



## Minutes of the Regular Meeting of Pitt Meadows City Council

March 7, 2023, 7:00 p.m.

Council Chamber

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Elected Officials:

Mayor N. MacDonald  
Councillor T. Elke  
Councillor M. Hayes  
Councillor M. Manion  
Councillor A. Evans  
Councillor B. Meachen  
Councillor G. O'Connell

Guests:

J. Kok, President, Ridge Meadows Chamber of Commerce  
K. Maier, Executive Director, Ridge Meadows Chamber of Commerce  
R. Clowes, CIBC Wood Gundy

Staff:

M. Roberts, Chief Administrative Officer  
K. Barchard, Corporate Officer  
T. Barr, Deputy Corporate Officer  
M. Baski, Project Manager, Agriculture & Environment  
R. Costa, Clerk II  
C. Harding, Director of Financial Services [by Video Conference]  
S. Maki, Director of Engineering & Operations  
C. O'Byrne, Manager of Planning

---

**A. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

Mayor MacDonald acknowledged that the meeting was held on the traditional territory of the ąícăý (Katzie) First Nation.

**B. LATE ITEMS**

There were no late items.

**C. APPROVAL OF AGENDA**

It was **MOVED** and **SECONDED** THAT the agenda for the March 7, 2023, Regular Meeting of Council be approved.

**CARRIED**

**D. QUESTION AND COMMENT PERIOD**

The following members of the public engaged in Question & Comment Period:

- Heather Emmett, Pitt Meadows - regarding the Council Procedure Bylaw and protocol pertaining to Question & Comment Period that limits discussion topics to items on the agenda.
- Merle Ransom, Pitt Meadows - regarding desire for a tree bylaw.

**E. ADOPTION OF MINUTES**

It was **MOVED** and **SECONDED** THAT the Minutes of the following Council meetings be approved as circulated:

E.1 February 28, 2023, Special (Pre-Closed) Meeting of Council

E.2 February 28, 2023, Regular Meeting of Council

**CARRIED**

**F. ANNOUNCEMENTS**

None.

**G. CELEBRATE PITT MEADOWS**

None.

**H. DELEGATIONS AND PRESENTATIONS**

**H.1 Ridge Meadows Chamber of Commerce**

Jerry Kok, President, and Kristi Maier, Executive Director, of Ridge Meadows Chamber of Commerce, provided an overview of the services and programs offered by the Ridge Meadows Chamber of Commerce.

Further information regarding the Chamber can be found at [www.ridgemeanowchamber.com](http://www.ridgemeanowchamber.com).

**I. PUBLIC HEARINGS**

None.

**J. CONSENT AGENDA**

None.

**K. STAFF/OTHER REPORTS**

**K.1 2022 Investment Update**

Randy Clowes, CIBC Wood Gundy, provided the annual overview of the performance of the City's investment portfolio for 2022.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the 2022 Investment Update staff report dated February 27, 2023.

**CARRIED**

**K.2 Agricultural Plan Update Scoping Report**

Michelle Baski, Project Manager, Agriculture and Environment, presented an overview of the Staff Report.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Receive for information the report titled "Agricultural Plan Update Scoping Report" dated February 27, 2023, providing the project scope for the Agricultural Plan Update.

**CARRIED**

**L. BYLAWS & PERMITS**

**L.1 Council Policy and Bylaw Amendments for Cannabis Retail Licence Applications**

Colin O'Byrne, Manager of Planning, presented an overview of the Staff Report.

Council members participated in a roundtable discussion.

It was **MOVED** and **SECONDED** THAT Council:

- A. Approve Council Policy No. C108; AND
- B. Grant first, second and third readings to Business Licensing and Regulation Amendment Bylaw No. 2933, 2023; AND

- C. Grant first, second and third readings to Development Application Fee Amendment Bylaw No. 2934, 2023.

**CARRIED**

Councillor O'Connell voted in the negative.

**L.2 Council Procedure Bylaw**

Kate Barchard, Corporate Officer, presented an overview of the Staff Report and highlighted the recommended changes to Council's new procedure bylaw.

It was **MOVED** and **SECONDED** THAT Council:

- A. Grant first, second and third readings to Council Procedure Bylaw No. 2939, 2023; AND
- B. Direct staff to give public notice pursuant to section 124.3 the Community Charter that Council will consider adoption of their new Procedure Bylaw at the April 4, 2023 regular meeting of Council.

**CARRIED**

**M. COUNCIL LIAISON REPORTS**

Council provided updates on recent community involvement and events.

**N. NOTICE OF CLOSED MEETING**

None.

**O. QUESTION AND COMMENT PERIOD**

No members of the public engaged in Question & Comment Period.

**P. COUNCIL PRIORITIES**

**Q. ADJOURNMENT**

The meeting was adjourned at 8:10 p.m.

**Signed and certified as correct:**

---

Nicole MacDonald, Mayor

---

Kate Barchard, Corporate Officer