

*Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.*



## Minutes of the Active Transportation Advisory Committee Meeting

September 12, 2022, 7:00 p.m.

Video Conference

Voting Members: J. Barnes  
A. Evans  
R. Gaspar  
P. Jongbloed  
A. Ramji

Regrets: D. Bennett  
H. Escaravage  
G. Jay  
G. Kirkland  
D. Michalska

Staff: S. Maki, Director of Engineering & Operations  
A. Seed, Engineering Technologist  
A. Torres, Manager of Engineering & Facilities  
T. McCaw, Committee Clerk II

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### 1. **CALL TO ORDER**

S. Maki, Director of Engineering & Operations, acknowledged that the meeting was held on the traditional territory of the ᑕᓴᓴᓴ (Katzie) First Nation. The meeting was called to order at 7:05 PM.

### 2. **LATE ITEMS**

5.2 - Active Transportation Network Review Update.

**3. APPROVAL OF AGENDA**

*There was general consent amongst the Committee to proceed with the Agenda for information purposes only as quorum was not achieved with the request to defer some of the agenda items to the next meeting.*

**4. ADOPTION OF MINUTES**

*Due to lack of quorum, the Minutes from the April 11, 2022 Active Transportation Advisory Committee Meeting will be carried forward to the next meeting for adoption.*

**5. NEW BUSINESS**

**5.1 Road & Rail Project**

S. Maki, Director of Engineering & Operations, provided a brief update on the current status of the Road & Rail Project. Some of the highlights included:

- Investigation around the area is ongoing, which includes many of the markings seen along Harris Road near the train tracks to aid in design of the underpass;
- There is no updated timeline for the start of the construction or the design and construction agreement that needs to be entered into;
- An update on the project is scheduled for the September 27, 2022 Regular Council Meeting, which will include a summary of the feedback received at the last open house/public engagement session.

Committee members participated in a discussion with the following main themes noted:

- The question was raised whether there was confirmation on the width of the pedestrian and cycling path on either side of the proposed underpass (*Staff confirmed that there is no confirmation on this particular area at this time, but that budgetary constraints continue to be discussed*).

The Committee did not engage in further comments or discussions.

**5.2 Active Transportation Network Review Update**

S. Maki, Director of Engineering & Operations provided a brief update on the Active Transportation Network Review (ATNR), some of the highlights included:

- Review of the City's active transportation network is ongoing by the consultant, ISL;
- The consultant has summarized all of the feedback received in the public engagement survey, which is currently being reviewed by staff; and
- A further update will be provided at the next ATAC meeting, which will likely include a summary of the community feedback and visionary statements and goals; and
- Staff anticipate that full review to be finalized in Q1 of 2023, which will be taken to Council for endorsement.

**5.3 ATAC Project Priorities List**

*This item was deferred to the November 7, 2022 Active Transportation Advisory Committee meeting.*

**5.4 ATAC Action Item Tracker**

*This item was deferred to the November 7, 2022 Active Transportation Advisory Committee meeting.*

**5.5 Update on the ATAC Work Plan**

*This item was deferred to the November 7, 2022 Active Transportation Advisory Committee meeting.*

**5.6 TransLink Grant Funding Approval**

S. Maki, Director of Engineering & Operations, provided a brief verbal update on TransLink Grant Funding approvals received by the City, which totalled approximately \$50k, plus an additional \$30k from other sources (Vision Zero and Province). The suggestion was made by staff to possibly strategize budget allocations (\$100k/year, or staggering of budget such as \$50k one, \$150k the next) and grant funding applications in an effort to receive more funding for larger projects. Projects are only partially funded by grants (50%, 75%, other). Staff mentioned that their intent is to await completion of the ATNR before applying for grants as many of the recommended projects in the current master plan may change (completely or expand in scope) due to the guideline changes.

**5.7 Ride the Road Program**

*This item was deferred to the November 7, 2022 Active Transportation Advisory Committee meeting.*

**5.8 Statistics Update**

*This item was deferred to the November 7, 2022 Active Transportation Advisory Committee meeting.*

**5.9 Committee Meeting Format**

*This item was deferred to the November 7, 2022 Active Transportation Advisory Committee meeting.*

**5.10 2022 Community Service Awards**

T. McCaw, Committee Clerk II, provided a brief overview of the 2022 Community Service Awards, some of the highlights included:

- Nominations period is now open until September 30, 2022;
- Opportunity for nominations for residents in one of six different categories;
- There are two \$500.00 bursaries available for students award recipients; and
- Nominations can be submitted [online](#) or in person at City Hall.

**6. ROUNDTABLE**

- The Active Transportation Advisory Committee participated in a roundtable of discussions. No motions or recommendations were put forward. Some of the highlights included: Staff will be providing a decision package to Council during 2023 business planning in November for consideration of the removal of the traffic calming measures currently installed at the east end of Park Road, including the speed cushions, flashing stop sign and 30km/hr speed limit. More information to be presented at the November 7, 2022 ATAC meeting.
- The question was raised whether all the traffic calming recommendations have been implemented along Park Rd or if there is still more to do (*Staff noted that all of the recommendations were completed, except for curb extensions at 193rd/Park Rd, which was deferred*);

- Staff will be providing a decision package to Council during 2023 business planning for consideration regarding accessibility improvements to Heritage Hall, including an elevator and washroom. More information to be presented at the November 7, 2022 ATAC meeting;
- The recommendation was made for the addition of a marked crosswalk on Hammond Road and Bonson Road North to support the students walking to and from school. Concerns were mentioned about the proximity of parked cars at the northeast corner of the intersection. *(Staff indicated there is specific criteria (speed and traffic volumes) to warrant a crosswalk, as well as, set clearances for parking. Staff will review and report back);*
- Discussions were held around the possibility of turning one southbound lane on Harris Rd, just north of Loughheed Hwy, into a protected right-turn lane *(Staff mentioned that due to the volume and signal timing, it is unlikely for there to be enough demand for a right-turn lane and that it would have a negative impact on the through-traffic, but that staff would review. Coordination with MOTI would be required prior to any modifications);*
- Discussions were held around the scheduled improvements and widening along Airport Way *(Staff stated that the developer is currently preparing for the widening between Baynes Rd and the City's eastern border, which needs to be completed prior to the completion and occupancy of Phase 4. Work is expected to continue into next summer).*
- A question was raised about when the last traffic counts were taken on Harris Rd, near the Onni development *(Staff mentioned that counts were taken in 2020 to aid in the updated traffic assessment and that additional counts would not be planned until after improvements were implemented. Staff also mentioned that a review of the traffic network in that area is a requirement of the developer, one year after operation, to determine it is functioning as intended).*

7. **ADJOURNMENT**

The meeting was adjourned at 7:26 PM

*The next meeting for the **Active Transportation Advisory Committee** is scheduled for **November 7, 2022 at 7:00 PM.***

**Certified as correct:**

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Tatiana McCaw, Committee Clerk II

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