

***Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not a transcription.***



**Minutes of the Parks, Recreation, and Culture Advisory Committee Meeting**

**April 18, 2024, 3:00 PM**

**Meadows Room**

**12007 Harris Road, Pitt Meadows, BC V3Y 2B5**

Voting Members: L. Bissett  
M. Carpenter  
R. Harmston  
S. Sweet  
L. Woolley

Council Liaison: Councillor T. Elke

Regrets: H. Campbell  
Councillor A. Evans  
S. Williams

Staff: D. Chamberlain, Director of Parks, Recreation, & Culture (Chair)  
C. McDowell, Manager of Recreation & Culture  
A. Messner, Manager of Parks

Recording Clerk: T. McCaw

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**1. CALL TO ORDER**

D. Chamberlain, Director of Parks, Recreation, & Culture, acknowledged that the meeting was held on the traditional territory of the ǫícəý (Katzie) First Nation.

The meeting was called to order at 3:01 PM.

## 2. **LATE ITEMS**

There was general consent amongst the committee to add the following item to the agenda:

- General Parks Update - Item 5.6.

## 3. **APPROVAL OF AGENDA**

There was general consent amongst the Committee to approve the April 18, 2024 Parks, Recreation, & Culture Advisory Committee agenda as amended.

## 4. **ADOPTION OF MINUTES**

There was general consent amongst the Committee to approve the minutes from the February 29, 2024 Parks, Recreation, & Culture Advisory Committee meeting as circulated.

## 5. **NEW BUSINESS**

### 5.1 **Welcome Returning Members**

D. Chamberlain, Director of Parks, Recreation, & Culture welcomed all returning Parks, Recreation & Culture Committee members.

### 5.2 **Pitt Meadows Athletic Park (PMAP) Update**

A. Messner, Manager of Parks, provided an update on the upgrades taking place at the Pitt Meadows Athletic Park which included the baseball diamond renovations, picnic shelter location and installation, test well, and amenity land updates including a couple of on table hand outs forming a part of the minutes as **Attachments 1 & 2**. Some of the highlights included:

- Diamond #4 at PMAP has been revitalized through a collaborative effort with the City's Parks Department, Ridge Meadows Minor Baseball Association and several local businesses;
- Plans for the addition of a picnic shelter;
- The City is currently working with a consultant on the detailed designs for a covered sports box and sports fields for the Amenities Lands; and
- Further testing was completed on the test well at PMAP which revealed that the groundwater is salt water which will be tested for the next year



Staff confirmed the installation of territorial land acknowledgment plaques at all City facilities which will be presented at Council on May 7, 2024 and installed soon after.

*There were no further discussions or comments made by the Committee on this topic.*

### **5.5 Pitt Meadows Art Gallery (PMAG) Update**

C. McDowell, Manager of Recreation & Culture, provided an update regarding the recent relocation of the Pitt Meadows Art Gallery noting the change has brought in an increase in revenue and unprecedented record breaking attendance.

The Committee participated in a discussion with the following main themes noted:

- The question was raised whether the art gallery would be open on Pitt Meadows Day this year (Staff confirmed that it would not be open as all volunteers and Staff will be working at the main event);
- The suggestion was made to promote and sell tickets to the opening night for each art show where artists could speak about themselves, provide stories on their art including their journey;
- A comment was made recommending staff open the sliding doors to the Art Gallery as it helps to identify the gallery is there and open for patrons; and
- The question was raised whether there were any wired speakers outside that could be used to draw people in.

### **5.6 General Parks Update**

A. Messner, Manager of Parks, provided an update on the recent projects that have been completed. Some of the highlights included:

- The completion of the Mitchell Park playground upgrades;
- The Bonson Park disk golf drawings are near completion;
- The full site assessment of the trees at Hoffman Park which includes the removal of any hazardous trees;
- The Rose Grabenhorst Garden is moving into Phase 2 of the development plans now that Phase 1 has been completed. Phase 1

included the barn restoration, septic tank replacement for the caretaker's home, service connection upgrades, the addition of irrigation throughout the property as well as upgrades to many trails, the lawn and the parking lot.

- Phase 2 will include more planting, the designs for the public washroom and the addition of a picnic shelter near the pond on the property.

The Committee participated in a discussion with the following main themes noted:

- The question was raised around whether a new trail map guide was being worked on (Staff confirmed that it is being worked on).

### **5.7 Policy Review**

D. Chamberlain, Director of Parks, Recreation, & Culture, engaged in a discussion with the Committee in an effort to seek feedback on Council Policy C059 - Sponsorship and Advertising on City Owned or City Managed Assets Policy and Council Policy C084 - Naming of City Owned or City Managed Assets.

The Committee participated in a discussion with the following main themes noted:

- The question was raised around whether ethical reviews were completed before approvals for sponsorship and advertising on City owned or City Managed assets as well as for naming of City owned/managed assets were completed;
- The recommendation was made for both policies to include criteria which includes the ability for the City to review/revoke sponsorship and naming of City owned or City managed assets at any time.
- The suggestion was made for the City to strengthen their ethical review when approving sponsorship/advertising and naming of City owned or City managed assets.

There was general consent amongst the committee to support the changes as presented.

### **5.8 Annual Committee Presentation to the Engagement & Priorities Committee (EPC)**

D. Chamberlain, Director of Parks, Recreation & Culture, requested a committee member volunteer to provide the presentation at the July 16, 2024 Engagement

and Priorities Committee (EPC) meeting on behalf of the Parks, Recreation, & Culture Advisory Committee.

- There were no committee volunteers who offered to lead this, and there was discussion to rotate members who had not presented in the prior years.

**6. ROUNDTABLE**

The Committee participated in a roundtable discussion; there were no formal motions or recommendations put forward.

- A recommendation was made to review the genre of the music for the summer serenade to include other styles in addition to standard orchestra.

**7. ADJOURNMENT**

The meeting was adjourned at 4:36 PM.

*The next **Parks, Recreation & Culture Advisory Committee** meeting is scheduled for **September 26, 2024 at 3:00 PM.***

**Certified as correct:**

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Tatiana McCaw, Committee Clerk II