



**CITY OF PITT MEADOWS**  
**Agricultural Advisory Committee Meeting**  
**AGENDA**

**Thursday, April 25, 2024, 10:00 AM**

**Meadows Room**

**12007 Harris Road, Pitt Meadows, BC V3Y 2B5**

*The Agricultural Advisory Committee acknowledges that we meet on the traditional territory of the qíicāy  
(Katzie) First Nation.*

**Pages**

**1. CALL TO ORDER**

**2. LATE ITEMS**

**3. APPROVAL OF AGENDA**

Approval of the April 25, 2024 Agricultural Advisory Committee meeting agenda.

**4. ADOPTION OF MINUTES**

**3**

Approval of the March 7, 2024 Agricultural Advisory Committee meeting minutes.

**5. NEW BUSINESS**

**5.1 Crime Reporting - Rural Areas**

S/Sgt. Luca to provide a verbal presentation on the importance of reporting crime in the rural areas of Pitt Meadows.

**5.2 Canadian Food Inspection Agency Presentation on the Japanese Beetle**

T. Kimoto, Survey Biologist, Canadian Food Inspection Agency, to provide a presentation on the Japanese Beetle.

**5.3 Fill Deposit Application-Lot 39- McNeil Road**

**9**

A. Seed, Engineering Technologist, to provide a presentation on an application received for the import of structural and preload fill for the construction of a Single Family Dwelling and Farm Structure at Lot 39 of McNeil Road.

**Recommended Motion:**

THAT the Agricultural Advisory Committee:

- A. Supports the fill deposit application to import structural and preload fill for the construction of a Single Family Dwelling and Farm Structure at Lot 39 of McNeil Road; OR

- B. Does not support the fill deposit application to import structural and preload fill for the construction of a Single Family Dwelling and Farm Structure at Lot 39 of McNeil Road; OR
- C. Other.

#### **5.4 Annual Agricultural Survey Questions & Outreach Methods 16**

M. Baski, Project Manager, Agriculture & Environment, to lead a discussion on the Agricultural Survey questions and outreach methods for local farmers.

#### **5.5 Irrigation Study Update**

M. Baski, Project Manager, Agriculture & Environment, to provide a verbal update on the results of the City's recent Irrigation Study.

#### **5.6 AAC Application Tracker 19**

M. Baski, Project Manager, Agriculture & Environment, to provide an update on the AAC Application Tracker.

#### **5.7 AAC Action Items 21**

M. Baski, Project Manager, Agriculture & Environment, to provide an update on the AAC Action Item Tracker.

#### **5.8 Annual Committee Presentation to the Engagement & Priorities Committee (EPC)**

M. Baski, Project Manager, Agriculture & Environment, to seek committee volunteer to provide a presentation on behalf of the AAC to the Engagement & Priorities Committee scheduled July 16, 2024 at 7:00 PM.

#### **5.9 May 2024 Committee Meeting**

M. Baski, Project Manager, Agriculture & Environment, to discuss alternative options for the scheduled May Agricultural Advisory Committee meeting.

#### **5.10 Representation on the Economic Development Advisory Committee (EDAC)**

C. O'Byrne, Manager of Planning, to acknowledge a current vacancy on the Economic Development Advisory Committee and is currently seeking representation from one member of the Agricultural Advisory Committee to join the committee.

### **6. ROUNDTABLE**

### **7. ADJOURNMENT**

***Disclaimer: These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.***



**Minutes of the Agricultural Advisory Committee Meeting**

**March 7, 2024, 10:00 a.m.**

**Meadows Room**

**12007 Harris Road, Pitt Meadows, BC V3Y 2B5**

**Voting Members:** J. Bachmann  
T. Hopcott  
S. Howkins  
W. Jack  
L. Kemper  
D. Kosicki  
J. Parmar  
D. Bondar, B.C. Ministry of Agriculture and Food (non-voting member)

**Regrets:** H. Bitter  
P. Robinson  
T. Vader  
W. Wisselink

**Guests:** K. Bose, Surrey Farmers Institute  
L. Yee, Delta Farmers Institute

**Staff:** M. Baski, Project Manager, Agriculture & Environment (Chair)  
Councillor M. Manion  
Councillor B. Meachen (Alternate)

**Recording Clerk:** V. Reid, Committee Clerk II

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**1. CALL TO ORDER**

M. Baski, Project Manager, Agriculture & Environment, acknowledged that the meeting was held on the traditional territory of the ǵícǵǵ (Katie) First Nation.

The meeting was called to order at 10:05 a.m.

**2. LATE ITEMS**

None.

**3. APPROVAL OF AGENDA**

There was general consent amongst the committee to approve the March 7th, 2024 Agricultural Advisory Committee agenda.

**4. ADOPTION OF MINUTES**

There was general consent amongst the Committee to approve the minutes from the February 15th, 2024 Agricultural Advisory Committee meeting as circulated.

**5. NEW BUSINESS**

**5.1 Discussion on Advantages/Disadvantages of Farmers Institutes**

Leisa Yee from the Delta Farmers Institute and Kevin Bose from the Surrey Farmers Institute presented information on the advantages and/or disadvantages of Farmers Institutes.

- Delta Farmers Institute (DFI) is comprised of 100 members as well as 20 board members; DFI was started as educational agriculture awareness resource and has grown into more of a lobbyist role;
- Informal meetings are often held between Farmers Institutes and City staff regarding local issues such as irrigation and drainage;
- Anyone can join a Farmers Institute, including non-farming members; often have multi-generational farmers with deep investments in the farming community;
- With a dedicated Farmers Institute, the focus is on the farmer which allows for centred attention to issues and reaffirms that farming for food remains the priority in local communities;
- Surrey Farmers Institute (SFI) charges annual dues of \$200 per member;
- Delta Farmers Institute charges \$50 for members;
  - Delta Agriculture Society supports the DFI for administrative expenses;
  - Income is a little from membership, more from fundraising and the Delta Agriculture Society has had an investment in Delta that has always supported the institute.

- With a Farmers Institute in place, the farming community is able to plan ahead for infrastructure projects and programming, and mitigate impacts to ALR land long term;
- A significant advantage of a Farmers Institute is funding; as an advisory committee, access to funding opportunities is limited in comparison (i.e. funding grants for Farm Tours);
- With an established Farmers Institute, there may be fewer barriers when progressing issues forward to local MLA;
- A main function of a Farmers Institute is hosting Farm Tours as well as hosting education tables at Farm Markets to encourage membership, education and networking opportunities;
- The DFI hosts an annual “Farmers Ball” as a fundraiser event which is hugely successful that provides a great source for revenue generation and networking amongst community members;
- The scope of the Farmers Institute includes project work, grant applications to the Province of BC, any other grant application work for irrigation and maintaining a direct line of communication with the City;
- A Farmers Institute can be highly beneficial for educational purposes; bringing in resources/contacts with new technologies to showcase what’s new and share benefits of upgraded irrigation methods;
- It was shared that there is more than enough work for someone to be employed full-time in this administrative role at a Farmers Institute:
  - The role may warrant approximately 500 hours/year;
  - A person in this role must ensure a good understanding on the bylaws in the community as they are a resource for farmers.
- It is critical to the success of a Farmers Institute to have a point person for building relationships between various levels of government and growers within the community;
  - In turn, growers/farmers can use the Farmers Institute as a resource and leverage support for any obstacle or current issue.
- Farmers Institutes may help with bulk purchasing of ingredients and supplies as required;

- Some challenges faced by Farmer's Institutes include staffing costs and retention.

## **5.2 Introduction to the Urban Forestry Strategy**

M. Baski, Project Manager, Agriculture & Environment, provided a PowerPoint presentation on the introduction to the Urban Forest Strategy forming a part of the meeting agenda package.

The City of Pitt Meadows does not currently have a forestry plan,, the process of creating a strategic implementation plan is underway, including community engagement;

- Several local public events have been held to provide education to the public about trees; as well as informational boards posted in City parks to bring awareness to the public;
- The current tree canopy cover in the City of Pitt Meadows is considered inadequate by 81% of those who completed the survey;
- The plan has four main goals:
  1. Protect the existing urban forest from further decline;
  2. Manage the existing urban forest in parks and on publicly-owned lands;
  3. Grow the urban forest canopy cover;
  4. Partner with the community to foster stewardship and ownership of the urban forest plan;
- City of Pitt Meadows does not currently have a tree bylaw;
- The goal of the strategy is for the City of Pitt Meadows to have a 30% tree canopy coverage within the Urban Containment Boundary, which would equate to adding approximately 11,500 trees; currently the City has a canopy of 17% within the Urban Containment Boundary;
- Re: Action 4.4 – Addressing partnering with the Ag and Rural community:
  - In discussion with Committee members, there was concern that vegetation planted near the ditches may be impacted by routine ditch cleaning which is required to maintain access for irrigation purposes;
  - There's concern that the type of plants/trees should be taken into consideration, for if any seeds are deposited in the water sources, it can affect crops as farmers pull water from the ditches for irrigation use;

- Most farmers are using their land at capacity and there isn't much available land to plant trees;
- Shade provided from the trees is not advantageous for some crops (such as berries) and that full sun is required;
- Some farmers fertilize with a helicopter and trees could potentially impede visibility or access.

### **5.3 Draft Ag Survey Questions and Options for Outreach to Farmers**

M. Baski, Project Manager, Agriculture & Environment, lead a discussion on the Draft Ag Survey questions and options for Outreach to local farmers forming a part of the meeting agenda package.

- It was noted that this topic can be further discussed at the next meeting, however some initial feedback rendered suggested using local media to get the survey out to the public;
  - Placing ads in the local paper and the use of the City's social media channels;
  - More and more surveys have incentives attached to them and consideration if there were an incentive it would gain a larger percentage of people completing the survey.

### **5.4 AAC Application Tracker**

M. Baski, Project Manager, Agriculture & Environment, provided update on the AAC Application Tracker forming a part of the meeting agenda package.

There were no further discussions or comments made by the Committee on this topic.

### **5.5 AAC Action Items**

M. Baski, Project Manager, Agriculture & Environment provided an update on the AAC Action Item Tracker forming a part of the meeting agenda package.

There were no further discussions or comments made by the Committee on this topic.

6. **ROUNDTABLE**

The Committee participated in a roundtable discussion, there were no motions or recommendations put forward.

- Reminder that S/Sgt Michelle Luca will be in attendance at the next meeting for a discussion on crime reporting in ALR.

7. **ADJOURNMENT**

The meeting was adjourned at 12:14 p.m.

The next ***Agricultural Advisory Committee*** Meeting is scheduled for ***April 25th, 2024*** at ***10:00 a.m.***

**Certified as correct:**

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Vanessa Reid, Committee Clerk II



# Staff Report to Agricultural Advisory Committee

ENGINEERING DEPARTMENT

FILE: 4520-08-2023-01

**REPORT DATE:** April 12, 2024      **MEETING DATE:** April 25, 2024  
**TO:** Agricultural Advisory Committee  
**FROM:** Ashley Seed, Engineering Technologist  
**SUBJECT:** Fill Deposit Application-Lot 39- McNeil Rd and Harris Rd

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## **RECOMMENDATION(S):**

THAT the Agricultural Advisory Committee:

- A. Supports the fill deposit application to import structural and preload fill for the construction of a Single Family Dwelling and Farm Structure at Lot 39 of McNeil Road; OR
- B. Does not support the fill deposit application to import structural and preload fill for the construction of a Single Family Dwelling and Farm Structure at Lot 39 of McNeil Road; OR
- C. Other.

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## **PURPOSE**

The City has received an application for import of structural and preload fill for the construction of a Single Family Dwelling and Farm Structure.

☐ Information Report      ☐ Decision Report      ☒ Direction Report

## **DISCUSSION**

### **Background:**

PID: 010-790-365  
Property Size: 39453 m<sup>2</sup> (3.9 ha)  
OCP Designation: Agricultural  
Zoning: A-1(General Ag)

The subject site is bound by McNeil Road to the south and similar adjacent properties to the west, north and east. The site is generally flat, with existing grades near El.1.0 m. The property is part of the Agricultural Land Reserve (ALR), and is within the City of Pitt Meadows designated floodplain. The property currently has farm status with no existing structures.

### **Zoning and Building Regulations:**

All Soil Permit Applications that the City receives undergo an interdepartmental review process to ensure the proposed project meets applicable bylaw and code regulations. For further clarity, under the ALC regulations, the applicants are permitted to construct a principal single family dwelling (SFD) with a maximum of 500 m<sup>2</sup> of floor area. The City's Zoning regulations are the same as the ALC regulations; however, the Zoning Bylaw contains additional regulations that apply, including maximum: height (10 m), lot coverage (5%) and farm house footprint (600 m<sup>2</sup>).

### **Agricultural Land Commission**

The Agricultural Land Commission regulation does not require notification of fill deposit activities under specific perimeters in relation to constructing a structure for farm use OR for a principal residence. This project does not require ALC notification.

### **Relevant Policy, Bylaw or Legislation:**

The Soil Removal and Fill Deposit Regulation Bylaw No. 2593, 2013 regulates the placement of fill or the removal of soil or other material on land in the City. This bylaw is also currently under review by staff and amendments will be forthcoming to Council.

The Highway and Traffic Bylaw No. 2260, 2006 regulates traffic and the use of highways and other areas in the City.



## **ANALYSIS**

### **Soil Removal and Fill Deposit Proposal**

The purpose of the proposed fill placement activities is to provide permanent imported structural fill to achieve the required Flood Construction Level (FCL) of 2.45m. Per the Geotechnical Report dated July 20, 2023, the geotechnical investigation concluded that due to the combination of loadings from the proposed structure, and fill required to raise the site, soil improvements with a preload surcharge will be required prior to construction, such that to mitigate long-term settlement. The following is a summary of the application data:

<b>Structure</b>	<b>House</b>	<b>Farm Structure/Driveway</b>
<b>Fill Volume</b>	Preload Fill: 1070 m <sup>3</sup> Structural Fill: 1070 m <sup>3</sup>	Preload Fill: ~220 m <sup>3</sup> Structural Fill: ~220 m <sup>3</sup> Driveway Fill: ~167.5 m <sup>3</sup>
<b>Fill Area</b>	713 m <sup>2</sup>	Structure: 440 m <sup>2</sup> Driveway: 335 m <sup>2</sup>
<b>Fill Depth</b>	Preload Fill: ~1.5 m Structural Fill: ~1.5 m	Preload Fill: ~0.5 m Structural Fill: ~0.5 m Driveway Fill: ~0.5 m
<b>Fill type</b>	Non-organic and clean (less than 8% fines passing 0.075 mm sieve by weight) 75 mm minus pit run sand and gravel or other granular material approved by the Geotechnical Engineer.	
<b>Preload Duration</b>	~ 6 months	

The following associated Qualified Professional reports and plans have been submitted with the application:

- Geotechnical Report, Able Geotechnical Ltd.
- Preload Design, Able Geotechnical Ltd.
- Riparian Areas Protection Regulation - Assessment Report, Envirowest Consultants inc.

### **Erosion and Sediment Control**

Erosion and Sediment Control measures will be implemented during fill placement and excavation. The implementation and maintenance of erosion and sediment control measures will be monitored and reported on an ongoing basis by the Registered Qualified Professional.

**CONCLUSION**

The recommendation from the Agricultural Advisory Committee will be forwarded to Council; Council will review the soil permit application. If Council approves of the fill placement, a Soil Permit will be issued.

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**KATZIE FIRST NATION CONSIDERATIONS**

Referral      ☐ Yes    ☒ No

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**SIGN-OFFS****Written by:**

Ashley Seed, Engineering Technologist

**Reviewed by:**

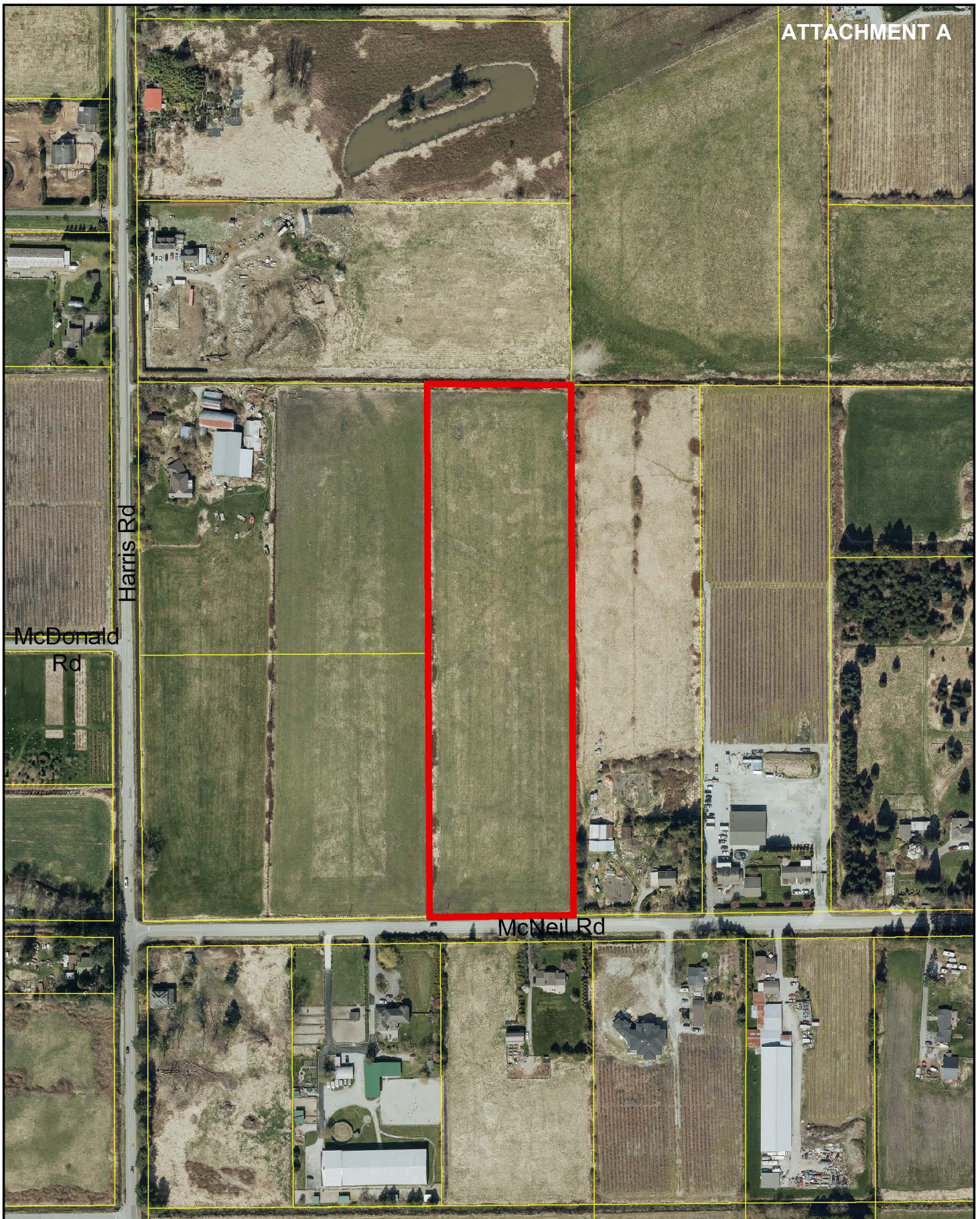
Alina Torres, Manager of Engineering and Facilities

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**ATTACHMENT(S):**

- A. Aerial Map
- B. Preload Plan





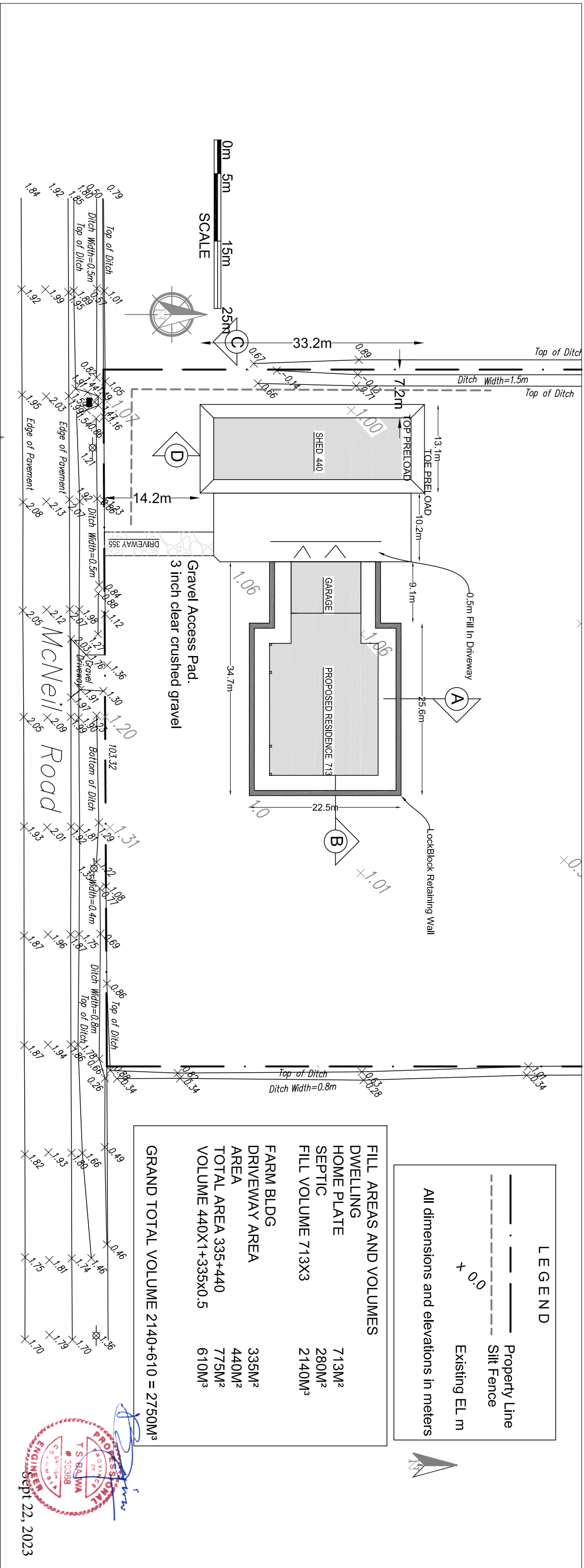
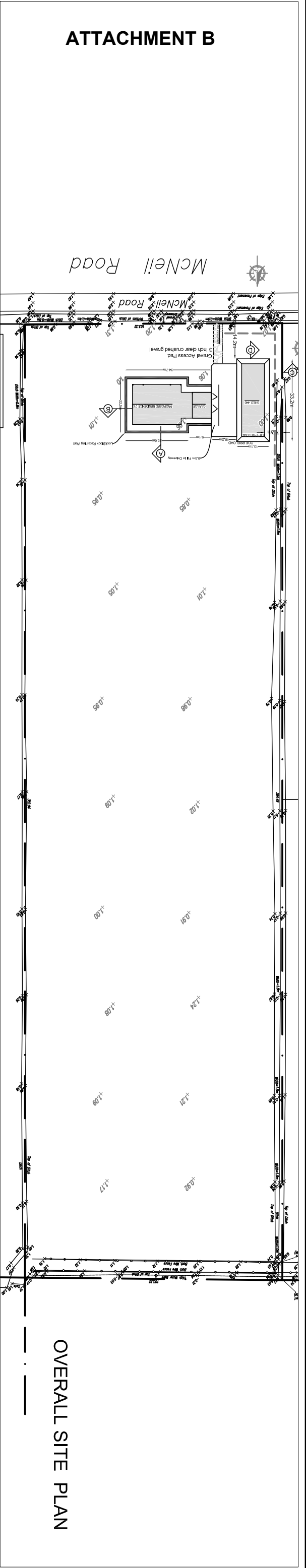
010-790-365 - McNeil Rd

0 25 50 100 150 200  
Meters

Map Created: 2023/11/27



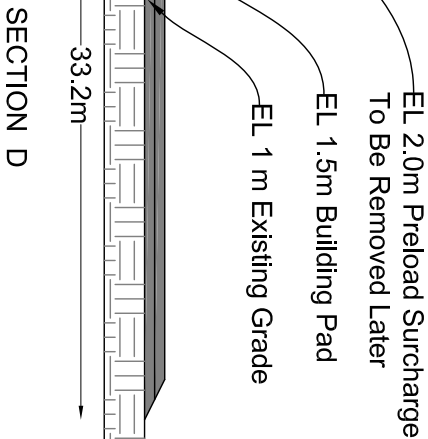
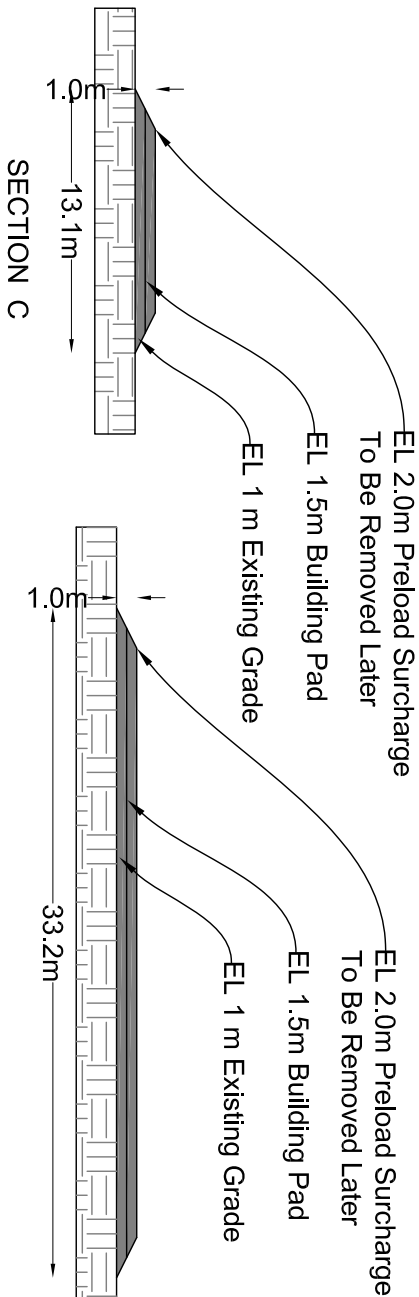
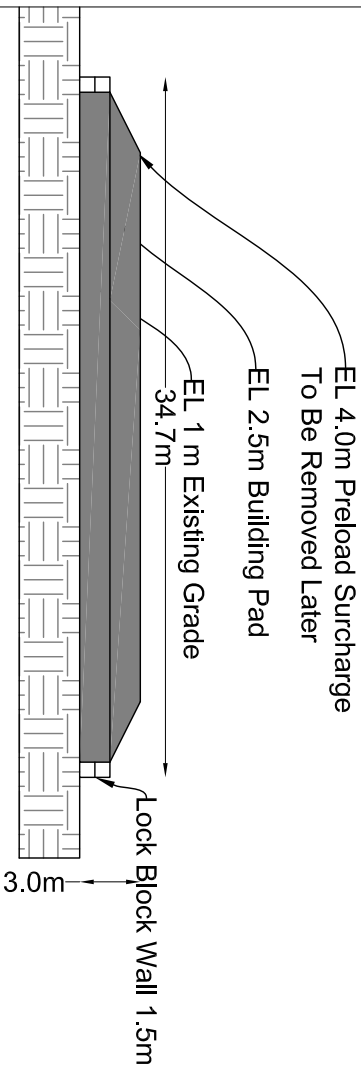
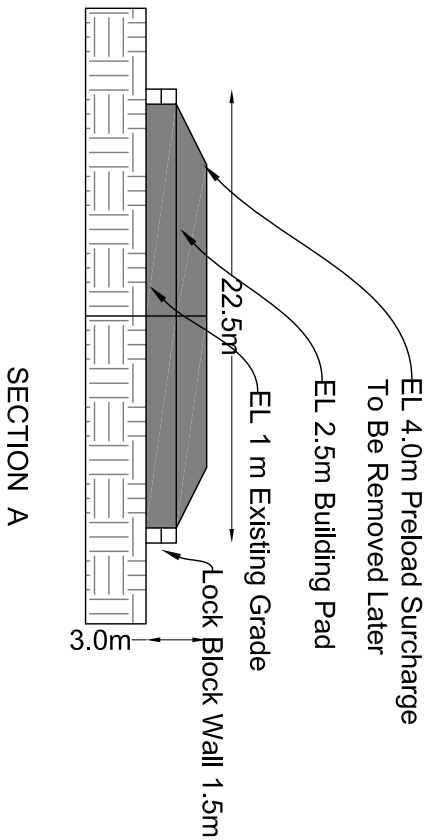




**ABLE GEOTECHNICAL LTD.**  
(Permit to Practice # 1003426)  
15580 79A Avenue  
Surrey BC V3S 8R8  
T: 778 995 2404 E: tegbir@ablegeo.com



Elevations are geodetic and average



NOTES:

1. The underlying soft soils have low strength and can fail if the fill is placed too fast. Therefore, the fill should be placed in MAXIMUM 1 M THICK LIFTS, with a pause of 20 days in between lifts. EVERY NEXT LIFT SHOULD ONLY BE PLACED AFTER THE WRITTEN APPROVAL OF THE GEOTECHNICAL ENGINEER. Therefore, the Geotechnical Engineer should be notified during the fill placement. No stockpile above 1 m height should be placed within 20 m of the adjacent ditch.
2. Install high visibility flags at each corner of the preload. The flags to remain in place for the project duration. No soil should be deposited outside the permitted area.
3. All public roads are to be kept clean of soil during fill operation.
4. All works shall be as per City issued permit.
5. The owner to confirm that the location and size of the preload shown on this drawing meets his requirements before starting the field work. Owner must comply with the fill permit.
6. Before starting the earth work, the Geotechnical report dated July 20, 2023 should be read in conjunction with this drawing. Field reviews will be required by the Geotechnical Engineer as noted on the report. The contractor shall provide minimum 24 hours notice.
7. Contractor to confirm the underground utilities before digging.
8. The City requires that the Engineer to complete a field review of fill every month to and report to City.
9. The settlement gauges shall be protected against damage. Therefore flag the gauges and all construction equipment should stay minimum 1 m away from the gauges. Settlement gauges are typically surveyed after 7, 15, 30, and 60 days.
10. Immediately after completion of the preload, the client shall provide an 'As-Built' survey of the top of bank. The survey should tie the preload top bank with the property line.
11. The work shall be carried out in accordance with applicable bylaws and regulations.
12. Additional permanent fill may be required following preload removal based on actual settlements.
13. Slope the preload top at 2% to avoid ponding of rain water. Surface run off should not discharge into adjacent properties or ditch.
14. Permanent fills below proposed building should consist of granular fills, (sand and gravel, or sand) with less than 5% fines (percent passing No. 200 sieve). Silty fill may also be used as permanent fill, subject to review and acceptance of the material by the Geotechnical Engineer. The fill should be damp for proper compaction. deflection under ride-on compactor should be less than  $\frac{1}{4}$  inch. Moist to wet fill exceeding  $\frac{1}{4}$  inch deflection is unacceptable and will be rejected.
15. This drawing has been prepared for the exclusive use of Client, and their approved users for specific application to the development mentioned here. Able and its employees accept no responsibility to another party for loss or liability incurred as a result of use of this report.
16. This drawing is prepared as per client's direction. The client must check applicable setbacks (environmental, zoning bylaw, fire separation etc.) which is beyond our scope of work.

EROSION AND SEDIMENT CONTROL (ESC):

17. Construct the necessary erosion control measures including silt fencing, gravel access pad, straw cover on preload, and temporary drainage swales as required. Earth works must be undertaken in such manner as to prevent the release of silt into ditch, watercourse, neighbouring property.
18. Silt fence (Amoco 2130 or equivalent) or topsoil berm shall be installed as shown, typical section shown. Sediment laden water should not leave the site.
19. Any soils deposited on City property should be swept up immediately, in order to prevent its entry into City catch basins/ditch.

Sept 22, 2023



ABLE GEOTECHNICAL LTD.  
(Permit to Practice # 1003426)  
15580 79A Avenue  
Surrey BC V3S 8R8  
T: 778 995 2404 E: tegbir@ablegeo.com

CLIENT: JUGRAJ BAINS	FILE: 1788
TITLE: FILL PLAN	PAGE 2 OF 2
PROJECT: SINGLE FAMILY DWELLING AND FARM BUILDING	AUGUST 26, 2023
SITE: LOT 39 MCNEIL ROAD, PITT MEADOWS	

# Pitt Meadows Agriculture Viability Strategy

## Annual Monitoring and Reporting Survey

Q1. How many acres of your farm is being farmed out of the total property area?

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Q2. How many acres of ALR land on your farm are in crop production and/or used for livestock pasture/grazing (Numerical answer only)

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Q3. Do you have access to enough water annually to irrigate and run your operation?

- ☐ Always
- ☐ Through most of the growing season
- ☐ Sometimes, but not when I need it most
- ☐ Never

Q4. Do you use any of the following alternative water access methods:

- ☐ Dugouts
- ☐ Rainwater collection tanks
- ☐ Reclaimed water
- ☐ Ditch
- ☐ Municipal water
- ☐ Other: \_\_\_\_\_

Q5. The current conditions of roads and flow of traffic in Pitt Meadows is sufficient for agricultural vehicles.

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree

*If "Disagree" or "Strongly disagree" go to Q5a. if "Strongly agree" or "Agree" go to Q6.*

Q5a. Please let us know the issue and location below:

*Drop down menu:*

- ☐ Road speeds (e.g. equipment can't be moved due to speed minimums, speeding non-farm vehicles creating hazards)
- ☐ Road quality (e.g. potholes, grading, material)
- ☐ Road size (e.g. lack of shoulder, too narrow)
- ☐ Conflicts with non-agricultural users (e.g. bikes, passenger cars)
- ☐ Inadequate signage (e.g. stop sign, yield sign, agricultural priority)
- ☐ Other: (please specify) \_\_\_\_\_



**Location(s):** \_\_\_\_\_  
(option to include a second issue)

**Q6. What percentage of your product is aggregated, graded, and/or processed on farm or at a local (within Pitt Meadows) facility?**  
(Numerical % answer only)

**Q7. What percentage of your product is sold locally? (farm stand, direct to consumer, grocers in Pitt Meadows)**  
(Numerical % answer only)

**Q8. Do you sell any product at the Pitt Meadows Farmers Market?**

- ☐ Yes
- ☐ No

**Q9. Does your farm have a succession plan?**

- ☐ Yes, written
- ☐ Yes, verbal
- ☐ In progress
- ☐ No

**Q10. Does your farm have an emergency preparedness plan?**

- ☐ Yes
- ☐ In progress
- ☐ No

**Q11. Have you undertaken in any on-farm projects to adapt to climate change or reduce GHG emissions?**

- ☐ Yes
- ☐ In progress
- ☐ No

(if "Yes" or "In progress" go to Q11a, if "No" go to Q12)

**Q11a. Please specify the type of project(s) undertaken and the year they began:**

<b>Project Type</b>	<b>Year</b>
Ex. Cover cropping	2021

**Q12. Have any biodiversity or riparian enhancement projects been undertaken on the farm?**

- ☐ Yes
- ☐ In progress
- ☐ No

(If "Yes" go to Q12a, if "No" go to Q13)

**Q12a. Please specify the type of project(s) undertaken and the year they began:**

<b>Project Type</b>	<b>Year</b>
<i>Ex. Protected nesting tree</i>	<i>2020</i>
<i>Ex. Participating in Farmland Advantage program</i>	

**Q13. Have you collaborated with any of the following organizations for on-farm projects? (Received funding, guidance, or input)**

- ☐ Delta Farmland and Wildlife Trust
- ☐ Investment Agriculture Foundation
- ☐ Farmland Advantage
- ☐ Ducks Unlimited
- ☐ Other: (Please Specify) \_\_\_\_\_

**Q14. Is your farm utilizing any waste diversion strategies to prevent waste from going to the landfill (e.g. hazardous waste drop-off, wood waste chipping on-site)?**

- ☐ Yes
- ☐ No

**Q15. The residential community of Pitt Meadows is supportive of agriculture?**

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree

Provide comments to explain your answer:

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**Q16. Any other comments regarding agricultural viability in Pitt Meadows?**

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**Q17. Would you be willing to provide your email address so the City can communicate farm-related information to you directly?**

If yes, provide email address: \_\_\_\_\_

## AAC APPLICATION TRACKER

<u>DATE</u>	<u>APPLICATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>COUNCIL STATUS</u>	<u>ALC STATUS</u>
April 24, 2024	Fill Deposit Application – Lot 39 McNeil Road.			
<b>2024</b>				
September 14, 2023	Soil Permit Application – 19675 Meadow Gardens Way	<i>No recommendations were made by the Committee as quorum was not achieved.</i>	Discussion notes from September 14, 2023, AAC meeting will be brought to council as part of the application package;	
April 13, 2023	Fill Deposit Application – 13991 Harris Road	It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee: • Supports the fill deposit application to import structural and preload fill for the construction of a Single Family Dwelling at 13991 Harris Road.  <b>CARRIED</b> - J. Bachmann voted in opposition.	Approved by Council on May 2, 2023.	n/a
<b>2023</b>				
November 10, 2022	Rezoning Application - 11898 Baynes Road	It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee:  A. Recommends that Council approve the zoning text amendment application for the property at 11898 Baynes Road to permit construction of a 90 m <sup>2</sup> additional residence.  <b>CARRIED</b>  Opposed - J. Bachmann	Approved by Council on March 28, 2023.	N/A
June 9, 2022	Development Variance Permit - 18389 Ford Road	It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee:  A. Supports the application to reduce the minimum required setback for a new kennel to be located in an existing agricultural building at 18389 Ford Road.  <b>CARRIED.</b>	Approved for issuance by Council on July 12, 2022.	N/A

## AAC APPLICATION TRACKER

<u>DATE</u>	<u>APPLICATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>COUNCIL STATUS</u>	<u>ALC STATUS</u>
June 9, 2022	Fill Deposit Application – 19394 Fenton Road	<p>It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee:</p> <p>A. Supports the fill deposit application to import structural and preload fill for the construction of a single family dwelling at 19394 Fenton Road.</p> <p style="text-align: right;"><b>CARRIED.</b></p> <p>Voted in Opposition - M. Manion, P. Robinson and J. Bachmann.</p>	Council approved the application on June 6 <sup>th</sup> , 2023	n/a
May 12, 2022	Non-Adhering Residential Use Permit – 13000 Harris Road	<p>It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee:</p> <p>A. Supports the non-adhering residential use application for 13000 Harris Road, to construct housing for 40 migrant farm workers; AND</p> <p>B. the fill deposit application to import structural and preload fill for the construction of a migrant farm-worker housing structure.</p>	Council approved the application to move forward to the ALC on June 21, 2022.	ALC Decision June 21, 2023. Permanent building not permitted, but temporary foreign worker housing is permitted in a temporary building only and subject to ALC siting approval first, covenant confirming use, and \$24,000 security deposit.
May 12, 2022	Fill Permit Application – 13000 Harris Road	<p>It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee:</p> <p>A. Supports the non-adhering residential use application for 13000 Harris Road, to construct housing for 40 migrant farm workers; AND</p> <p>B. the fill deposit application to import structural and preload fill for the construction of a migrant farm-worker housing structure.</p>	Council approved the application to move forward to the ALC on June 21, 2022.	ALC Decision June 21, 2023. Permanent building not permitted, but temporary foreign worker housing is permitted in a temporary building only and subject to ALC siting approval first, covenant confirming use, and \$24,000 security deposit.
April 14, 2022	Development Variance Permit – 19880 Richardson Road	<p>It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee:</p> <p>. Supports the issuance of Development Variance Permit No. 2022-001 to reduce the minimum required setback to a watercourse for an agricultural building at 19880 Richardson Road from 15m to 11.46 metres.</p>	Not scheduled yet	
March 10, 2022	Non Farm Use Application – 13634 Harris Road	<p>It was <b>MOVED</b> and <b>SECONDED</b> THAT the Agricultural Advisory Committee:</p> <p>A. Supports the Non-farm Use Application for 13634 Harris Rd with an alternative mechanism to protect agricultural land should the Co-op cease to operate.</p> <p>A.</p>	Council approved the application to move forward to the ALC on April 1, 2022.	Refused by the ALC Nov. 15, 22

## Agricultural Advisory Committee - Action Item Tracker

<u>Meeting Date:</u>	<u>Action Item:</u>	<u>Status:</u>	<u>Assigned To:</u>
<u>25-Apr-24</u>	Request update on Japanese Beetle from CFIA.	Complete; presented at April 2024 meeting, continue to monitor the JB areas of infestation.	M.Baski
<u>07-Mar-24</u>	Review potential/advantages/disadvantages of re-initiating a Farmers Institute in Pitt Meadows (action stemming from AVS).	In progress; had representatives from Delta (L. Yee) and Surrey (K. Bose) attend meeting to discuss institutes in general. Following up with A. Boss (Director, Agriculture Development Unit – South and Superintendent Farmers Institutes) for what it would take to re-institute in Pitt Meadows.	M. Baski
	Develop annual Ag survey and outreach options (action stemming from AVS).	In progress; reviewing draft survey at April meeting.	M.Baski
<u>18-May-23</u>	Staff to provide members with the traffic counts on Old Dewdney Trunk Road	In process; recent data is not available.	M. Baski/A.Seed
	Staff to invite Emergency Management staff to the next AAC to discuss concerns related to the freshet and the evacuation plan.	Deferred; have requested to attend May/June 2024 meeting.	M. Baski
<u>13-Apr-23</u>	Concerns with use of fill on agricultural properties and costs of fill disposal to be shared with Metro Vancouver via the Metro Vancouver Agricultural Committee;	In process	T. Hopcott
	Emergency Management to come speak on a future agenda of the AAC regarding freshet planning.	Deferred; have requested to attend April 2024 meeting.	Emergency Management
<u>09-Jun-22</u>	Recommendations or potential solutions brought forward to the AAC in response to the 2018 Pitt Meadows Flood Hazard Risk Assessment Report completed by ISL Engineering.	In process	Engineering Dept.
<u>13-Jan-22</u>	AAC members requested an update from CP on mitigating agricultural impacts if this project proceeds vs. how it was managed during their previous projects.	Staff will provide update once available	
<u>09-Sep-21</u>	Planning staff to review with the Pitt Meadows Fire Department the burn permit process including recommendations to streamline the application process and issuance of these permits reporting back to the AAC.	Review complete. Fire Chief has been unable to attend recent AAC meetings.	Planning Dept.