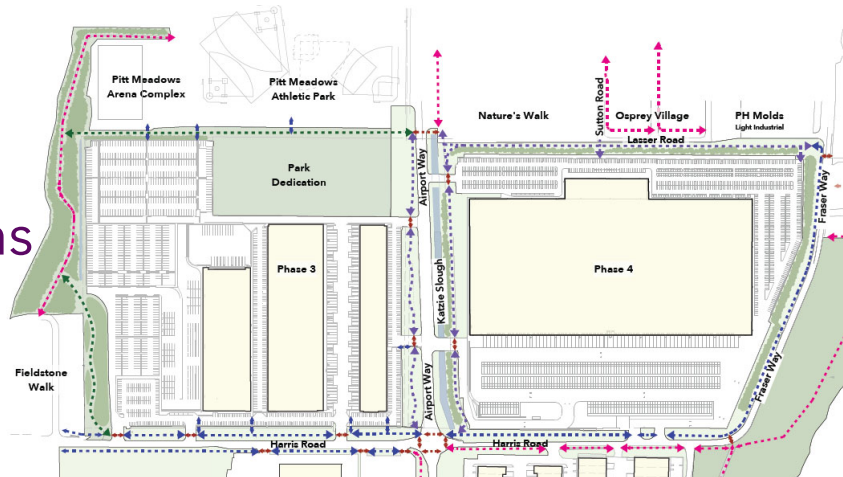
GEBP Development

Apr 8, 2024



Improvements around GEBP

- Sidewalks
- Bike paths
- Push Buttons
- MUPs
- Crossings



Sidewalks



Bike Paths



Push Buttons



Multi Use Paths



Crossings



Next Steps

- MUPs repairs and additional connections
- Line Painting
- MUP lighting
- Bollards installation
- Additional planting



Organization	Program	Project	Date applied	Status	Funding Requested	Funding Pending	Funding Approved
Translink	BICCS	Harris & Hammond Bicycle Push buttons	17-Oct-23	Approved	\$46,452.00		\$46,452.00
	MRNB	Baynes-Airport Trail Crosswalk	17-Oct-23	Approved	\$60,966.00		\$60,966.00
BC Alliance for Healthy Living	Active Communities Grant Program	Harris Road Complete Street Feasibility Study	23-Jan-24	Pending Approval	\$50,000.00	\$50,000.00	
Federation of Canadian Muni	Green Municipal Fund	Harris Road Complete Street Feasibility Study- Pre Application	23-Jan-24	Approved			
	Green Municipal Fund	Harris Road Complete Street Feasibility Study		Application In-progress	\$110,000.00	\$110,000.00	
ICBC	RIP	Silver Bridge RRFB- Harris Road	24-Sep-23	Approved			\$3,500.00
Fraser Health	Vision Zero	Silver Bridge RRFB- Harris Road	15-Jan-24	Approved	\$20,000.00		\$20,000.00
Total:					\$287,418.00	\$160,000.00	\$130,918.00

ATTACHMENT 4

Item	Project	Priority	Status	Location	Possible Grants	Est. Cost 2024	Est. Cost Future Years
37	Education	1	Highland Park (Ap 2-5 +11) and Pitt Meadows Elementary (Ap 4, 10, 15-17) scheduled	HUB - Bike to School Edun - Highland Park, Edith McDermott, Davie Jones & Pitt Meadows Elem.		\$12,500	\$12,500
55	Leading Pedestrian Intervals	1	Complete, work to still be invoiced. Blakely being reviewed as equipment needs modification. Look into adding signage at McMyn/Harris regarding right turns on a red.	Various intersections on Harris and Hammond.	\$1,000	Vision 0	\$3,500
63	Silver Bridge - RRFB	1	ICBC funding and Vision zero grant received. Design ongoing. Costs increased and can't reuse equipment as originally planned	Upgrade south crossing	\$23,500	ICBC & Vision Zero	\$56,500
64	Baynes/Airport Trail - RRFB	1	TransLink grant applied for. Project costs/scope increased. Awaiting outcome	Upgrade east/west crossing	\$61,000	MRNB	\$61,000
66	Harris Rd complete street - feasibility study	1	Two grants applied for (FCM initial step - \$110k and BC's Health Living 'Active Communities Grant' - \$50k). \$44k applicable in DCCs, but cannot start until Bylaw adopted in ~September 2024 and awaiting grant outcome. More grants applied for than originally anticipated	Detailed assessment of Harris Rd Complete street (protected bike lanes), including costs, considerations, land, trees, concepts, etc	\$204,000	FCM, BC ACG & DCCs	\$16,000
70	119/Harris cyclist push buttons	1	Aligns with NB3 in ATP. Grant applied for, awaiting outcome.	Add new infrastructure to support cyclist route near PME	\$22,500	BICCS	\$7,500
71	Harris/Hammond cyclist+ped push buttons	1	Aligns with NB3 in ATP. Grant applied for, awaiting outcome. Pedestrian push button upgrades completed.	EB Mitchell Rd, WB Hammond cyclist push buttons, plus upgraded pedestrian buttons	\$24,000	BICCS	\$8,000
76	Bylaw revisions - subdivision	1	Staff have included revisions in 2024 business plan, plan to start Q2 and complete by years end	Staff to coordinate modifications to bylaw to include updated guidelines around AT			Other
78	Various Crosswalks	2	Crosswalk matrix complete, more information to be proposed for 2025 priorities. Apply for future grants, once locations/improvements known.	A list of crosswalks for review and possible improvements			\$45,000
56	Crosswalks	2	Revisit scope in future (curb extensions, relocation of parks trail, transit stop, etc.)	122nd Ave and 191B St intersection - review and relocate to west leg			\$25,000
57	Lougheed Trail	2	Potential localized repair in coordination with Parks Department - revisit for 2025	Repair localized section along the trail, with specific roots/bumps west of the Katzie Slough		N/A	\$5,000
59	Accessibility Improvements	2	Action not yet taken.	Accessibilitiy improvements at various dike/trail entrances, such as parking and pole relocation			\$10,000
61b	Trail Etiquette Signage	2	Potential implementation of additional trail/dike signage and wayfinding in collaboration with Parks.	Various trails/dikes			\$15,000
65	PMAP - wheelchair ramp	2	Not applicable to avail grants. Could be combined with PMAP/Amenity land modifications in future years	Upgrade access to park off of Bonson Rd			\$20,000
77	Ferry Slip - Trail Access	2	Lockblocks relocated by adjacent property owner. Targeted paving and signage to be installed.				\$1,000
58b	Crosswalk - Somerset/Chestnut	2	Crosswalk to be further assessed at one location	E/W Crosswalk implementation at south leg			\$12,000
44	Neighborhood Bikeway	3	Committee to revisit extension of bikeway following Bike Network Review and data collection (~2025)	Extend neighborhood bikeway along Blakely Rd (north of 120B Ave), 121B Ave and connect to 193 St			TBD
69	Widen and pave Baynes MUP	3	\$1.5M major project (MUP7) and not focus at this time/lower priority ranking in ATP	Upgrade existing gravel travel along Airport lands			
74	E-bike rebate/info - Comms	3	Likely revisit in next few years once more is known	Coordinate with Communications to create awareness/educate			TBD
75	Harris underpass - at grade	3	Paused until we know what is occurring with underpass	Consider alternative options for improvements			TBD
67	30km/hr streets	3	Requires staff time to research and assemble information.	Discussion to include RCMP and Council.			TBD
73	Wayfinding	3	As much infrastructure is going in, likely wait 1-2 years and revisit for a grant application and city-wide plan. Could be \$40k+	Implementation of destination wayfinding in the urban core			TBD
48	MUP on Kennedy Rd	3	Committee to revisit in future years to provide connectivity from south end of Kennedy overpass to dike	Potential MUP from Katzie Slough to Kennedy Rd pump station on north side of the road			TBD
79	Multi-use connection	3	To be revisited for 2025 priorities	On Harris Rd, between Fieldstone and Airport Trail			TBD
80	Blakely Roadway Improvements	3	To be revisited for 2025 priorities	Traffic calming and/or active transportation improvements, south of 119th			TBD

Estimated Total (Grants not yet approved)	\$336,000	\$176,000	\$152,500
Active Transportation Annual Budget			\$100,000
Carry Over from 2023 Budget		\$ 83,000	
Unallocated Budget Remaining for 2024		\$7,000	

- Possible Grants
- Complete
- Revisions to status
- Postponed
- Newly Added

Active Transportation Advisory Committee - Action Item Tracker

Meeting Date	Action Item	Status	Comments	Assigned To:
08-Apr-24	MUP connections to PMAP for Pitt Meadows Day	To be actioned	Staff to review possibility of completed MUP works around PMAP for PMD, and if not, explore the option of a temporary connection from the mid-block crossing north to PMAP, and also implement information for active user access on social media.	A. Torres
	Onni Works	To be actioned	Review of consistent speed zone signage on Fraser Way, wayfinding to Trans Canada Trail when southbound on Bonson Rd, and letdown at NE corner of Bonson/Airport Way	A. Torres
	McMyn/191St Crossing & 191 St Sidewalk	To be actioned	Request for staff to review curb extension/crosswalk at McMyn/191 against City's crosswalk criteria, and also review options for drainage along west sidewalk on 191 St, where tree roots have created a barrier between the sidewalk and roadway.	A. Seed S.Maki
	Sign Modification	To be actioned	Request to replace 'cyclist dismount' signage at dike approach in South Bonson/Fraser Way area	A. Torres
	Tree Maintenance	To be actioned	Request for tree maintenance for cottonwoods around trails in South Bonson/Fraser Way area	S. Maki
16-Oct-23	No Right-Turns on a Red	In Progress	Staff to review signage for LPI locations, or signage outlined no right-turn on a red. Specifically mentioned for McMyn/Harris Rd. Likely no "no turning", but awareness signage. Aim to complete by summer.	A. Seed
	Invitation to 2024 Business Planning	Complete	Send invite to committee closer to 2024 business planning	T. McCaw
12-Jun-23	Lougheed MUP width	Closed	Staff reviewed and contacted property owner of Meadowtown Mall and asked for them to review concerns (MUP width, no lighting, lack of maintenance, etc.). They mentioned they will consider changes as part of 2024 budgeting.	A. Seed
	Cyclist Crossing at Lougheed/Park Rd, South side	Revisit as future priority	Staff followed-up with MOTI on possibility of elephant feet or separate crossings for MUP due to cyclists crossing straight across the road, but unlikely to be supported given past feedback at Allen Way and part of a bigger discussion with the MUP - sidewalk transition.	A. Seed
	30km/hr City Streets	Revisit in 2025	Committee discussed implementing 30km/hr on neighbourhood bikeways as outlined in ATNR, but also possibly City wide on local streets. Importance of education, signage and enforcement was discussed and examples in New West, Surrey and Vancouver. Staff to assemble information. Assigned priority 3. Committeem member suggested focus on PME, Davie Jones and PMSS routes.	A. Torres
17-Apr-23	Trail access near Ferry Slip Road - Slope & Barriers	In Progress	Staff have reviewed and lock blocks have been relocated. Paving and signage to be coordinated with operations before summer.	A. Seed
07-Nov-22	Sidewalk Heaving - McMyn Rd	Closed	Staff previously reviewed mobility challenges at heaved sidewalk on south side of McMyn Rd, west of 191 St. Future plan is to remove the trees and fix the sidewalk panels, but timeline and budget still to be confirmed. Localized asphalt patching completed. Long-term works being considered as part of ongoing urban forestry strategy.	A. Torres
12-Sep-22	Bonson/Hammond - Sightlines	In Progress	PM specific criteria established and does not meet warrant for marked crossing and not typical in other cities; however, staff to review sightlines/parking restrictions at NE corner	A. Seed

Active Transportation Advisory Committee - Action Item Tracker

08-Nov-21	Sidewalk sloped along south side of Park Rd	Closed	Parks/Operations staff have reviewed the area and prioritized trees for removal, sidewalk panel replacement and locations to monitor/revisit in 2023. Localized asphalt patching completed. Long-term works being considered as part of ongoing urban forestry strategy.	A. Torres
14-Jun-21	Kennedy Rd Overpass	Revisit in 2025	Committee to further discuss/provide feedback once project component is revisited.	S. Maki
	E-Scooter/E-Bike Awareness	Revisit in 2025	Revisit as part of future priorities. Suggestion to share HUB Cycling e-bike etiquette and posting information online to increase knowledge and safety.	A. Torres
	Accessibility Improvements at Various Dike and Trail Entrance	To be actioned	Staff to review locations of improvements, such as designated parking and pole relocation (4ft clearance). Lower priority for 2024.	A. Seed