

*Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.*



**Minutes of the Special (Pre-Closed) Community Service Awards Task Force**

**November 20, 2023, 4:15 PM**

**Video Conference**

Voting Members: M. Bakstad  
L. Bissett  
H. Campbell

Regrets: G. Conn

Staff: C. McDowell, Manager of Recreation & Culture (Chair)

Recording Clerk: K. Hills, Committee Clerk II  
T. McCaw, Acting Deputy Corporate Officer

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**1. CALL TO ORDER**

C. McDowell, Manager of Recreation & Culture, acknowledged that the meeting was held on the traditional territory of the q̓ícəy̓ (Katzie) First Nation.

The meeting was called to order at 4:15.

**2. LATE ITEMS**

None.

**3. APPROVAL OF AGENDA**

There was general consent amongst the Task Force to approve the agenda for the November 20, 2023 Special (Pre-Closed) Community Service Awards Task Force meeting as circulated.

4. **ADOPTION OF MINUTES**

There was general consent amongst the Task Force to approve the minutes of the October 17, 2023 Special (Pre-Closed) Community Service Awards Task Force meeting.

5. **NOTICE OF SPECIAL (CLOSED) MEETING**

It was **MOVED** and **SECONDED** THAT the Community Service Awards Task Force meeting immediately following this meeting be closed to the public as the subject matter being considered relates to personal information about an identifiable person who is being considered for a municipal award, as per section 90.1 (b) of the Community Charter.

**CARRIED**

6. **ADJOURNMENT**

The meeting was adjourned at 4:19 PM

**Certified as correct:**

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Tatiana McCaw,  
Acting Deputy Corporate Officer