



Staff Report to Council

Office of the CAO

FILE: 01-0620-04/24

REPORT DATE: April 15, 2024

MEETING DATE:

April 30, 2024

TO: Mayor and Council

FROM: Mark Roberts, Chief Administrative Officer

SUBJECT: Q2 2024 Strategic Priorities Quarterly Report

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:

RECOMMENDATION(S):

THAT Council:

- A. Approve the operational strategies for Q2 2024 as presented to Council on April 30, 2024; OR
 - B. Other.
-

PURPOSE

To seek Council’s approval of the operational strategies proposed for Q2 2024 [April – June, 2024].

Information Report

Decision Report

Direction Report

DISCUSSION

Background:

Each quarter, Staff present to Council a Strategic Priorities Quarterly Report to ensure that Staff are properly aligned with Council’s vision and goals. The document also serves as a reporting tool to inform the community of key operational strategies.

Staff have drafted the Q2 2024 Quarterly Report [Attachment A] and are now seeking Council’s feedback and approval.

Relevant Policy, Bylaw or Legislation:

2023-2026 Corporate Strategic Plan.

Available for viewing at: pittmeadows.ca/city-hall/corporate-strategic-direction.

Key Changes:

The Quarterly Report has been updated to reflect the City's refreshed priorities and objectives. The following is a list of the key changes made to the operational strategies within each priority area.

1. Principled Governance:

Added:

- a) Climate Action Strategy [development of strategy to improve the City's capacity to mitigate and respond to the effects of climate change]
- b) 2023 Audited Financial Statements
- c) 2023 Statement of Financial Information (SOFI) Report
- d) 2024 Five Year Financial Plan Bylaw
- e) KFN Land Acknowledgement Plaques for City Facilities
- f) 2024 Tax Rate Bylaw

Removed:

- a) Alouette River Clean Up [completed]

Modified:

- a) Post Secondary – **Feasibility Study** [updated to reflect current scope of project]
- b) Electric Vehicle Charging **Review** [updated to reflect current scope of project]
- c) Farm Tax Reform (**LMLGA/UBCM** Resolutions) [updated to reflect current scope]

2. Balanced Economic Prosperity:

Removed:

- a) Home-based Business Regulations Review [completed]

3. Community Spirit & Wellbeing:

Added:

- a) Red Dress Day – May 5, 2024
- b) Pitt Meadows Day – June 1, 2024
- c) Youth Week May 1 – 7, 2024
- d) Pitt Meadows Art Gallery; Re-establish Customer Base [strategy to promote new location]

Removed:

- a) Family Day Event [completed]
- b) Easter Fun Day Event [completed]
- c) Program Continuity and Bookings Accommodation [completed]
- d) Community Service Awards Event [completed]
- e) Art Gallery Re-Opening [completed]
- f) Mural at SBCC by sṭáməx^w Rain Pierre [completed]
- g) Expand Indigenous Arts Program [ongoing]
- h) Building Bylaw Update [completed]

4. Infrastructure:

Added:

- a) Amenity Cost Charge Bylaw [program to collect development funds for community amenities]
- b) PMAP & Grabenhorst Garden Test Wells [explore options for an irrigation water source]
- c) Replacement of the City's three Core Enterprise ESX Servers [new hardware and migration]
- d) Replacement of the City's two Production Storage Appliances [new hardware and migration]

Removed:

- a) Airport Way Widening & Improvements [completed]
- b) Art Gallery Relocation [completed]
- c) North Commons Park Playground Installation [completed]
- d) Aquatics Feasibility Study [completed]
- e) Council Chambers and Meadows Room AV Upgrade [completed]

Modified:

- a) Mitchell Park Playground **Re-Opening** [updated to reflect current status of project]

5. Corporate Pride:

Added:

- a) RCMP IT Planning and Design [begin design and build of information technology solutions for new detachment]
- b) Confined Spaces Review – OH&S [review of the program to ensure compliance with WorkSafe BC]
- c) 2022 Canadian Award for Financial Reporting (CANFR)
- d) 2023 Annual Report
- e) 2024 Financial Plan Report
- f) 2025 Business Planning Guidelines

Modified:

- a) Equity, Diversity & Inclusion (EDI) – Internal Audit **Implementation** [updated to reflect current status of project]
- b) Microsoft 365 Implementation [updated to reflect current status of project]
- c) DCC **Engagement and Bylaw Amendments** [updated to reflect current status of project]
- d) Collective Bargaining **Preparation – IAFF** [following the successful ratification of CUPE Agreement]

6. Public Safety:

Added:

- a) Council Policy C014 Complaints and Bylaw Enforcement Update [review policy to incorporate best practices and improve clarity to the public around bylaw enforcement]

Removed:

- a) Onboarding of RCMP Manager of Support Services [completed]
- b) Watering Regulations Enforcement Review [completed]

Modified:

- a) Recruitment of four Flex Firefighters [updated to reflect current status]

COUNCIL STRATEGIC PLAN ALIGNMENT

- Principled Governance Balanced Economic Prosperity Infrastructure
- Community Spirit & Wellbeing Corporate Pride Public Safety
- Not Applicable

WORKPLAN IMPLICATIONS

- Already accounted for in department workplan / no adjustments required
- Emergent issue / will require deferral of other priority(ies)
- Other

Resource implications related to specific operational strategies will be flagged for Council as the projects are brought forward for decision making.

FINANCIAL IMPLICATIONS

- None Budget Previously Approved Referral to Business Planning
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Other

All proposed operational strategies have been considered through the annual business and budget planning process.

PUBLIC PARTICIPATION

Inform Consult Involve Collaborate Empower

KATZIE FIRST NATION CONSIDERATIONS

Referral Yes No Other

Council and staff view their relationship with ᑭᑭᑭᑭ (Katzie) First Nation (KFN) as a key priority. As rights holders, KFN's input and feedback are integral to several key initiatives, including: KFN Service Agreements and Secondary Access; Flood Management; Land Acknowledgement Plaques on City Buildings; The North Lougheed Area Plan; Environmental Inventory Management Strategy Implementation; Red Dress Day; Transition to Independent RCMP Detachment; CP Logistics Park Opposition; Road & Rail Improvements; Equity, Diversity & Inclusion; and the Accessibility Committee.

SIGN-OFFS

Written by:

Tanya Barr,
Deputy Corporate Officer

Reviewed by:

Kate Barchard,
Corporate Officer

ATTACHMENT(S):

- A. Q2 2024 Strategic Priorities Quarterly Report (NEW report)
- B. Q1 2024 Strategic Priorities Quarterly Report (OLD report)