

Parks, Recreation, and Culture Advisory Committee
AGENDA

Thursday, April 17, 2025, 3:00 PM

Meadows Room

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

We acknowledge with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ǫíćǎý (Katzie) First Nation who were stewards of this land since time immemorial.

Pages

1. **CALL TO ORDER**

2. **LATE ITEMS**

3. **APPROVAL OF AGENDA**

Approval of the April 17, 2025 Parks, Recreation and Culture Advisory Committee meeting agenda.

4. **ADOPTION OF MINUTES**

3

Approval of the January 23, 2025 Parks, Recreation and Culture Advisory Committee meeting minutes.

5. **NEW BUSINESS**

5.1 **Roundtable of Introductions**

Staff and Committee members to participate in a roundtable of introductions.

5.2 **Roles & Responsibilities of a Committee Member**

Staff to provide a brief presentation of the roles and responsibilities of a City Committee Member.

5.3 **Grabenhorst Garden Updates**

A. Messner, Manager of Parks, to provide a brief verbal update on the Grabenhorst Garden.

5.4 **Lions Fun Park Playground Replacement Project Update**

A. Messner, Manager of Parks, to provide a brief verbal update on the Lion's Fun Park playground replacement project.

5.5 **Pitt Meadows Art Gallery Update**

C. McDowell, Manager of Recreation & Culture, to provide a brief verbal update

on the Pitt Meadows Art Gallery.

5.6 General Recreation & Culture Updates

C. McDowell, Manager of Recreation & Culture, to provide a brief verbal update on the Recreation & Culture departments.

5.7 Trail Guide Update

A. Messner, Manager of Parks, to provide a brief verbal update on the new Pitt Meadows Trail Guide project.

6. ROUNDTABLE

7. ADJOURNMENT

Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.



Minutes of the Parks, Recreation, and Culture Advisory Committee Meeting

January 23, 2025, 3:00 PM

Meadows Room

12007 Harris Road, Pitt Meadows, BC V3Y 2B5

Voting Members:

L. Bissett
M. Carpenter
R. Harmston
S. Williams*
L. Woolley

Regrets:

Councillor Elke
H. Campbell
D. Chamberlain, Director of Parks, Recreation & Culture
S. Sweet

Council Liaisons:

Councillor Evans (Alternate)

Staff:

C. McDowell, Manager of Recreation & Culture (Chair)
A. Messner, Manager of Parks

Recording Clerk:

T. McCaw, Administrative Services Supervisor

1. CALL TO ORDER

C. McDowell, Manager of Recreation, & Culture, acknowledged with respect and gratitude that the City of Pitt Meadows is located on the traditional, unceded territory of ᑭᓴᓴᓴ (Katzie) First Nation who were stewards of this land since time immemorial.

The meeting was called to order at 3:00 PM.

2. LATE ITEMS

None.

3. APPROVAL OF AGENDA

There was general consent amongst the Committee to approve the January 23, 2025 Parks, Recreation and Culture Advisory Committee agenda.

4. ADOPTION OF MINUTES

There was general consent amongst the Committee to approve the minutes from the September 26, 2024 Parks, Recreation and Culture Advisory Committee meeting as circulated.

5. NEW BUSINESS

5.1 Lions Fun Park Playground Replacement Project Update

A. Messner, Manager of Parks, presented a brief verbal update on the Lion's Fun Park playground replacement project, some of the highlights included:

- Rubber surfacing throughout the park;
- Water fountain, park benches, a picnic table, and shade covering to be installed;
- Access to park will include grade improvements from Harris Road;
- Park will be accessible for those with mobility devices; and
- Playground will be shifting and moving more towards the pedestrian path.

The Committee participated in a discussion with the following main themes noted:

- Committee members shared support for the design presented.

5.2 General Parks Update

A. Messner, Manager of Parks, provided a brief verbal update on the Parks department, some of the highlights included:

- The official grand opening event for the newly installed disk golf course at Bonson Park will be held on May 8th from 10 AM -12 PM;
- BC Hydro Re-Greening Tree Planting Grant was received from BC Hydro, trees will be planted at Bonson Park with the funds received;
- Grand opening of the Rose Grabenhorst Garden will be in the late spring/early summer which includes a place of remembrance; and
- The detailed design for the Pitt Meadows Athletic Park are underway with hopes for ground breaking near the end of 2025.

The Committee participated in a discussion with the following main themes noted:

- Questions were raised around local volunteering opportunities (Staff confirmed that volunteering opportunities can be found directly through the City's website:
<https://app.betterimpact.com/PublicOrganization/f45c6f6d-3ea8-422b-9e47-ed3df8acca99/1>)
- The suggestion was made for the addition of a ride on Pitt Meadows Day which would take participants throughout Pitt Meadows on various trails connecting to the Athletic Park; and
- A suggestion was made to add miniature libraries to various City parks perhaps to be built by the Makers Workshop summer program.

5.3 General Recreation & Culture Updates

C. McDowell, Manager of Recreation & Culture, provided brief verbal update on the Recreation & Culture department, some of the highlights included:

- The Recreation Winter Guide is out which includes programming until March;
- Family Youth Lounge drop-in program now available and free for families on Sundays 3-7pm;
- Fitness Centre has 10% off memberships for the month of January;
- Family Day and Easter Day events were discussed;
- City is looking for an operator for the concession building at Harris Road Park;
- Community Service Awards luncheon took place on January 15th; award recipients were to be recognized at Council on Tuesday Jan 28th;
- The Art Gallery has seen a 43% increase in walk-in visits since moving to South Bonson Community Centre, and
- Pitt Meadows Day and some of the event details were mentioned which will be taking place on June 7th.

The Committee participated in a discussion with the following main themes noted:

- A suggestion was made to move the registration for the Easter event to online instead of in person;
- A recommendation was made to connect with Pitt Meadows Secondary School to see if students would be interested in operating the concession at Harris Road Park for volunteer hours;
- The question was raised around whether another large art show at South Bonson Community Centre was going to be scheduled (Staff confirmed, nothing has been scheduled as of now); and
- The Committee made a few suggestions for potential bands for Pitt Meadows Day.

**S. Williams exited the meeting at 3:42 PM*

**A. Evans exited the meeting at 3:55 PM*

5.4 Committee Check-in

C. McDowell, Manager of Recreation & Culture and A. Messner, Manager of Parks, encouraged an open discussion on committee membership on the PRC.

The Committee participated in a discussion with the following main themes noted:

- Overall positive feedback and support was given for the functions of committee and staff overall. They felt it was an approachable, inclusive group with a good cross section of interests.
- Suggestions were made to host school tours at Rose Grabenhorst Garden as well as basket weaving and other work with Katzie First Nation and their programming.

5.5 2025 Committee Recruitment Campaign & Membership Expiration

T. McCaw, Administrative Services Supervisor, provided a verbal update on the 2025 Committee Recruitment Campaign highlighting applications will be accepted online or in person at City Hall from January 27th - February 23rd with openings on seven (7) different City committees.

There were no further discussions or comments made by the Committee on this topic.

6. **ROUNDTABLE**

The Committee participated in a roundtable discussion there were no formal motions or recommendations put forward.

7. **ADJOURNMENT**

The meeting was adjourned at 4:17 PM

*The next **Parks, Recreation & Culture Advisory Committee** meeting is scheduled for
April 17, 2025 at 3:00 PM.*

Certified as correct:

Tatiana McCaw, Administrative
Services Supervisor