

Staff Report to Council

Office of the CAO

FILE: 01-0620-04/22

REPORT DATE: September 20, 2022

MEETING DATE:

September 27, 2022

TO: Mayor and Council

FROM: Mark Roberts, Chief Administrative Officer

SUBJECT: Q4 2022 Strategic Priorities Quarterly Report

CHIEF ADMINISTRATIVE OFFICER REVIEW/APPROVAL:

Samantha Maki
On behalf of Mark Roberts

RECOMMENDATION(S):

THAT Council:

- A. Approve the operational strategies for Q4 2022 as presented to Council on September 27, 2022; OR
- B. Other.

PURPOSE

To seek Council's approval of the operational strategies proposed for Q4 2022 (October - December).

☐ Information Report

☒ Decision Report

☐ Direction Report

DISCUSSION

Background:

Each quarter, Staff present to Council a Strategic Priorities Quarterly Report to ensure that staff priorities are properly aligned with Council's vision and goals. The document also serves as a reporting tool to inform the community of key operational strategies.

Staff have drafted the Q4 2022 Quarterly Report (**Attachment A**) and are now seeking Council's feedback and approval.

Relevant Policy, Bylaw, or Legislation:

2019-2022 Corporate Strategic Plan

Key Changes:

The following is a list of the key changes made to the operational strategies for Q4 2022 (July - September):

1. Principled Governance:

Removed:

- a) Official Community Plan (*the new OCP is scheduled to be adopted Sep 27, 2022*)

Added:

- a) Inaugural Meeting of 2022-2026 City Council (*scheduled for Nov 1*)
- b) Orientation of New Council (*will take place primarily Nov 2022 – Feb 2023*)

2. Balanced Economic Prosperity

Removed:

- a) North Lougheed Area Plan (*deferred until 2023*)
- b) Home Occupation Regulations Review (*deferred until 2023; will be incorporated into larger, overall review of the City's Zoning Bylaw*)

3. Community Spirit and Wellbeing

Removed:

- a) Rescue 1 Fire Engine Replacement (*has now arrived; will soon be operational*)
- b) CP Environmental Study – Final Reporting (*completed*)
- c) Canada Day event (*completed*)
- d) Culture Days (*completed*)
- e) Bard on the Bandstand (*completed*)
- f) Summer Serenade Concert Series (*completed*)
- g) National Truth & Reconciliation Day (*soon to be complete*)
- h) Bylaw Enforcement Policy Implementation (*deferred until 2023*)
- i) Place of Remembrance (*land secured; next steps to be determined through business planning*)

Added:

- a) Remembrance Day event (*Nov 11*)
- b) Christmas in Pitt Meadows event (*scheduled for Dec 2*)
- c) Community Service Awards presentation (*will occur as part of the Christmas in Pitt Meadows festivities*)

- d) Ridge Meadows Seniors Society Fee for Service Agreement Renewal

Modified:

- a) Food Truck Pilot Program ~~Extension~~ Review and Report *(more reflective of current state of project)*

4. Transportation & Infrastructure Initiatives

Removed:

- a) Baynes & Fenton Pump Replacement *(near completion)*
- b) Resurfacing Courts at PM Athletic Park *(completed)*

5. Corporate Excellence

Removed:

- a) eSCRIBE for City Committees – Implementation *(completed)*
- b) Operations Management System Upgrade *(completed)*

Added:

- a) Recreation Software Upgrade *(IT Dept working with Recreation to transition to new software interface)*
- b) Fees & Charges Policy Review *(review of policy related to fees and charges associated with recreational programming)*

COUNCIL STRATEGIC PLAN ALIGNMENT

- ☒ Principled Governance ☐ Balanced Economic Prosperity ☒ Corporate Excellence
☐ Community Spirit & Wellbeing ☐ Transportation & Infrastructure Initiatives
-

FINANCIAL IMPLICATIONS

- ☐ None ☐ Budget Previously Approved ☐ Referral to Business Planning
☒ Other

All proposed operational strategies have been considered through the annual business and budget planning process. Any changes mid-year will be assessed for financial impact and funding requests brought to Council as required.

PUBLIC PARTICIPATION

- ☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower
-

KATZIE FIRST NATION CONSIDERATIONS

Council and staff view their relationship with Katzie First Nation (KFN) as a key priority. As rights holders, KFN's input and feedback are integral to several key initiatives, including: KFN service agreements and secondary access; Economic Development strategy review & update; transition to independent RCMP Detachment; CP Logistics Park opposition; Road & Rail improvements; and equity, diversity & inclusion awareness.

SIGN-OFFS

Written by:

Kate Barchard,
Corporate Officer

Reviewed by:

Corporate Leadership Team

ATTACHMENT(S):

- A. Q4 2022 Strategic Priorities Quarterly Report (NEW report)
- B. Q3 2022 Strategic Priorities Quarterly Report (OLD report)